

HAYS YOUTH BASEBALL/SOFTBALL ASSOCIATION BYLAWS

Revised April 2026

Article I - Name

The league (organization or corporation) shall be known as: Hays Youth Baseball/Softball Association hereinafter referred to as the "League."

Article II - Statement of Policy

Section 1 - It shall be the policy of the League to conduct its activities in a way that the physical and moral welfare of the young people, for whose benefit it is organized, shall remain paramount and all matters of policy shall be determined on that basis.

Section 2 - No person who is a member of or who is employed by or who is in any way connected with the League shall receive any personal financial benefit beyond the reasonable value of the services in carrying out the purpose for which the League has been organized. Employees of the league shall be public record. No substantial part of the activities of the corporation shall be the caring on of the propaganda or otherwise attempting to influence legislation. The corporation shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section 3 - In order to secure suitable and adequate financial backing to carry out the purpose of the League, it shall be the policy of the League to permit only such sponsorship as is consistent with the purpose for which the League is organized and to select sponsors who are interested in the League solely or principally as a means of contributing to the welfare of young people.

Section 4 - It shall be the policy of the League to prohibit any direct advertising of alcoholic beverages or tobacco products in connection with the League or any of its programs.

Article III – Purpose

The purpose of the League shall be to organize and supervise the playing of baseball and softball under specialized rules and regulations, to secure suitable and adequate financial backing for these purposes, and to own, lease or otherwise provide suitable playing facilities and equipment for these purposes. The league is organized and operated exclusively for charitable, religious, educational, and scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. Upon the dissolution of the league, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is located, exclusively for such purposes or to such organization or organizations, as said court shall determine which are organized and operated exclusively for such purposes.

Article IV - Membership

Members of the league shall be parents or guardians of players, managers, coaches, board members, sponsors and other adult contributors who donate a minimum fee per year that is set by the Board. The League reserves the right to more specifically define those that are eligible for membership and reserves the right to refuse services to anyone.

Article V - Board of Directors

Section 1 – The officers of the Board of Directors shall be the President, Vice President, Secretary, Treasurer, Community Outreach Coordinator, Facilities Manager, Scheduler and Division Commissioners.

Section 2 - The non-officers of the Board of Directors shall be the chairpersons of the standing committees, hereinafter referred to as the "Standing Chairs".

Section 3 - The officers shall hereinafter be collectively referred to as the "Board".

Section 4 - In recognition of the general powers of the Board exercised by virtue of their office, they shall have the power: to purchase or otherwise acquire for the League any property, right or privilege which the League is authorized to acquire by the League membership, at such price or consideration and upon such terms as the Board may deem expedient and as is approved by vote of the league membership; to appoint or remove or suspend subordinate agents or volunteers and to determine their duties and fix their salaries; to determine who shall be authorized, on behalf of the League, to sign bills, notices, receipts, acceptances, endorsements, checks, releases, contracts, and any other instruments; to delegate any of the powers of the Board to any standing committee, special committee or any officer or agent of the League, with any powers as the Board may see fit to grant and to generally do all such lawful acts and take actions as may be necessary and proper.

Article VI - Government

Section 1 - The government of the League shall be under the direct supervision of the Board.

Section 2 - All rules governing the playing of baseball and softball, the legality of players and related questions shall be in accordance with the Rules and Regulations of the league HYBSA is playing under.

Article VII - Financial Policy

Section 1 - The Board shall decide all matters pertaining to the finances of the league, bearing the responsibility to conduct the financial affairs of the league in a sound business-like manner.

Section 2 - To equalize the benefits of the League for all participating teams, solicitation of funds shall be for the Treasury of the League and contributions to individuals or regular season teams shall be discouraged. All-Star teams or elite teams can solicit donations.

Section 3 - The Board shall institute policy related to the preparation, acceptance, and expenditures of an annual budget, and periodic and annual presentation of financial reports, and an annual audit of the books of the League. An audit shall be conducted on the League books every year.

Section 4 - The league shall maintain an Emergency Fund of no less than fifteen thousand dollars. An increase of 1% of the league's registration fees shall occur annually. Expenditure of these funds requires a majority vote of the league membership convened for a biennial or special meeting.

Article VIII - Election of Officers

Section 1 - Between 30-45 days prior to the biennial meeting, a Nominating Committee shall be appointed by the Board, consisting of two members of the Board and two members of the general membership, to obtain, evaluate, and nominate officers. A deadline of one (1) week prior to the biennial meeting will be set for members to submit their names to be voted upon. After the deadline has passed, no one may submit their name for any officer position. The committee will submit the list of candidate names-and any other relevant sources for general publication. This will be done by the following day after the deadline has passed. After the new board members are elected, they will select a candidate for each unfilled officer position by a majority vote. The newly elected officers will complete the term until the term ends.

Section 2 - The term of office for all officers shall be two years beginning at the June Board Meeting.

Section 3 - There are no term limits for Board members.

Section 4 - In the event of a mid-term vacancy of any officer, the Board, by majority vote of the

entire board, shall be empowered to select a replacement for such officer who shall serve until the end of term. Any vacancy must be advertised to the league for a minimum of two weeks before a vote is conducted.

