

BY-LAWS
EUREKA LACROSSE CLUB

1) Article I

a) NAME

- i) The name of this organization is Eureka Lacrosse Club (hereafter referred to as "The Club"), a member of the Missouri Scholastic Lacrosse Association (hereafter referred to as MSLA).

2) Article II

a) MISSION STATEMENT

- i) The Eureka Lacrosse Club, to function as a non-for-profit organization specific in nature and intent, under the General Not-For-Profit Corporation Act of Missouri, Chapter 355 of the Revised Statutes of Missouri, shall provide for the benefit, education, moral improvement and physical advancement of the youth of the area. The Club shall foster the ideas of good sportsmanship, honesty, loyalty, courage and respect in individual as well as team competition. The Club shall function under and in accordance with the bylaws of the Eureka Lacrosse Club.

3) Article III

a) FINANCING

i) Section 1 - Compensation

- (1) The Club shall have no capital stock and shall not be conducted for profit. All fees shall be used for the furtherance of the Club's purpose. No fees, including interest and other income shall inure to the benefit of any private member or individual or board member. (Exclusion: Fair payment for services rendered)

ii) Section 2 - Fees

- (1) Each member shall contribute to the Club an annual fee. The fee shall be determined on an annual basis by the board of directors (hereafter referred to as "The Board"). The Director of Finance shall have the authority to collect the annual membership dues of the Club.

5) Article IV

a) MEMBERSHIP

i) **Section 1 - Qualification**

- (1) Only the parents or legal guardian of the players will be entitled to vote during meetings requiring membership voting.
- (2) The player and parental membership shall be conducted by the completion of registration and payment in full of all financial obligations, which will allow the student to participate in the program.
- (3) The Club shall maintain a register of all members that shall be current at all times.
- (4) Members shall only have those voting rights granted pursuant to applicable law and any amendments thereto.

ii) **Section 2 - Removal**

- (1) A parent or legal guardian loses membership status when his or her player is no longer on the roster of the team.
- (2) Nonpayment of fees can result in expulsion of the parent or legal guardian from club membership and affect their child's status as an active team player.
- (3) A member may be expelled from the organization by a majority vote of the Board while his or her child is still an active player of the team for any act of behavior deemed by the Board to be detrimental to the Club, its members, player, aims or tenets.
- (4) Until reinstated by a majority vote of the Board, a suspended member shall be subject to restrictions as the members' voting for suspension may determine are appropriate.

6) Article V

a) GENERAL POWERS

i) Section 1 - General Powers

- (1) The administration, management and business affairs of The Club shall be vested in and under the control, supervision and management of a Board of Directors. The affairs of the Board shall be managed in compliance with the by-laws of the Club.

- ii) Section 2 - Number

- (1) The number of board members shall be seven.
- (2) The number of members may be increased or decreased by an amendment to these by-laws adopted by the committee then in office pursuant to the requirements applicable to any amendment of the by-laws.
- (3) The Board shall be self-perpetuation, as provided in the Eureka Lacrosse Club, these by-laws and any amendments thereto.

iii) Section 3 - Expenditures

- (1) All expenditures not previously addressed in approved budgets will be reviewed by the Board with any expenditure over two hundred fifty (\$250) requiring their approval.

iv) Section 4 - Bi-annual meetings

- (1) The bi-annual meetings of the members shall be held in September and June of each calendar year, at a date, time and place designated by The Board (or as close to these dates as is practical).
- (2) The Board, prior to the said meeting, will notify members in writing or electronic means.

v) Section 5 - Meetings

- (1) The Board shall meet as often as may be necessary for the orderly conduct of the business of the Club.
- (2) The meetings shall be called by the presiding president or by notice of any three board members.
- (3) Such notice shall be made to all members by phone, electronic means (email) by person, or persons calling the meeting, and shall give the date, hour and exact location of such meeting .
- (4) Notification shall be given not less than 24 hours prior to the meeting, except in cases of emergency.

vi) Section 6 - Quorum

- (1) A majority of the Board shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the members are present at any meeting, a majority of the members present may adjourn the meeting from time to time without further notice, provided, however, that any such action to adjourn said meeting shall not be entertained until the expiration of thirty (30) minutes after the scheduled starting time of any such meeting.

vii) Section 7 - Committee Decision

- (1) The act of a majority of the Board present at a meeting at which a quorum is present shall be the act of the Eureka Lacrosse Club unless the act of a greater number is required by these by-laws.

