


**IAHA**  
**State/District /Nationals**  
**Youth & High School**  
**Credentialing guideline**  
**meeting**

**January 8, 2025**

1

**Declaration Deadlines**



October 15 - A state/affiliate and/or district shall signify their intention of entering a team or teams in the Girls Tier I, Youth Tier I, and Youth Tier II National Championship Tournament, in writing, to USA Hockey

November 15 - A district shall signify their intention of entering a team or teams in the Girls Tier II National Championship Tournament, in writing, to USA Hockey with a copy to the appropriate Youth or Girls Council chairperson

November 15 - Affiliates shall signify their intention of entering a team(s) in any High School division national championships

2

<p style="text-align: center;"><b>IAHA &amp; RMD Tournament Dates</b></p>	<p style="text-align: center;"><b>Idaho State Playoffs</b> Idaho Youth Tier II 14U Playdowns February 1-2, 2025 Boise, ID</p> <p style="text-align: center;">Idaho Youth State Tournament Youth Travel February 21-23, 2025 Hailey, ID</p> <p style="text-align: center;">Idaho High School Hockey Tournament February 28- March 2, 2025 Idaho Falls, ID</p> <p style="text-align: center;"><b>Rocky Mtn District Tournament</b> Girls Tier II March 6-9, 2025 Texas</p>
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3

<p style="text-align: center;"><b>IAHA State Tournament Fees</b></p>	<p style="text-align: center;">IAHA State Youth Tournament fees TBD</p> <p style="text-align: center;">IAHA State Tier 2 Playdown fees TBD</p> <p style="text-align: center;">IAHA High School Tournament fees TBD</p>
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4



Team Entry Fees for Rocky Mountain District Championship Tournament are determined at Winter Meeting January 2025

Team Entry Fees for the 2024-2025 Nationals for all divisions: not to exceed \$1,625\*\*

Team Managers will receive fees and payment information from District Registrar once State/District Tournament winners are declared.

\*\*The 2026 team national tournament entry fee is \$2,000 per team. The 2027 and 2028 team national tournament entry fees are \$2,200 per team.

**NOTE:** The Youth Tier I 14U and Youth Tier I 130 team national Tournament entry fee for 2026 is \$2,400 and for 2027 and 2028 is \$2,500.

5



High School / March 26-30  
Irvine, California

14U Tier 2 - April 2-6  
Kalamazoo, Mich.

16U Tier 2 - April 2-6  
Wayne, N.J.

18U Tier 2 - April 2-6  
Utica, N.Y.

Girls Tier II / April 2-6  
Florida, Virginia, Ohio

6

## USAH Nationals Mandatory Coaches/Manager Meeting



- Meeting is typically held the evening before the tournament begins.
- All participating teams are required to have the head coach attend. It is recommended that the team manager also attend.
- No one person may represent more than one team at this meeting unless prior approval is granted by the Tournament Director.
- At the discretion of the National Tournament chair, failure to have the head coach present at the Opening Meeting shall result in the suspension of the head coach.
- Head coaches must check in with the National Tournament Director one (1) hour prior to their team's first game at the rink in which the game is being played.

7

## NTB Game Requirements Youth & Girls teams



### Girls Tier II

- 14/10 - Team is required to play 14 games and each player must play in 10.
- Max 20 players on a roster (18 skaters and 2 goalies).

### Youth Tier I and Tier II

- 20/10. Team must play 20 games, and each player must play in 10.
- Max 20 players on a roster (18 skaters and 2 goalies)

**\*\*Legal names must be used on all game sheets.** This is why USA hockey roster stickers are preferred (not handwritten or self generated stickers).

**\*\*It is recommended that teams come to District / Nationals with two (2) goalies.**

8

NTB High School Game Requirements



**High School**


- 10/5. Team must play in 10 games and each player must play in 5.
- 30 players for High School but can only dress 20.
- HS teams need to provide their Team Eligibility Declaration form

**\*\*Legal names must be used on all game sheets.** This is why USA hockey roster stickers are preferred (not handwritten or self generated stickers).

