



ONTARIO
Volleyball

TOWN HALL INDOOR CLUB ADMINISTRATION 2023-24 SEASON

AUGUST 21, 2023

Volleyball for Life



AGENDA

1. Regional Council Presentation on Survey Findings & Next Steps – Shaun Illingworth
2. Competition Reminders 2023/24
3. Convention Centre Events 2023/24
4. Ontario Championships Reminders 2023/24
5. Club Admin Checklist
6. 2023/24 Fees
7. Indoor Competitions Staff
8. OSIC Update for Leaders
9. Policy Updates & Reminders
 1. Club Leader Eligibility Policy
 2. Club Leader Attestation MRS Updates
 3. Coach Eligibility Policy
 4. Screening Reminder
10. Insurance Update
11. Q&A's



Regional Council Club Leader Survey Results

Shaun Illingworth
Region 6 Chair
Regional Council Member
Ottawa Fusion President



CLUB ENGAGEMENT NEXT STEPS

- By August 29th – What's New 2.0 Club Administration Recap released
- By August 30th: Slide decks and YouTube links from August 21 & 28th Town Hall Sessions posted under Club Resource page
- By September 15th
 - Summary of Club Leader Survey Results Posted online
 - Direct Response FAQ to questions in Survey posted online
- Communications
 - Direct email blasts to Club Leaders prior to information going out to all members if applicable
 - Town Hall Sessions continue throughout the indoor season
 - Club Resources section of website updated to be a one-stop shop of information
 - Club Administrator Seasonal Planning Checklist created and to emailed out by August 22nd
 - IVDC and Coaching Subcommittees member applications due and members selected
- Upcoming Town Hall Sessions
 - Monday August 28th – MRS Updates for Club Contacts and Leaders
 - Monday September 25th – Club Resource and Policy Development
 - Monday, October 23rd – Topics TBD
 - Monday, November 27, 2023 – Topic TBD

For Club Topics you would like covered, please email your suggestions to Jo-Anne at jljubic@ontariovolleyball.org



COMPETITION REMINDERS

- Welcome back to another indoor season!
- Soft uniform policy for event 1 for all age groups
- VUL500 new ball for 4v4
- All registration deadlines are 6 weeks prior for regular season events
- Youth Competition calendar and What's New was published June 15th and the Indoor Competitions Manual and Early Contact Initiative Manual now available online under [Club Resources](#)
- Hosting Bids due on Sept 7, please contact Mark Wiersma (mwiersma@ontariovolleyball.org)
- Convention Centre events are Stay to Play events for teams 125+kms one way for all two-day events.



CONVENTION CENTRE EVENTS

EY Centre

- 156 of the 16U & 18U teams will be scheduled for either a 1-day or 2-day event between November 10-12, 2023

Niagara Falls Convention Centre

- 96 of the 15UG, TLSB & 18U teams will be scheduled for either a 1-day or 2-day event between February 9-11, 2024

Please pay close attention to the posted team splits for these events as teams within the same age group will be scheduled on different days and different venues

Please see the “What’s New” for a more detailed breakdown





ONTARIO CHAMPIONSHIPS REMINDERS

Date	Location	Age Splits
Event 1: April 4-6, 2024	RIM Park, Waterloo	16U Girls & TLS Boys
Event 2: April 11-13, 2024	RIM Park, Waterloo	TLS Girls & 6v6 Boys
Event 3: April 14-16, 2024	RIM Park, Waterloo	17U Girls, 4v4 Boys & 16U Boys
Event 4: April 19-21, 2024	RIM Park, Waterloo	4v4 Girls, 18U Girls & 18U Boys
Event 5: April 25-27, 2024	EY Centre, Ottawa	15U Girls & 17U Boys
Event 6: April 28-30, 2024	EY Centre, Ottawa	6v6 Girls & 15U Boys

ONTARIO CHAMPIONSHIPS REMINDERS



- Teams are permitted to play in multiple OC's provided they are not playing 6 days straight.
- Registration for all events opens December 13th for of age and playing up teams
- Registration deadline is January 10th, for all age divisions and the playing up registration
- Athletes can only be listed on 1 roster per event
- Stay to Play booking date are [online](#) however hotel preview links will be available starting in November.
- Travel rebate policy information will available later in the fall.