7) Article VI

a) OFFICERS

i) **Section 1 - Officers**

- (1) The officers of the Board shall consist of a President, Vice President, Director of Finance, Director of Communication, Director of Fundraising, and Boys Youth Director. In addition to elected officers the Varsity Head Coach will also be a member of the Board.
- (2) Any other such officers as may be elected in accordance with the provisions of the article.
- (3) The Board may elect or appoint such other officers, including
 - (a) (1) or more assistant secretaries
 - (b) (1) Assistant treasurer, as it shall deem desirable, such as officers to have the authority and perform the duties prescribed, from time to time by the committee.

ii) **Section 2 - Elections**

- (1) The officers of the Board shall be elected by the membership at the annual June meeting of the Board.
- (2) If the election of officers is not held at such meeting, such election shall be held as soon thereafter as is convenient.
- (3) New offices may be created and filled at any meeting of the Board. Each officer shall hold office until a successor has been elected and qualifies.

iii) **Section 3 - Tenure**

- (1) At the time of the adoption of these by-laws, the President, Vice President, Director of Finance, Director of Communication, Director of Fundraising, and Boys Youth Director of the Club shall be elected by majority of the members present to serve a one-year term.

iv) **Section 4 - Removal**

- (1) Any officer elected or appointed by the membership may be removed by the membership whenever in its judgment the best interest of the Board and Club would be served thereby.
- (2) Any such removal shall only occur upon the affirmative vote of two-thirds of the entire membership present.

v) **Section 5 - Vacancies**

- (1) A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, shall be filled by the election of a replacement by as simple majority of the membership present as a quorum.
- (2) The office shall be filled for the unexpired portion of the term.

Section 6 - Powers and Duties of Elected Officers

- (1) The officers shall have such powers and shall perform duties from time to time be specified in resolutions or other directives of the Eureka Lacrosse Club Board.
- (2) In the absence of such specifications, each office shall have the powers and authority and shall perform and discharge the duties of his or her office in accordance with the general discretion of the functions of these respective offices as follows:
 - (a) **President:**
 - (i) The principal duties of the President shall be to preside at all meetings of the members and have the general supervision, with the assistance of the Board, of the Club affairs.
 - (ii) The President, as a member of the Board, shall be empowered to vote pertaining to any issue requiring a two-thirds vote by the by-laws. Pertaining to any issue, however, requiring only a majority vote, the President is only empowered to cast his/her vote if required to break a tie.
 - (iii) The President is also empowered to designate from the member of the Board, a chairperson to preside at any meeting of the Board that the president cannot attend.
 - (iv) At any such meeting, said chairperson designated shall only have in this capacity the aforementioned voting rights of the chairperson.
 - (v) The President shall appoint with the approval of the Board such committee chairperson(s) that shall be necessary for the function and operation to the Club.
 - (b) **Vice President:**
 - (i) The duties duty of Vice President is to serve as liaison between the Eureka Lacrosse Club board, booster club committees, and the coaching staff to represent the best interests of the Eureka Lacrosse Club to the Missouri Scholastic Lacrosse Association
 - (ii) The vice president will also be responsible for yearly acquisition of practice and game facilities and will work with the coaching staff and Field/Game committee to ensure that logistics are handled in an orderly manner
 - (iii) The Vice President shall provide agendas for the board meetings by email a minimum of 48 hours prior to the meeting.

- (c) **Director of Finance:**
 - (i) The principal duties of the Director of Finance shall be to report all monies received and disbursed as reported by the Club.
 - (ii) The Director of Finance shall also submit all required reports for year-end accounting purposes.
 - (iii) The Director of Finance shall chair the Budget Committee.
- (d) **Director of Communication:**
 - (i) The Director of Communication will be responsible for overseeing and administration of player registration.
 - (ii) The Director of Communication will likewise be responsible for the communication with parents.
 - (iii) The Director of Communication is responsible for the Eureka Lacrosse Club website and its maintenance.
 - (iv) The Director of Communication shall document meeting details and send follow-up action items with timelines out to the Board members a maximum of 72 hours after meetings.
- (e) **Director of Fundraising:**
 - (i) The Director of Fundraising will be responsible for overseeing the fundraising activity for the Club.
 - (ii) The Director of Fundraising will coordinate fundraisers as needed to accomplish the Club's financial needs.
 - (iii) The Director of Fundraising may appoint committee chairs for each fundraiser as needed to accomplish the fundraiser.
- (f) **Boys Youth Director:**
 - (i) The principal duties of the Youth Director shall be as a liaison between parents and the Head Coach of the youth program, as well as the respective local organizations (Metro Lacrosse, SLYLA, etc.)
 - (ii) The Youth Director shall ensure that recruitment of players and that promotion and marketing of the sport are in the best interest of US Lacrosse and Eureka Lacrosse Club.
 - (iii) The Youth Director will also be responsible for developing a budget for the various teams at the youth level.

