



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: 11/27/24

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngereen, Chris Velasco, Joe Winegar, Alicia Prahm, Justin Jerve, Amanda Ciesinski, Steve Leary, Andrew Murray, Sam Blum

- I. Call to Order – at 5:31 by Grant
 - II. Fundraising Meeting, open to all BAHA members: Roll call – the above members were present, no additional members joined for the Fundraising portion of the meeting
 - a. Review Gambling Report and approve proposed December expenses: Alicia presented the gambling report, requested approval for proposed expenses and the following: 1.) approve up to \$2000 in equipment costs for OnSite system at our busiest site 2.) Hire an additional site manager for an expected new site in the new year 3.) post DIBs shifts for membership to help with meat raffle. Motion was made by Andrew to approve the gambling report and aforementioned items, 2nd by Steve and the motion passes.
 - III. Good News =/< 5 minutes
 - a. The Mites are skating on Saturday mornings with Northern Lakes, both drills and games. This has been additional ice time, and game time, that has been well received by the Mites and mite parents.
 - IV. Approval of Meeting Agenda – Motion to approve by Amanda, 2nd by Justin. Motion carries.
 - V. Approval of Consent Agenda which includes: Motion to approve made Joe, 2nd by Justin. Motion carries.
 - a. Concessions report (*see attached*)
 - b. Hockey Director's report (*see attached and in person*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*see attached*)
 - d. Recruitment and Retention Committee report (*nothing to report*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
 - g. Fundraising Committee report (*see attached*)
 - h. Executive Committee report (*nothing to report*)
 - i. Finance Committee report (*nothing to report*)
 - j. Marketing Committee report (*see attached*)
 - k. Events Committee report (*in person*)
 - l. Team Managers Committee report (*see attached*)
 - m. Meeting Minutes (*Oct'24 minutes approved electronically on 11/14/24 and posted to website*)
- Electronic voting review:



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

- October 31 – Andrew makes a motion to approve and execute the Ice Contract for a term of 1 year for the 2024/2025 season. Alicia seconds the motion. It passes, 5-3 in favor
- November 5 – Andrew makes a motion to approve the weight room agreement from the Brainerd Amateur Hockey Foundation. Alicia 2nds the motion. It passes, 5-3 in favor.

VI. Old Business

- Try Hockey for Free Sponsorship: Continue to work on this for next year and discussed potential sponsors. This will be a standing agenda item for now.
- Update on new weight room and dryland program: Dryland has been up and running. Hallie has been providing summaries to the coaches. Remodel continues on the weight room. The new equipment should be delivered next week. The rink will be installing new doors with a lock and cameras in the space. The high school has donated \$4000 to the project. We have 24 of the 32 slots filled with teams already in December! There has been discussion about next year and changes that could be made to scheduling of dryland.
- Long term planning: standing agenda items discussed

VII. New Business

- iPads and music sign in: BAHA not willing to share the Spotify password. As long as users do not log out of Spotify, it will continue to work with the BAHA account.
- Coach and player dress code: Continued discussion regarding coaches and teams looking more cohesive, especially with travel.
- Teamwear Store: We continue to get requests from parents to buy the UNRL sweatshirts, past the previously scheduled deadlines. Chris will inquire about opening the store again.
- Sponsorship planning: The Board wishes to develop levelled sponsorship to include golf tournament sponsors, Team sponsors, Battle for the Axe tournament sponsors, Try Hockey for Free sponsorship, etc. Conversation tabled to a future meeting.

VIII. Comments and Announcement: none

IX. Adjournment – Motion to adjourn made by Alicia, 2nd by Joe. Motion carries.

Next Board meeting **December 18** at 5:30pm

Concessions Report 11.26.24

Submitted by Kristina Lee

Not much to report this month. We had to have the fryer worked on as it was shutting off mid cooking. Since the repair took place we have had no issues.

Rafferty’s update: We will have pizza for high school games and busier weekends just during the lunch/supper time. We have had Rafferty’s for two high school games so far and it went ok. Will have Alicia throw out a social media post for advertising to hopefully draw up some more pizza sales.