**\*\*It is recommended that teams come to District / Nationals with two (2) goalies.**

NTB High School Game Requirements



  
**2024-25 USA HOCKEY HIGH SCHOOL NATIONAL CHAMPIONSHIP VERIFICATION**

I, the undersigned, as head coach of the \_\_\_\_\_  
(Name of Team)  
 representing \_\_\_\_\_  
(District or State) do hereby declare that all players on the above stated team are enrolled as full-time students (grades 9-12) or participate in a high school educational program and are eligible to play in varsity sports for the above stated team. I certify that all players are under 20 years of age on or before December 31 of the playing season. I further declare that no player rostered on the above stated team has graduated from high school, and I understand that any player who has already graduated from high school and any postgraduate (PG) players are not eligible to participate on USA Hockey High School National Championship-bound registered teams.

Head Coach Signature: \_\_\_\_\_  
 Team Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

*This form must be retained in the team's credentials book and a copy sent to the host registrar:*  
 Wendy Goldstein  
[wendy.goldstein@usahockey.org](mailto:wendy.goldstein@usahockey.org)

Rev. 10/18

<h2 style="text-align: center;">IAHA Youth State Tournament Game Requirements</h2>	<p><b>IAHA Youth State Tournament</b></p> <ul style="list-style-type: none"><li>• 10/5. Team must play in 10 games and each player must play in 5.</li><li>• 20 players max.</li><li>• Mandatory Coach Meeting- February 18 @ 7pm MST</li></ul> <p><b>**Legal names must be used on all game sheets.</b> This is why USA hockey roster stickers are preferred (not handwritten or self generated stickers).</p>
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11

<h2 style="text-align: center;">IAHA HS State Tournament Game Requirements</h2>	<p><b>IAHA High School State Tournament</b></p> <ul style="list-style-type: none"><li>• 12/6. Team must play in 12 games and each player must play in 6.</li><li>• 30 players may be rostered for High School but can only dress 20.</li><li>• Mandatory Coach Meeting- February 25 @ 7pm MST</li></ul> <p><b>**Legal names must be used on all game sheets.</b> This is why USA hockey roster stickers are preferred (not handwritten or self generated stickers).</p>
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12

## Advancing to Nationals



### Team advancing to Nationals:

- Tier 2 Girls Team(s) who win Rocky Mtn District tournament advance to the National tournament.
- Tier 2 Youth Team(s) who win State Tournament/Playdown games advance to the National tournament.
- Tier 2 Youth Team(s) who do not have State Tournament/Playdown games Auto-advance to the National tournament.

### Teams advancing, once credentials are approved:

- National registration link will be sent to the head coach and team manager.
- Link will allow you to register your team, secure hotel rooms and pay the fee for Nationals.
- Register your team as quickly as possible
- National patches will be sent to you by the tournament host.

13

## Team Binders

- State Youth or High School, District and/or National team binders
- As Team Manager you are in charge of assembling your team's binder. This guide will tell you in what order your binder should be organized.
- Credentials will be sent electronically in one complete file to Idaho Registrar no later than 2 weeks prior to State playdowns/tournaments.
- You will still need your physical binders on your person at State, District and/or National tournaments for verification purposes.

14

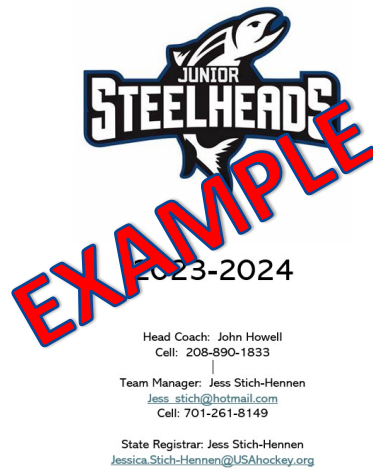
# Team Binders

- You will still need your physical binders on your person at State, District and/or National tournaments for verification purposes.
- Neatly organized in a three-ring binder
- Cover page including team name, level and manager contact information inserted on front of binder.
- Each document in plastic sleeves when you arrive at the district and/or national tournament.
- A divider tab with a title of the section displayed shall identify each section of the notebook.  
\*\*These divider pages are not required but appreciated in the electronic form.
- The required information shall be presented in the following order:

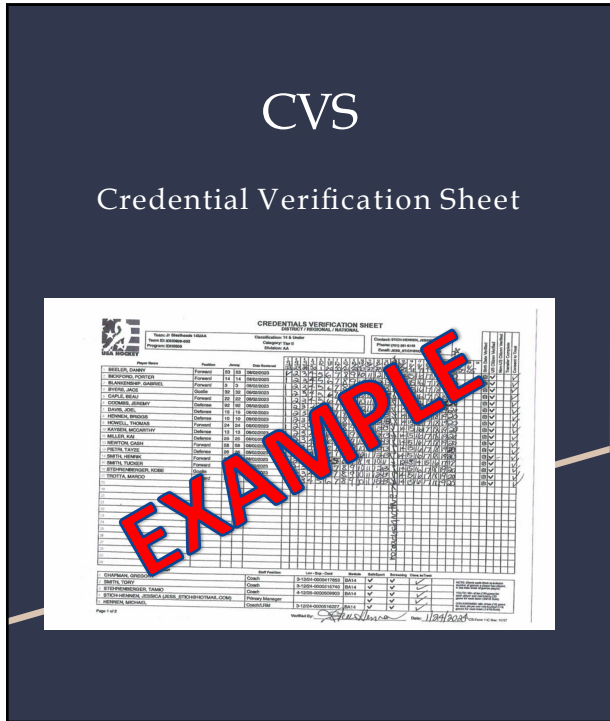
15

# Cover Page

- Team Logo/Team Picture
- Team Name
- Head Coach Name
- Team Manager/Trustee Name and Contact Info



16

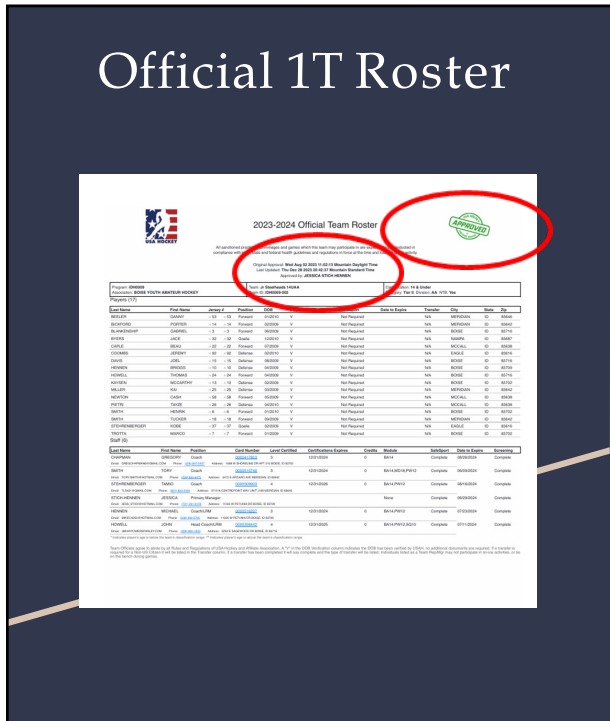


**Tab 1**

**Credential Verification Form (CVS)**

- All teams participating in State, Districts and Nationals are required to provide their teams credential verification sheet printed out from the USA hockey portal. Your affiliate registrar will provide each team this form which will populate all pertinent team information.
- CVS is to be completed for all Tier I, Tier II, and High School teams participating in District and/or National tournament. The credential verification sheet must include the game dates and show designation that each rostered player has met their 20/10, 14/10 or 10/5 game count.
- Cross off any players, coaches, LRM who will not be proceeding to District or Nationals.

17



**Tab 2**

**Team Information (1T Roster)**

- District/National Bound Teams - Certified (1T) Team Roster, with approval date no later than December 31, 2024.
- State Tournament Teams – Certified (1T) Team Roster, with approval date no later than January 15, 2025.
- Cross off any players, coaches, LRM who will not be proceeding to State or District or Nationals.
- Ensure all players' DOB and Citizenship is verified.
- Ensure all players' jersey #s (home and away, even if they're the same!) appear on the roster.
- Ensure all players' positions are indicated on the roster (forward, defense, goalie).
- All LRM must be listed on Roster – no separate list will be allowed this year.