vii) **Section 7 - Duties of Appointed Officers**

- (1) The appointed officers shall have such powers and shall perform such duties as specified by the by-laws and any resolutions or other directions of the Eureka Lacrosse Club Board.
 - (a) Head Coach(es):
 - (i) The president, with the approval of the Board, shall appoint the respective head coach (es).
 - (ii) Varsity Head Coach will serve as a voting member of the ELC Board.
 - (iii) The head coach shall be the varsity coach (es) and may select his/her assistant coach or coaches with the approval of the Board for all the Club teams that may or may not be limited to Varsity, Junior Varsity and Freshman teams.
 - (iv) The head coach (es) shall be governed by the guidelines set forth by the president and the Board.
 - (v) The head coach (es) shall be responsible for conducting all practices and team meetings and the scheduling of games and/or tournaments.
 - (vi) The head coach (es) shall be in charge of the off-season lacrosse programs, if any exists and conditioning camps or other Club activities that are approved by the Board.
 - (vii) Head coach (es) may delegate their on-field responsibilities to an assistant coach that must follow the same directives as allowed to the head coach (es).
 - (viii) The head coach (es) shall attend the Club board meetings.
 - (ix) The head coach (es) or officers of the Board attend MSLA board and coaches' meetings.
 - (x) The head coaches shall follow all MSLA and Missouri State High School Activities Association (MSHSAA) regulations.

- (xi) Each head coach (es) shall meet with the president and determine the number of teams and players that will participate on each team according to the number of players, the ability of the players and the age of the players.
- (xii) The head coach (es) determines the amount of playing time each player receives during a game based on a number of factors.
 - 1. Skill Level
 - 2. Participation during practice sessions
 - 3. Behavior and Attitude
- (xiii) Rules and disciplinary issues shall be handled in accordance with policies set by the Club, Eureka High School, the head coaches MSLA and MSHSAA.
- (xiv) The head coach (es) and assistant coaches shall have the medical well-being of each team player as top priority.
 - 1. Medical kits must be up-to-date, and all coaches must have a complete set of player medical releases.
 - 2. Injured players must have a doctor's release before returning to the field.
- (xv) The head coach (es) shall be members of the Uniform and Equipment Committee.

(b) Designation of Committees and Chairman:

- (i) The president and the Board will determine committees and chair of committees as shall be needed for the function and operation of the Club.
- (ii) The committees shall be but not limited to the
 - 1. Uniform and Spirit Wear Coordinator(s)
 - a. Distribution and collection of high school team uniforms and related equipment.
 - b. Manage Spirit wear program.
 - 2. Field Coordinator(s)
 - a. Field Maintenance and lining
 - b. Field acquisition/coordination as needed
 - 3. Fundraising Coordinator(s)
 - 4. Game Day Coordinator(s)
 - 5. Events Coordinator(s)
 - a. Senior Night
 - b. End of Season Celebration
 - c. Other planned events as needed
- (iii) All committees and committee chairmen shall be accountable to the Board.

8) Article VII

a) RULES, PROCEDURES AND OTHER BUSINESS

- i) The Board meeting and the Clubs' general meetings shall be conducted in an orderly manner and the presiding president shall determine the agenda.

9) Article VIII

a) AMENDMENT OF BY-LAWS

- i) Any Club member may propose an amendment to these by-laws by submitting the same in writing to the President.
- ii) Such will be considered at the next meeting of the Board or next general meeting.
- iii) Amendments may be approved by a majority of the Board members present or by a majority of Club members present at a general meeting.
- iv) If disapproved by the Board or a majority of the members present, they shall be rejected.

10) Article IX

a) INDEMNIFICATION INSURANCE AND EXONERATION FROM PERSONAL LIABILITY

- i) The Eureka Lacrosse Club Board of Directors shall purchase, if it deems necessary, indemnification insurance for protection of its committees or board members against any actual or alleged wrongful acts in the discharge of their duties.
- ii) This coverage shall include, but not be limited to damages, judgments, settlements, cost of investigation, legal fees or their costs of defense of legal actions, claims or proceedings and appeals, therefore.

11)Article X

a) EFFECTIVE DATE OF BY-LAWS

- i) These by-laws shall become effective immediately upon adoption by the Eureka Lacrosse Board of Directors.
- ii) Modified this 1st day of June 2010 and approved by unanimous vote of the Eureka Lacrosse Club Board of Directors and members.
- iii) Revised by-laws as of October 21, 2013 and approved by the Eureka Lacrosse Club Board of Directors.
- iv) Revised by-laws as of November 8, 2021 and approved by the Eureka Lacrosse Club Board of Directors.