



Central Bucks West Football Parent Club

Board Meeting Agenda March, 4, 2024 2024 Season

Start: 7:00 pm

Adjourned: 9:00 PM

Board Members Present:

1. Kristie Patterson, Senior Co-President
2. Monica Gerace, Senior Co-President
3. Cindy Wilson, Junior Co-President
4. Dawn McFadden, Junior Co-President
5. Jennifer McGuire, Sophomore Co-President
6. Gina Bigley, Sophomore Co-President
7. Jim Kimmel, Freshman Co-President
8. Stephanie Shantz, Secretary
9. Allen Gerace, Treasurer
10. Rob Rowan, Head Coach

1. Votes since last meeting

- a. Resignation of current bank signer, Suzanne Stratton and new designated signer to be Kristie Patterson.

Kristie Patterson	Excluded
Monica Gerace	Yes
Cindy Wilson	Yes
Dawn McFadden	Yes
Jennifer McGuire	Yes
Gina Bigley	Yes
Stephanie Shantz	Yes

- b. Vote Jim Kimmel to join as freshman co-president

Kristie Patterson	Yes
Monica Gerace	Yes
Cindy Wilson	Yes
Dawn McFadden	Yes
Jennifer McGuire	Yes
Gina Bigley	Yes
Stephanie Shantz	Yes

2. Coaches Updates/Requests:

- a. Mandatory meeting for all grades 4/16/24 @ 7:00PM
- b. Max lift will take place in April
- c. Helmets and Jerseys handed out this week
- d. 9th graders start next Tuesday
- e. Youth Camp update:
 - a. Amount registered to date: 81 as of 3/4/24
 - b. Last date to register to get a bag and shirt will be the last week of May.
 - c. Player Volunteers – 10, 11, and 12. Will hand out volunteer forms at April meeting.
 - d. Flyers will be sent to the elementary and middle schools
 - i. Doyle- Steph, Bridge Valley- Jen, Lenape-Gina, Tohickon-Jim

3. Treasurer's Report:

- a. Updates:
- b. Bank reconciled through 2/10/14
- c. Kristie is the new bank signer
- d. Tax return will be completed by next meeting
- e. Form A needs to be completed and sent to Henry Hunt (June)
- f. BJ account switched to Monica and Kristie

4. Important Dates:

- a. Set Meeting with Henry, Rob, Senior and Junior Presidents
 - i. Discuss Form A and fundraisers, special nights, etc.
- b. Youth camp dates: June 17-19, 2024
- c. East Stroudsburg Football Camp: July 11-12, 2024
 - i. Registration due 4/30/24, checks made out to CBWFPC
- d. Telethon: 7/30/24
- e. Picture Day: 8/1/24
- f. Paintball Team Building: 8/1/24
- g. Bag Bingo: 8/8/24

5. Player Registration:

- a. 46 players have registered. 8 – Seniors, 5 – Juniors, 13 – Sophomores and 20 – Freshman
- b. Big Teams (formally Family ID) registration opens June 1st.

6. Fundraising:

a. Dine and donates (3-5)

- i. Lucatellis – March
- ii. Uptowne Deli – April
- iii. Five Guys and Ritas – May
- iv. Chipotle – October (requested to do on a Monday)

b. Gold Cards:

- i. Taking suggestions of local businesses to see if they want to participate on the gold cards.
- ii. 10-12th grade (15 cards) and 9th grade (10 cards)
- iii. Looking to do Gold Rush first week of May, incentives for top sellers
 - 1. Gift cards: 1st place- \$75, 2nd place- \$50, 3rd place-\$25

c. Telethon

- i. Date set for July 30th in West Cafeteria
- ii. Will provide water and pizza
- iii. We reach out and post on Alumni Facebook for vintage CBW Football apparel, since that was a big hit!

d. Bag Bingo:

- i. Date set August 8, 2024 St Cyril of Jerusalem
- ii. Need to form a committee.
- iii. Fee \$750, \$100 deposit, \$650 due July 26th, Separate Check of \$300 due July 26th for deposit.
- iv. Stephanie will get Bingo and Raffle License from BC Treasurer.

7. Youth Camp – June 17-19, 2024

- a. Jen to work with Jim on logo and t shirt and bag order. Also, giveaway items (last year was hats and water bottles to players).
- b. Need SUG for volunteers.
- c. Sell apparel, drinks and snacks during week!
- d. Line up lunches to purchase – Monday, Tuesday, and Wednesday – Chick-fil-A
- e. Treat for last day – Water ice, ice cream, something different?

8. Apparel

- a. Pride Packs- order form on CBW football website, open through 3/15/24
 - i. Will be given out at April meeting
- b. Still have a good amount of inventory leftover. Will sell at April Mandatory meeting.
- c. Will work with Jim on new fan gear for the 2024 games.

9. Open Position on Board

- a. Still need one more Freshman Representative
- b. Game Day Program coordinators, Website support needed.
- c. Monica Lindenmuth – offered to shadow Allen and takeover Treasurer for next season. Voted to make Monica the new treasurer for next season- all yes votes

10. Sponsorship Opportunities:

- a. G. Talley Carpet & Floor, LLC (Meg Talley) inquired about becoming a sponsor next season. Jen McGuire will follow up on
- b. Lucatelli's would also like to become a sponsor
- c. Nico's Pizza in New Britian- wants to do a lot and get involved

11. General Announcements:

- a. Reserve cafeteria for Thursday night Dinner back ups (Monica and Kristie)
 - i. Future – Table and Chair rentals, Paper supplies, SUG for Senior Parents sign up in May. \$550 will be the amount to each night
- b. Set up meeting with Henry, Coach Rowan, Senior and Junior Reps for some time in March or April- Kristie will reach out (Monday is best around 4:30 PM)
 - i. Discuss Form A and fundraisers, special nights, etc. (Due in June)
- c. Create one spreadsheet for all events that need reservations made and Regina and Marge spreadsheet. **Done and shared with the group.**
- d. 2024 Season Banquet – January 4, 2025 - Date secured and deposit sent.
- e. Monthly updates will be sent out from the parent club email.
- f. April meeting- will need parents to bring water and Gatorades

Committee Chair/ Members:

Fundraising Committee	Gina Bigley and Jennifer McGuire
Game Day Programs	Kristie Patterson, Monica Gerace and Jen McGuire
Senior Hosted Thursday Night Dinners	Kristie Patterson and Monica Gerace
Pregame Meals/ Post game Snacks	Kristie Patterson and Monica Gerace
Senior Night	Dawn McFadden and Cindy Wilson
Youth Camp	Kristie Patterson, Monica Gerace and Jen McGuire
Parent Jersey/ Yard Signs	Kristie Patterson, Monica Gerace
Game Day Spirit Wear	Jim Kimmel
End of Season Banquet	Dawn McFadden and Cindy Wilson
Website Design/ Updating	Jennifer McGuire

Next meeting is: 4/8/24 @ 7:00pm

Location: Kristie Patterson's Home