18



**Consent to Treat (CTT) forms are required for:**  
**All Tier 2 teams**  
**All HS NTB teams**

**USA Hockey**  
**Consent To Treat/Medical History Form**

This is to certify that on this date, I \_\_\_\_\_, as parent or guardian of \_\_\_\_\_, (athlete participant), or for myself as an adult participant, give my consent to USA Hockey and its medical representative to obtain medical care from any licensed physician, hospital, or clinic for the above mentioned participant, for any injury that could arise from participation in USA Hockey sanctioned events.

If said participant is covered by any insurance company, please complete the following:  
 Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

This form may be signed by hand or signed electronically and returned to your team and/or program.  
 If I sign this form electronically, I acknowledge that it shall have the same validity and effect as if I signed this consent by hand.

**Parent/Guardian/Adult Participant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Event accident insurance up to \$50,000, subject to deductibles, exclusions and certain limitations, is provided to all USA Hockey registered team participants. For further details visit usahockey.com or contact USA Hockey at (719) 576-USAH.

**EMERGENCY CONTACT**  
 Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Physician's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Hospital of Choice: \_\_\_\_\_

**COMPLETION OF MEDICAL HISTORY INFORMATION BELOW IS OPTIONAL**

**MEDICAL HISTORY**  
 If the answer to any of the following questions is yes, please describe the problem and its implications for proper first aid treatment on the back of this form.

<input type="checkbox"/> Head injury (contusion, skull fracture)	<input type="checkbox"/> Asthma	<input type="checkbox"/> Allergies _____
<input type="checkbox"/> Fainting spells	<input type="checkbox"/> High blood pressure	<input type="checkbox"/> Diabetes _____
<input type="checkbox"/> Convulsions/epilepsy	<input type="checkbox"/> Kidney problems	<input type="checkbox"/> Other _____
<input type="checkbox"/> Neck or back injury	<input type="checkbox"/> Hernia _____	
	<input type="checkbox"/> Heart murmur _____	

**Have you had (or do you currently have) any of the following?**  
 Have you had a recent tetanus booster?  Yes  No If yes, when? \_\_\_\_\_  
 Are you currently taking any medications?  Yes  No If yes, please list all medications on back.  
 Has a doctor placed any restrictions on your activity?  Yes  No If yes, please explain on back.

004 Rev 8/21

19

**Coach  
 Consent to Treat**



**Tab 3  
 Coach Information**

- Signed and dated USA Hockey Consent to Treat (CTT) form for each coach listed on your roster.
- CTT forms need to be in the order that coaches are listed on the CVS.
- CTT can sign electronically

20

<p>Manager Consent to Treat</p> 	<p><b>Tab 4 Team Manager(s) Information</b></p> <ul style="list-style-type: none"><li>• Signed and dated USA Hockey Consent to Treat form for each manager.</li><li>• CTT forms need to be in the order that managers are listed on the CVS.</li><li>• CTT can sign electronically</li></ul>
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21

<p>Players Consent to Treat</p> 	<p><b>Tab 5 Player Information</b></p> <ul style="list-style-type: none"><li>• Signed and dated USA Hockey Consent to Treat (CTT) form for each rostered player.</li><li>• CTT forms need to be in the order that players are listed on the CVS.</li><li>• CTT can sign electronically.</li></ul>
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22

## Sanctioned Game Score Sheets

### Tab 6 Sanctioned Game Sheets

- Include more than 20 score sheets to verify 20 games for youth teams and 10 games for each rostered player to meet the 20/10 eligibility rule for youth tiered teams.

