

How do I accept my



## Invitation & Link to my Child's Team?

### STEP 1

You will first need to request an invitation to join the "Lakeland Hawks Ice Arena" on SportsEngine. After that invitation is sent via email, you will need to accept that invitation.

### STEP 2

Open your "(Participant Name) is invited to join the (Team /Lakeland Hawks Ice Arena)" email from SportsEngine.

### STEP 3

#### CLICK ACCEPT

The link will prompt you to either create a SportsEngine Account or sign in with an existing one.

### STEP 4

A new screen will appear asking you to **ACCEPT** the participation email.

**\*\*If a person by that name does NOT exist in your household, click ADD (Name of Child).**

**\*\*If a person by that name in your household already exists, choose their profile and click ACCEPT.**

### STEP 5

Click **ACCEPT**



For questions reach out to:  
Ben Morris @ 715.439.3851 or  
morrben@gmail.com

How do I add my email to



**So I can receive emails for my child?**

**STEP 1**

Sign in and go to the **household tab** of your user dashboard.

**STEP 2**

Select the athlete's profile that needs the email address added.

**STEP 3**

In the top-right corner, click the **Pencil Icon** to edit.

**STEP 4**

Enter the additional email address in the "Email Address 2" field.

**STEP 5**

Scroll down and click **Save**.

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