October 28 to November 25	
Sales	
Gross Sales	\$21,420.00



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

Items	\$21,420.00
Service Charges	\$0.00
Returns	-\$22.00
Discounts & Comps	\$0.00
Net Sales	\$21,398.00
Gift Card Sales	\$0.00
Tax	\$0.00
Tip	\$0.00
Refunds by Amount	-\$10.00
Total	\$21,388.00
Payments	
Total Collected	\$21,388.00
Cash	\$12,542.00
Card	\$8,846.00
Other	\$0.00
Gift Card	\$0.00
Fees	-\$359.68
Net Total	\$21,028.32

Hockey Director Report 11.27.24

Prepared by Brent Potvin

PDC Updates 11-26-24

Co-ed Updates

-Bantam Rosters-We completed the placement of the last injured player who will be returning to play this year at the bantam level the week of Nov. 11th. After placement, the current rosters sit at 13 on the AA team and 17 on the B1 team. After discussion with the coaching staffs on both teams, our recommendation is to go along with the wishes of both coaching staffs which would be to leave the rosters the way they currently sit so we will not be moving any additional kids at this time. We will re-evaluate closer to roster freeze on Dec. 31st to see if anything needs to be done at that time. Our B1 coach has done some additional scheduling of games and picked up an additional tournament where he anticipates all players will get to see a fair share of ice time. From a development side of things, everyone agrees this would be the best route for all of the kids to best give them the opportunity for growth as a player.

-PW Rosters-We had 2 PW aged players sign up for hockey well after tryouts and both players have been placed on a roster. Currently we are sitting at 12 AA, 11 A, 11 B1 and 14 B2. We will be engaging the B2 coach this week about the possibility of moving one from his roster to the B1 team to help even numbers out a bit but also help with roster sizes



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

-PEP update- All levels are currently being sent PEP plans and to our knowledge have been utilizing PEP in their practice plans. Coach Murray has been saving PEP plans into 1 document for coaches to utilize and will be sending that out to our coaches once completed.

-Practice planning has been much improved this year at all levels. Most levels are getting plans out electronically well in advance and coaches have provided positive feedback with the utilization of IHS. I am being sent plans from our MM, 8U, All squirt teams, all PW teams and the Bantams. We will be working with the Mites, 10U, 12U and 15U with getting their plans sent to me as well.

-Discussed the possibility of breaking up the Bantam and PW groups a little more to allow opportunity for potentially a few more solo ice sessions but opted to keep things the same for the time being but will continue the discussion next month after getting more opinions on the matter. We will however be putting in a request to Pete, starting in January, to assign 2 consecutive weeks of morning practices to the Bantams or PW's which would mean 2 consecutive weeks of late practices for those same groups. Our feelings are this will hopefully create an environment where the kids get an opportunity to adjust a little better to the practice times vs alternating weeks like we currently do.

-Dryland is off and running and current feedback has been overwhelmingly positive.

-Reviewed the rostering policy submitted to the board last month about the placement of injured players. The PDC would recommend not approving this policy at this time. We already have plans in place for those that are unable to attend tryouts which includes getting evaluators to come and give an actual evaluation of a player vs having the PDC placing kids based off of previous years performances. We feel our tryout process is fair and we do a good job of getting kids placed onto teams that they rightfully earn. We fully acknowledge that the PDC and tryout process are under a constant microscope and having the PDC place kids onto rosters who are unable to tryout could create problems, cause our membership to not trust the tryout process and give people the feeling that the process is unfair or we are showing any sort of bias to certain players, all of which we want to avoid. We feel the best practice is to put the rostering in the players hands and have them show us where they belong. In the rare case where we may have a player that will be returning to play after the roster freeze of Dec. 31st, the PDC will make a rostering decision at that time but only when the player is unable to tryout and will be returning to play that same season after Dec. 31st.

-Injured Bantam player was discussed and the PDC unanimously voted to not roster the player for the 24-25 season. While the situation surrounding this player is incredibly unfortunate, the PDC feels that the perception of rostering an injured player on the Bantam AA team, especially as a first year player, is not something we want to engage in. Unfortunately this player wasn't able to tryout and wont be able to tryout which is the basis of how our rosters are formed. Without having that part completed, we can not accurately place a player in a fair and unbiased manner. There were alternative options verbally given to us from our D15 president that have been passed on for consideration. We did reach out to other associations PDC members or hockey directors to see how they would or have handled this situation and all of them reported back they would handle it the same way we are recommending and would not entertain rostering a player in



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

this situation. We did have one that reported they had this exact situation a few years ago, same injury, same time frame, but they did roster the player, however, that player had made the bantam AA team the year prior and their association policy is if they have a player make the AA as a first year, they automatically get a AA roster spot as a 2nd year and don't have to tryout so their hands were tied due to their own policy. All that being said, if this player wants to be around the team and continue to help in a manager or student coach type of role that they currently are filling, we would encourage and welcome their continued presence at team practices, games and functions as long as all guidelines set by the coaches are being met by both player and parents.