CLUB ADMIN CHECKLIST and DEADLINES

- Document will be emailed directly to all Club Leaders in MRS tomorrow that outlines:
 - General Administration
 - Tryout Window Deadlines
 - Registration Deadlines
 - Awards Deadlines
 - OC's deadlines and more!
- We are hoping this document is an easy-to-follow checklist for Club Admins and Leaders to follow for the season in a one stop shop.
- It will be posted on the [Club Resources](#) page for future reference.
- If you do not receive it tomorrow, please email Carrie at ccampbell@ontariovolleyball.org to ensure you are in the MRS system as a club leader, so you receive important Club Leader direct emails blasts moving forward via the OVA's Constant Contact system.

2023-2024 INDOOR SEASON
CLUB ADMINISTRATION
CHECKLIST

The logo for Ontario Volleyball, featuring a stylized white 'Y' shape inside a green circle, with the words 'ONTARIO Volleyball' in green text below it.

General Administration • • •

- ☐ **August 21, 2023** - Apply for your Clubs [Certificate of Insurance](#) from Mylene, the OVA's Membership Services Coordinator at Insurance@ontariovolleyball.org.
 - Please allow a minimum of 2 business days for processing.
 - The form must be completed in full and emailed in
- ☐ **September 1, 2023** - Ensure your Club Leaders and Coaches have a valid Level 2 Criminal Record & Judicial Matters Check (CRJMC) or [Enhanced Police Information Check \(E-PIC\)](#) completed within 3 years. Can be completed online at the OVA's My Back Check Web-site
- ☐ **September 7, 2023** - [Hosting Bids](#) due
- ☐ **December 1, 2023** - Submit [Hall of Fame Nominations](#) for the Class of 2024
- ☐ **December 10, 2023** - OVA AGM
- ☐ **March 24, 2024** - Submit Club staff nominations for [OVAtion Awards](#)

June 1, 2024 - OVAtion Awards Banquets and Hall of Fame Induction.



MEMBERSHIP & CLUB FEES 2023/24

Membership Type	OVA Fee +HST	VC Fee	Total
Tryout Player	\$0	\$0	\$0
Recreational Player (4v4 Rallyball athlete)	\$7	\$5	\$12.91
Competitive Player (6v6 Rallyball to 19U)	\$55	\$35	\$97.15
Leader (Club Contact, Team Contact, Coach, etc.)	\$55	\$35	\$97.15
Returning Club Fee	\$350	\$0	\$395.50

MRS opens September 1st

REMEMBER! Athletes must be registered members as a tryout players before stepping on the court for a tryout.

Re-signed athlete can begin registering as competitive players starting September 1st.

For everything MRS, be sure to sign up for the MRS Administrators Town Hall Session on September 28th: <https://us06web.zoom.us/meeting/register/tZYpdu6hqjkoHN37EOMpOMj5TKTRSvLoW6o->



MRS ADMINISTRATION

Athletes will be required to register as members in the MRS in one of the following categories prior to participating in any on-court activities:

Activity	Required Membership Level
Tryouts (prior to Sept 1st)	Tryout Player (Brand new members not currently in MRS)
Tryouts (Sept 1st onwards)	Tryout Player or Recreational Player (Returning members)
Club Practices	Recreational Player or Competitive Player*
OVA Competitive Event	Competitive Player (6v6 Rallyball to 18U)
	Recreational Player (4v4 Rallyball)

•*Note: athletes can keep a Recreational membership role until the first competitive event of the season but must be a competitive player on the day of competition.*

•*Playing with an ineligible athlete or having an ineligible coach on a bench during an OVA event may forfeit your team's results.*



2023/24 TOURNAMENT FEES

(Pending Board of Director Approval)

EVENT	4V4	6V6-15U	16U-18U
Regular Season	\$180	\$400	\$425
Fall Classic	-	-	\$850
Grand Prix Qualifier & Grand Prix	-	-	\$775
Ontario Championships	\$995*	\$1480**	\$1605**