#### OR

- Include more than 14 score sheets to verify 14 games for the girls' teams and 10 games for each registered player to meet the 14/10 eligibility rule for girls' tiered teams.
- Include more than 12 score sheets to verify 12 games for high school teams and 6 games for each registered player to meet the 12/6 eligibility rule for high school teams.
- Any games using paper score sheets require a referee(s) name and signature, or the game will not be included in the game count.
- If your copy of paper scoresheet is not legible, ask to take a picture of the first page.

23

## Sanctioned Game Score Sheets

- Game sheets *must* be legible.
  - Registrars will not break out the readers or play the "enhance" game!
- Electronic Game sheets *must* have coaches' and referees' names visible.
- Handwritten Game sheets *must* have coaches' and referees' signatures visible.
  - Game sheet must be presented in the order they appear on the CVS (see suggestions in later pages).
  - Take a picture on your phone of the legible first page of a 4-part scoresheet.
- Legal names must be on all game sheets

24

Game No: 151 FINAL SCORE HOME 1 VISITOR 3

Date: Oct 29, 2023 Division: 14U AA Category: PLAYOFF GAME

Location of Game: Northern Colorado Ice Center - NOCO

Game Type: REGULAR SEASON, TOURNAMENT, PLAYOFF

Official Score: Team B

Length of Game: 40 min

HOME										VISITOR									
PER	NO	MIN	Goals	Assists	CFP	START	ON	PER	TIME	G	A	G	A	G	A	G	A	G	A
1	84	2			REG-MIN	06:01	06:01	06:17	3	12:50	17								

Head Coach: MATTHEW ANTONZE (HOME) / JOHN FOWELL (VISITOR)

Referee: EVAN ANDERSON

Scoring by Periods: HOME (1-0, 0-0, 0-0), VISITOR (0-1, 1-1, 1-1)

Penalties: HOME (1-18), VISITOR (1-18)

Goalkeeping: HOME (3-23), VISITOR (5-21)

This game sheet is good! Referee's name and signature are visible, roster is visible and legible, and the date and age group are indicated.

25

USA Hockey Jr. Steelheads vs. Anzz HU USA Hockey OFFICIAL SCORESHEET

Date: 10/25/23 Game No: 24 Division: U14A

Time: 4:15 pm vs. 5:30 pm

Referee: DANA ANDERSON

PER	NO	MIN	Goals	Assists	CFP	START	ON
1	1	1	1	1	3	0	0

Penalties: HOME (1-18), VISITOR (1-18)

Goalkeeping: HOME (3-23), VISITOR (5-21)

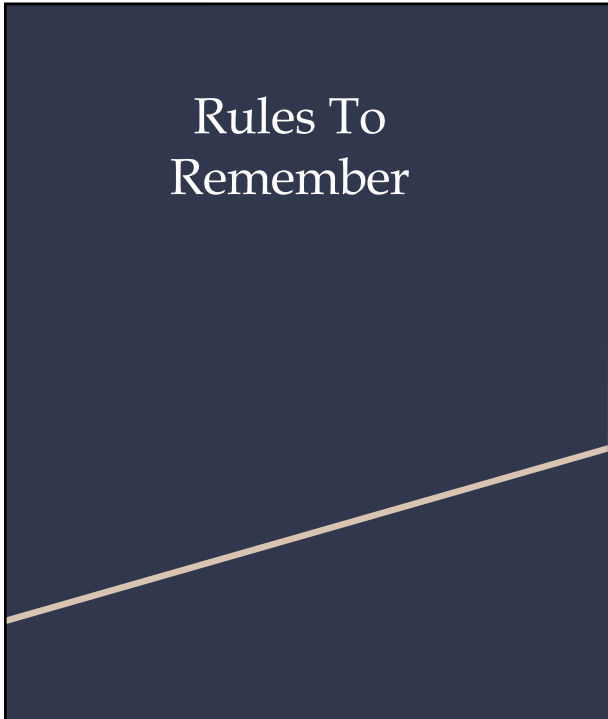
Team Officials: Head Coach, Coach, Goalkeeping

This game sheet is good! Referee's name and signature are visible, roster is visible and legible, and the date and age group are indicated.

