



## **PRAIRIE STORM MINOR HOCKEY ASSOCIATION PRESIDENT**

The role of the President shall, subject to the authority of the Board, have general supervision of the business of the Association and shall have such powers and duties as the Board may specify.

Additionally, subject to the authority of the Board, duties of the President are as follows but are not limited to:

- Preside at all Annual General Meetings, Board of Directors Meetings and required special meetings and shall act as the chief Director of the Association.
- Call and administer regular meetings of the Directors and Officers.
- Call special meetings of the Directors and Officers or the total Membership if deemed necessary.
- Responsible for developing the agenda and chairing for all Board meetings along with the AGM of the Association.
- In case of tie votes he/she shall cast the deciding vote.
- Provide direction, as required, to the Directors and Officers, Members and team representatives.
- Oversee the general operations and business of PSMHA.
- With input from the Board of Directors, prepare and amend job descriptions and duties for Directors and Officers.
- Authorize and maintain a file of all player releases from the Association as outlined in the PSMHA policy.
- Review the Executive Director contract and revise as needed with input from the Board of Directors.
- Chair and maintain files for the Discipline, Dispute and Conflict Appeals Committee.
- Maintain coaching applications and evaluation files in a central location available to the Board of Directors.
- Accept and maintain applications for the Executive Director and Officials Scheduler positions.
- Ensure that the information of the Association is updated as required by Information Services Corporation (ISC).
- Appoint Directors and Officers as needed, in consultation with the Board of Directors.
- Shall keep all contracts current including but not limited to rinks, website, Executive Director, bank, etc.
- Act as a general Liaison with Hockey Regina Inc. (HRI), Hockey Saskatchewan, South Saskatchewan Minor Hockey League (SSMHL) and South Saskatchewan Female Hockey League (SSFHL – in the event the Female Director is not able to do so).
- Sign the Director Code of Conduct