Notes

All fees are plus HST

*2-day events

**3-day events

All Ontario Championships fees include a \$100 travel subsidy component



INDOOR COMPETITIONS & CLUB SUPPORT STAFF



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Carrie Campbell

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SAFE SPORT: OSIC UPDATE

- As of June 20, 2022, Volleyball Canada and Ontario Volleyball are Program Signatories of the Office of the Sport Integrity Commissioner (OSIC).
- This means that any allegation of maltreatment or other prohibited behavior, as defined in the Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS), against a UCCMS participant of Ontario Volleyball **must** be filed directly with the OSIC:
- All such complaints or reports will then be addressed according to the policies and procedures of the OSIC.
- New Attestation added to MRS Registration process





SAFE SPORT: OSIC UPDATE CONTINUED

- In order to be fully compliant with UCCMS and insurance requirements VC now requires that all Persons-In-Authority (PIAs) be fully compliant with Safe Sport requirements before their membership status is approved.
- Persons-in-Authority may not participate in volleyball activities until they have met their Safe Sport requirements. This means that PIAs cannot be involved in practices, camps, games, or meetings until they have completed their PIA requirements.
- For the 2023-24 season, when an individual purchases their VC/OVA membership for a membership category requiring Person-in-Authority checks, they will be placed in a “pending” state until their PIA requirements are verified as completed. At that point their membership status will change to “Approved” and only then will they be able to engage in volleyball activities.



SAFE SPORT: CLUB LEADER ELIGIBILITY POLICY

- All individuals who are club administrators, which include all levels of club executives and club contacts, need to be OVA members, need to be listed on the OVA Club Information Form and must complete the following requirements prior to their registration as an OVA member.
 - Abide by the OVA Screening Policy
 - Submit a Level 2 Criminal Record & Judicial Matters Check (CRJMC) or Enhanced Police Information Check (E-PIC) completed within 3 years.
 - Complete the OVA Screening Disclosure Form via MRS registration
 - Complete the following training
 - Rowan's Law requirements
 - Attest resources have been reviewed during OVA annual registration
 - Making Head Way (Free)
 - Making Ethical Decisions Online Evaluation (\$85 or free if the course was completed)
 - Coaches Association of Canada Safe Sports Training (Free)
 - Ontario Human Rights Commission - Call It Out training (Free)



CLUB INFORMATION FORM

NEW

All Club Executives and Staff must be registered members of the OVA in order to be added to the Returning Club Form

- Will be searchable by name or email
- Only active members will be able to be added so Club Leader Eligibility requirements must already be completed
- Attestations must be signed by the individual completing the Returning Club Form
- Further attestations will need to be signed individually by each Club Executive



COACH ELIGIBILITY POLICY

- One main change for 2023-24 season, ALL coaches – Head and Assistant must meet all requirements of the Eligibility policy
- Focus on safe and responsible coaching
- Easily accessible and available courses
- Applies to all coach members
 - 4v4 modification - If a team splits in 2 rosters for a 4v4 event, there must be a registered Coach who meets the eligibility requirements on at least one of the rosters at the event.
 - Requirements must be met before registration
- Additional requirements for VC Nationals. See VC website.

[Available in the BECOME A COACH section of the OVA website](#)



SCREENING REMINDER

- Police background checks can be completed online through the OVA's link to [mybackcheck.com](https://www.mybackcheck.com) (valid for 3 years)
 - This is not a mandated service to use - it's a tool in place for members to easily obtain their PRC
 - Must be an Enhanced Police Information Check (EPIC) with local police information
 - Please send a copy to your club contact in charge of screening (downloadable PDF) for them to track for the Club's screening process/to enter on the Club form.
 - If you already have a current PRC/VSS on file with your club, you do not need to re-do this process.
 - <https://www.mybackcheck.com/Secure/Invitation/SelfInvite.aspx?selfInviteId=70DIy5HaaMC0Fvsg00Xo0g==&lang=1>

