

PRINCETON YOUTH HOCKEY ASSOCIATION, INC.

BYLAWS

Revised August 28, 2023

ARTICLE I. NAME AND BOUNDARIES

Section 1

This corporation shall be called the Princeton Youth Hockey Association, Inc. (PYHA)

Section 2

- A. The boundaries of this Corporation shall be in the Princeton School District #477.
- B. This Corporation may waive in skaters on an equal basis, individuals from other school districts as regulated by District 10.

ARTICLE II. PURPOSE

Section 1

The purpose of this Corporation shall be to:

- A. Promote youth hockey in Princeton and the surrounding area.
- B. To promote good sportsmanship.
- C. To teach the skills and rules of ice hockey.

Section 2

It is the intent of this Corporation to follow and abide by the rules of District 10 and the Minnesota Amateur Hockey Association.

Section 3

No member, director, or officer of this Corporation shall have any right, title or interest in or to any property of any kind owned by this Corporation, nor any income or other funds received or held by this Corporation, except in return for services rendered to the Corporation.

Section 4

No substantial part of the activities of this Corporation shall be to carrying on of propaganda or otherwise attempt to influence legislation nor participate in or intervene in any political campaign on behalf of any candidate for public office, including the publishing or distributing of statements.

ARTICLE III. MEMBERSHIP

Section 1

Voting members: The following shall be considered members in good standing and shall be entitled to one general vote for the Board of Directors.:

- A. All Board Members are entitled to one general election vote.
- B. Appointed or elected coaches of the Corporations hockey teams, not otherwise entitled to vote, are entitled to one general election vote.
- C. Any parent/guardian with a registered player, who is current with all financial obligations, not otherwise entitled to vote, are entitled to one general election vote per family.

Section 2

Non-voting members of this corporation:

- A. Shall be open to all adult individuals within the District 10 boundaries.
- B. Shall be allowed to enter in all discussions.
- C. Shall be allowed to be on committees formed by the PYHA Board.
- D. Princeton High School Hockey Coaches.
- E. Community Members/Alumni supportive of/involvement in corporation but not otherwise considered a Voting Member or entitled to a general election vote.
- F. Shall not be allowed to hold any office or position on the PYHA Board.

Section 3

Parents of all players and sponsors shall have access to the PYHA website to keep them informed of all activities. Parents must submit the proper registration forms to this Corporation. A copy of the monthly PYHA board meeting minutes will be posted on the website (www.princetonyouthhockey.com) following the approval of the meeting minutes.

ARTICLE IV. MEETINGS

Section 1

The annual meeting of this Corporation shall be the fourth (4th) Monday in June.

Section 2

This Corporation shall hold meetings the fourth (4th) Monday of each month at the Princeton Ice Area or previously designated site at 6:30 p.m. for the PYHA Board and general membership. If meetings fall on a legal holiday, then the meeting shall be held on the next day not a legal holiday.

Section 3

Special meetings of the members of this Corporation may be called at any time by the President, majority of the PYHA board, or 25% of the voting members. If an urgent special meeting is needed, the members shall be informed by electronic mail 12 hours prior to the special meeting.

ARTICLE V. GOVERNMENT

Section 1

The government of this corporation shall be vested in the PYHA Board composed of President/CEO, Vice President, Secretary and Treasurer and up to eight directors but not less than 4 directors. This board may also include up to two non-voting positions for the Princeton High School Head Hockey Coaches.

Section 2

Terms of office: the directors and officers shall be elected for staggered 3 year terms in a 3 year rotation. Terms begin with the respective April meetings. Incoming board members will go through an orientation overview with previous board members in March. Outgoing board members terms will end at the end of April's meeting but will be expected to transition their responsibilities to the respective board member by May's PYHA Board Meeting.

Section 3

No employee of Princeton Youth Hockey Association (PYHA) shall be a PYHA Officer.

Section 4

Any vacancies in any office shall be filled by vote of PYHA Board to fill the remaining term of the individual being replaced. Vacancies do not have to be filled by the next highest vote getter from the past election.

Section 5

Level representatives shall be appointed by the PYHA Board.

Section 6

The official quorum for business conduction at regular and special meetings shall be 1% of the voting membership in good standing. The official quorum of the PYHA Board shall be a majority of the members. A quorum is not needed to conduct gambling business.

Section 7

"Robert's Rule of Order" shall be the official procedure used at all meetings.

Section 8

Proxy voting is not permitted at membership meetings.

Section 9

Election of executive officers (President, Vice President, Secretary and Treasurer) for the PYHA Board will take place at the April Meeting. First year board members are ineligible to withhold any officer position.

Section 10

Any PYHA board member who misses more than three (3) regularly scheduled board meetings during the fiscal year will be permanently suspended from the PYHA board. If there is good reason for absenteeism, then the PYHA board may reconsider the individual's suspension..

Section 11

All PYHA Board members must actively participate in this organization. All PYHA Board members will be responsible for committees and chairs as assigned.

Article VI. ELECTIONS

Section 1

All PYHA Board members will be responsible for looking for potential candidates to fill the vacancies of the board.

Section 2

Candidates must submit their letters of intent to the PYHA Secretary prior to the February meeting. Letters of intent will also be accepted from the floor at the February meeting.

Section 3

The candidate must either have a player registered with the corporation and have paid the registration fee and current year's dues established yearly by the PYHA Board or not currently have a player registered with this corporation and in good standing with this corporation and must currently reside within the Princeton School District #477.