Co-op Report

-15U roster was finalized post high school tryouts. We ended up with 16 skaters and 1 goalie.

-Unfortunately our 12UA nor 15UA got into the D10 league this season.

-Registered our 15UA team to participate in VFW State Tournament this season.

In-House Committee

-Rosters for both travel teams and Warrior Cup teams were finalized this month.

-Home jamboree planning is under way. We are hoping to have the schedule out

Ice Touch Data below:

	Oct	Nov	Dec	Jan	Feb	March	Dist/Regio	total
BAA	19	26	26					71
BB1	18	25	32					75
15U	18	21	25					64
PWAA	21	19	23					63
PWA	14	21	24					59
PWB1	18	22	26					66
PWB2	17	21	24					62
12UA	17	25	29					71
SA	13	16	19					48
SB1	13	16	24					53
SB2	13	15	24					52
SC	11	15	23					49
10U	16	17	19					52



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

Attached are the October financial reports. In November, we transferred our reserve money in Riverwood to Bremer and then into the Schwab investment account. There is still some work to be done in Quickbooks to add these new accounts and make the transfers between these accounts, this will be completed in December, probably need B Johnson to help with this so it is correct.

Financial Performance Notes: Registration revenue is over budget, with payment plans coming in still through December. Pizza fundraiser totals will be reported next month and an update on Concessions revenue vs last year next month as well. Forfeitures is over budget, relating to some invoices that were written off this year as unrecoverable, these were from time periods before this Board was installed. The organization is in a good financial position.

Fundraising Report – 11.27.24

Prepared by Justin Jerve

The Fundraising Committee completed the Pizza Fundraiser last night with pizza pickup night. The evening went really well with most pizza boxes picked up before 8pm. The rest were confirmed as coming to the rink yet last evening so we wrapped up shortly after 8pm. Very few issues with orders again as well and not on our end. Giovannis had extras on hand and resolved the 2-3 order errors right on site. Will look at full financials on this fundraiser next month but pizzas sold this year was down a bit to last year 6704 pizzas in 2024, 7151 pizzas in 2023. Raffle turn in nights are January 22nd and 23rd. Drawing is set for February 17th at 7pm at the Arena.

Fundraising Report/CG 11.23.24

Submitted by Alicia Prahm

- Charitable Gambling deposits for the month of October were \$39,150.19 and Allowable Expenses \$14,763.43. Net profit before taxes \$24,386.76; and after taxes \$19,639.76 for the month of October.
- MN Gambling Control Board approved our request to pay back start up loan on October 21st, so \$15,100 was transferred to the BAHA general account, from the gambling account, on 11/11/24. Start up loan has been repaid
- Recommend investment of \$2000 for OnSite equipment at Poncho & Lefty’s given the volume of sales. This system not only helps with accuracy and accountability but also improves box management. So there is potential to improve profitability with this system.
- DIBs shifts for meat raffles – request permission to use member DIBs shifts to help with meat raffles

Approve proposed expenses for the month of December, see below:

Oct '24	Rent to Sites	\$12,000	\$5,998.93
	Payroll & employee taxes	\$3,000	\$1,932.58
	Service & Supplies	\$2,000	\$85.00
	Inventory (gambling product)	\$10,000	\$1,798.44
	Accounting/legal	\$3,000	\$0
	Equipment	\$3,000	\$0



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

	E tab equipment and Revenue sharing	\$13,000	\$5,702.25
Nov '24	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$3,000	
	Service & Supplies	\$2,000	
	Inventory (gambling product)	\$10,000	
	Accounting/legal	\$3,000	
	Equipment	\$3,000	
	E tabs, Ebingo, and Revenue sharing	\$13,000	
Dec '24	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$3,000	
	Service & Supplies	\$4,000	
	Inventory (gambling product)	\$10,000	
	Accounting/legal	\$3,000	
	Equipment	\$5,000	
	E tabs, Ebingo, and Revenue sharing	\$13,000	

Marketing/Social Media Committee Report 11.23.24

Submitted by Alicia Prahm

Team updates are being posted and team sponsors acknowledged on a regular basis (thank you Erin!). The Marketing Committee also put together a tournament booklet cover for upcoming Battle for the Axe tournaments. This turned out great (thank you Mary!), and it will hopefully be something we can expand on in the upcoming years.

Managers Committee Report 11.22.2024

Prepared by Steve Leary

Continue to check in with Managers on a weekly basis. A question came up about the iPad(s) being in the concession safe and not in the scorers box. The iPads don't fit very tight in the new mounts. Chris V is going to look to tighten those up and will continue to monitor.