26



27



# Rules To Remember

- If your team has practice ice prior to District or Nationals, please remember if coaches are found non-compliant it will result in a Discipline Committee hearing with a minimum 30-day suspension from all activities involving USA Hockey registered programs.
- **Ineligible Coaches/Players** - Any coach that knowingly plays an ineligible player shall be suspended from coaching in any games that lead to a state/affiliate and/or district and national championship in the current season.
- Only (4) coaches allowed on the bench.
- As all levels of Districts/Nationals are in different locations at the same time, Coaches should not be dual rostered, if at all possible.

28

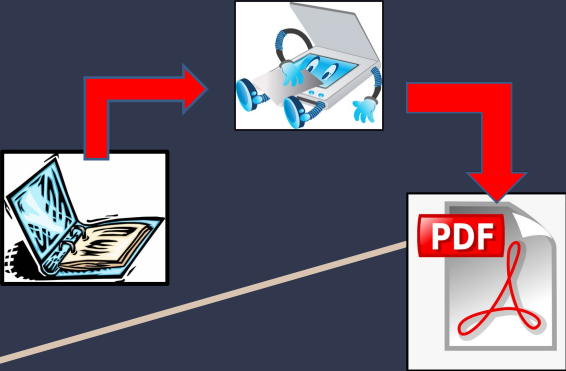
<h2>IAHA State Tournament Credential Book Deadlines</h2>	<ul style="list-style-type: none"><li>• High School teams- due by February 14 , 2025</li><li>• Youth State teams- due by February 7, 2025</li></ul>
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29

<h2>NBT Credential Book Deadlines</h2> 	<ul style="list-style-type: none"><li>• Youth Tier 2 teams– January 18, 2025</li><li>• NTB High School teams- February 14 , 2025</li><li>• Girls Tier 2 teams– February 7, 2025</li></ul>
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30


## Binder submissions



- All aspects of your book will need to be in one complete PDF file.
- Tab dividers pages are not required, however, appreciated in the electronic PDF.
- Send PDF as an email attachment or as google drive link with full permissions.
- Electronic “binders” can be sent prior to, but no later then posted deadline.

31

## 2024-2025 Important Reminders



**Emergency Back Up Goalie (EBUG)**

For any teams that need an Emergency Back Up goalie (EBUG), the team will need to submit an appeal to the National Championships Appeals Committee. Registrars cannot add EBUGs to the roster that were not on the roster prior to December 31 and/or did not meet the game count requirements. Teams that played all season with one (1) goalie are expected to go to Nationals with one goalie.

To request an EBUG, a team must submit the following to the team’s district registrar:

- Provide proof/explanation of extenuating circumstances to show why a team with two (2) goalies now only has one (1) or a team with one (1) goalie and now have no goalie (i.e. medical note);
- Provide the name, team, program, and level of the goalie the team would like as an EBUG. EBUGs must be in the same age classification as the team. EBUGs should be from the same affiliate, at the same or lower level of play, and from a team that is no longer competing at an affiliate, district, or national championship.

32

2024-2025

## Important Reminders



### Athletic Trainers

Certified Athletic Trainers (ATCs) shall be allowed to work with their teams at State/Affiliate, District and/ or National Championships if the ATC is on the team roster by December 31 (no substitutions may be made after this date). The ATC must be a registered volunteer member of USA Hockey, have current SafeSport Certification valid through the tournament, and have passed a USA Hockey NCSI background screen. The program must provide proof of the following to USA Hockey's Manager of Player Safety seven (7) days prior to the State/Affiliate, District and/ or National Championship:

Current license for ATC to practice in the state the program is located;  
Current NATABOC certification for ATC;

33

## Additional resources



The USA Hockey website is a great resource for information. The USA Hockey Annual Guide **AND** the District and National Tournament Guidebook can be found online, tournament dates are posted, and it includes links to additional resources.

2024-2025 Annual Guidebook:

<https://www.usahockey.com/annualguide>

- Pages 187-194 of the USA Hockey Annual guide references District/National Tournament Guidelines

2024-2026 District/National Tournament Guidebook:

<https://nationals.usahockey.com/guidebook>

34

Questions?



IAHA Affiliate Registrar

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