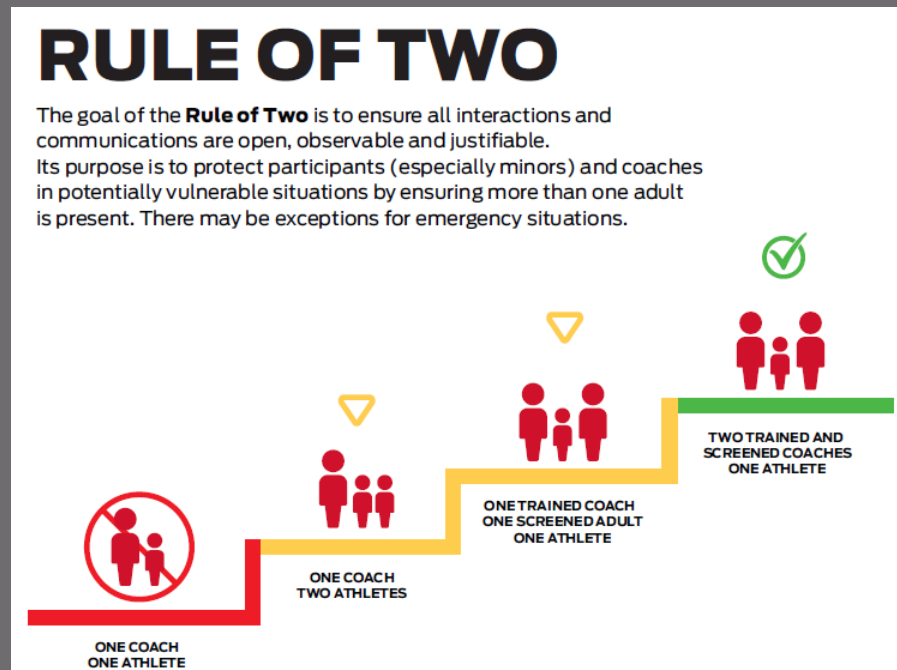
POLICY UPDATE

- Pan Canadian
 - Discipline & Complaints Policy
 - Person In Authority (Abuse) Policy
 - Code of Conduct and Ethics
 - *Updated to incorporate OSIC and UCCMS*
 - Diversity, Equity and Inclusion Policy
- OVA Social Media Policy
- Confidentiality Policy
- Conflict of Interest Policy



Volleyball Canada Graphic RULE OF TWO

- Volleyball Canada
 - Rule of Two Graphic
 - Open and Observable Spaces Environment Guideline (3 page document)



OPEN AND OBSERVABLE ENVIRONMENTS: RULE OF TWO

RULE OF

2

WHAT IS IT?

RULE OF TWO states that there will always be two screened and safety-trained adults with a participant, especially a minor athlete, when in a potentially vulnerable situation.

WHAT ARE OPEN AND OBSERVABLE ENVIRONMENTS?

Open and observable spaces involve making meaningful and concerted efforts to avoid situations where a person of authority: coach, official, staff member, etc., might be alone with an athlete and/or vulnerable individual.

- Not closed or concealed from others**
- No closed doors or secluded locations**
- Others should be aware the interaction is taking place**
- Others can see, observe or take note of the interaction**

INTERACTIONS

	ONE COACH ONE ATHLETE	✗
	ONE COACH TWO ATHLETES	⚠
	ONE TRAINED COACH ONE SCREENED ADULT ONE ATHLETE	⚠
	TWO TRAINED AND SCREENED COACHES ONE ATHLETE	✓

ELIMINATE one-to-one electronic messaging and ensure that all communications are sent to the group and/or include parents (for minors) or other certified coaches and/or staff members.

CONSIDER the gender of the participant when selecting the screened people for the closed meeting.

ENSURE a minor participant rides in a vehicle with two screened adults present.

Volleyball Canada (VC) endorses the Coaching Association of Canada's Responsible Coaching Movement and all participants of VC events, activities, and meetings are encouraged to adhere to these best practice guidelines.

www.coach.ca/responsiblecoaching

For more information, visit volleyball.ca/en/about/safe-sport

INSURANCE

- Mylene Andrade, Membership Services Coordinator will issue Certificates of Insurance (COIs)
- Send in your requests now for the 2023-24 season!
- Send Certificate of Insurance (COI's) requests to insurance@ontariovolleyball.org
- COI's will be issued to the Club for facility bookings for upcoming season.
- Questions on insurance? Email info@ontariovolleyball.org or jharkness@ontariovolleyball.org



QUESTION PERIOD



- Thanks, and have a great season!
- If you have questions, reach out to any staff member. We're here to help!
- Please join us next Monday August 28th for an MRS Admin Walk Through Session.
- Register here:
- <https://us06web.zoom.us/meeting/register/tZYpdu6hqjkoHN37EOMpOMj5TKTRSvLoW6o->



Thank-you OVA community!