Section 4

Ballots will be distributed at the year-end Awards Ceremony in February/March and voting shall be done by secret ballot one half (1/2) hour before the start and during the duration of the Awards Ceremony. A minimum of four (4) PYHA board members will count ballots at the conclusion of the Awards Ceremony. (members counting can not be on one of the ballots)

Section 5

Proxy voting shall not be permitted.

ARTICLE VII. OFFICERS AND DUTIES

Section 1

PYHA Board:

- A. The PYHA Board shall have the authority to make all necessary decisions during the interval between the meetings of the Corporation to manage the Corporation in such manner as the PYHA board shall deem best in the interests of the Corporation and the hockey program.
- B. The PYHA board shall among other things, be responsible for the following matters:
 1. Financial planning.
 2. Policies and bylaws (to be reviewed as needed).
 3. Organization of tryouts and selection of teams with assistance of the HDC.
 4. Selection of coaches and assistant coaches with the assistance of the HDC.
 5. Scheduling of ice time.
 6. Registration and certification of the players.
 7. Supervision of all activities of the teams.
 8. Recruitment of new skaters and the promotion of hockey.
 9. Propose guidelines for all standing committees and proper procedures to be followed and presented to membership.
 10. Supervise all chairs, coordinators, coaches or any other appointed positions.

Section 2

Duties of PYHA Board President:

- A. Preside at all meetings of the membership, PYHA board and shall be an Ex-Officio member of all standing committees.
- B. Subject to PYHA Board and the voting membership shall have general charge and supervision over the business affairs of the corporation.
- C. Shall execute all bonds, contracts, and other agreements as authorized by membership and/or the PYHA Board.

Duties of the PYHA Board Vice-President:

- A. Shall assume duties of President in the absence of the President.

Duties of the PYHA Secretary:

- A. Shall record all regular, special, and PYHA Board meetings minutes.
- B. Shall seek board approval of the minutes of all regular, special and PYHA Board Meetings.
- C. Shall review before publication the minutes of all regular, special, and PYHA Board meetings.
- D. Shall keep said minutes in a book for that purpose. The said book will be kept at the Princeton Ice Arena.
- E. Shall publish said minutes on the website (www.princetonyouthhockey.com) for membership accessibility.
- F. Shall keep attendance at all meetings.

Duties of the PYHA Treasurer:

- A. Shall execute all bonds, contracts, checks and other agreements as authorized by membership and/or the PYHA Board.
- B. Shall review accurate records of all receipts and disbursements, maintain a monthly financial statement that will be available to membership upon request and maintain a printed year-end financial statement available upon request
- C. Shall review all bills incurred by the corporation under authorization of PYHA Board or general membership.

ARTICLE VIII. FINANCES

Section 1

The fiscal year of this corporation shall be from July 1st to June 30th.

Section 2

No member shall incur any debt in the name of the corporation without prior approval.

ARTICLE IX. COMMITTEES

Section 1

The PYHA Board shall determine the standing committees deemed proper and necessary to fulfill the purpose of this corporation.

Section 2

The PYHA Board of Directors shall appoint all chairs and Coordinators:

- A. Hockey Director
- B. Advertising Manager
- C. Communication Coordinator
- D. District 10 Rep
- E. Equipment Manager
- F. Fundraising Coordinator
- G. Gambling Manager
- H. Girls Coordinator
- I. Mite Coordinator (on ice)
- J. Tiny Tigers Coordinator (on ice)
- K. Mite/Tiny Tigers Coordinator (off ice)
- L. Mite Jamboree Coordinator
- M. Recruiting Coordinator
- N. Referee Coordinator
- O. Registration Coordinator
- P. Scheduling Coordinator (practices)
- Q. Scheduling Coordinator (games)
- R. Away Tournament Coordinator
- S. Home Tournament/Jamboree Coordinator
- T. Volunteer Coordinator
- U. Website Coordinator

ARTICLE X. REGISTRATION

Section 1

All players must skate and tryout where registered, youth or girls. A change can only be made prior to the start of the pre-skate clinics.

ARTICLE XI. SUSPENSION AND EXPULSION

Section 1

Any violation of the Articles, Bylaws, or any other rules and regulations of this Corporation shall render such member or player liable to suspension by majority vote of the Board of Directors until the next monthly membership meeting or special meeting. Expulsion at that meeting will occur upon two-thirds (2/3) vote of the board members present.

ARTICLE XII. AMENDMENTS

Section 1

These bylaws may be amended by two-thirds (2/3) vote of the active board members present at any meeting after which a thirty (30) day notice has been given to all members.

Section 2

These bylaws may be suspended by a two-thirds (2/3) vote of the active members present at any membership meeting provided a quorum is present.

ARTICLE XIII. DISSOLUTION

Section 1

Upon dissolution of this corporation, any remaining assets are to be given to organizations organized exclusively for the promotion of hockey, or any other charitable, educational, or scientific purpose as shall at that time qualify as an exempt organization under Section 501c (3) of the Internal Revenue Code of 1954.

Amended: May 15, 1989; August 22, 1989; February 13, 1990; April 9, 1991; December 1, 1991; March 10, 1993; May 2, 1994; March 11, 1998; March 10, 1999; June 24, 2004; February 11, 2009; October 13, 2010; May 14, 2012; March 11, 2013; October 14, 2013; September 12, 2015; June 26, 2016; October 28, 2019, August 28th, 2023;