Article IX - Duties and Authority of Officers

Section 1 - The President shall preside at all meetings of the League membership and at all meetings of the Board; shall serve as the Chief Executive Officer of the League; shall not participate in the day-to-day financial activities of the league; shall be an ex-officio member of all standing and special committees; shall oversee the Champions Program; and shall perform such other duties as are normally associated with the office of President.

Section 2 - The Vice President shall perform such duties as may be assigned by the President; shall otherwise assist the President in the performance of the President's duties; shall serve as the Chief Operations Officer of the League; shall coordinate/contract with an umpiring organization to provide league umpires; shall oversee the concession stand and hire a concessions manager; and shall preside at meetings in the absence of the President.

Section 3 - The Secretary shall have custody of the Bylaws and all other records of the League; shall keep an accurate record of the meetings and other activities of the League and of the Board; shall serve as the League registrar; shall be responsible for all official correspondence (written and digital) on behalf of the league (official correspondence includes declarations of board decisions, formal letters on behalf of the league, etc.); and shall transmit all records and correspondence to any person elected to succeed him or her in that office.

Section 4 - The Treasurer shall receive and disburse all funds with the approval of the Board; shall serve as the Chief Financial Officer of the League; shall keep an accurate account of all funds received and disbursed for the League; shall submit a financial report at all regular meetings and at such other times as may be requested by the President; shall compile an annual report of League finances; shall

provide the books of the League and such other documentation as requested for the annual audit and shall transmit all financial records to any person elected to succeed him or her in that office.

Section 5 – The Community Outreach Coordinator shall serve as the Chief Information Officer of the League; shall be responsible for all marketing and public affairs related efforts to include digital and print media (website, social media, roadside signs, school advertisements, etc.); shall ensure coordinated messaging to league membership; shall provide fundraising options, including but not limited to yearly raffle, or any other fundraising activity deemed necessary by the Board; shall be responsible for the solicitation and acquisition of all league sponsors and collection of all sponsorship funds; shall be responsible for soliciting, collecting, and evaluating competitive bids on league uniforms for all regular and tournament seasons sanctioned by the league and shall be responsible for the purchase and distribution of uniforms.

Section 6 – The Facilities Manager shall be charged with the general preparation, maintenance, development and improvement of all playing facilities owned, leased or used by the League; shall procure and distribute playing equipment among the League teams; shall collect, inventory, and store equipment during the off-season, and prepare such reports as needed by the Treasurer for budgetary actions.

Section 7 – The League Scheduler shall be responsible for coordination, scheduling and posting of all complex usage including practice; shall coordinate with field commissioners, umpires and concession committee regarding all posted league-sanction games and any rainouts or makeup games so that those games are properly posted.

Section 8 - The Division Commissioners shall serve as liaisons between coaches and the board; shall plan and supervise the tryout sessions; shall be responsible for the maintenance and upkeep of their respective fields. Division Commissioners represent Baseball (Foil-Shetland), Baseball (Pinto and above), Softball, and Director of Player Development.

Article X - Meetings

Section 1 - The membership of the League shall hold biennial meetings no later than the end of May (even numbered years). The board will determine the specific day and time of the biennial meeting and make such known to the membership of the League through publication and/or individual mailings not less than 10 days prior to the date of the meeting.

Section 2 - Special meetings of the League membership may be called by the President, or by majority vote of the Board, or upon written request to the Secretary by not less than 30 members of the League. Notice of time and place of special meetings of the League membership shall be made known to the membership of the League not less than 5 days prior to the date of the meeting.

Section 3 – The Board shall meet monthly unless otherwise scheduled by the board. Special meetings of the Board may be called by the President, or by the Secretary, upon receipt of the written request of at least three members of the Board.

Section 4 - Meetings of the Board may be conducted in person, via electronic means, or a combination.

Section 5 - Agendas for all Board and League meetings shall be published at least five (5) days in advance of the meeting. Minutes of such meetings should be published within five (5) days of meeting adjournment.

Article XI - Voting

Section 1 - Board Meetings.

- a. The presence of not less than 50% of the board members shall be required to constitute a quorum for the transaction of business at any board meeting.
- b. The Board may electronically vote on matters between regular meetings when

such is necessary for expediency in the conduct of League business. A minimum of 24 hours shall be provided for board members' discussion and an additional minimum of 24 hours for board members to vote.

- c. Any matters voted upon between regular meetings shall be recorded in the minutes of the next regular meeting as "Interim Business".
- d. Each Board member will have one vote regardless of how many Board positions he/she fills.

Section 2 - Biennial Meetings.

- a. At each biennial or special meeting of the League, every eligible member (Registered players, coaches, board members) present shall be entitled to vote with only one vote per registered address with the league. For example, if two players are from the same family at the same address that family gets one **vote**. There shall be no proxy voting. An election of officers and/or any items brought to vote require a majority of those present and eligible to vote. In the event of a voting tie or less than majority votes, for any elected position, or items brought to vote, the current board will convene and decide the outcome. Newly elected Board Members will take office and assume voting privileges at the June Meeting.
- b. The presence of not less than 15% of the members eligible to vote shall be required to constitute a quorum for the transaction of business at any special or biennial meetings of the League.
- c. If a quorum of the League membership is not met at any special meeting of the League or biennial meeting of the League, said business that was to be voted on by the League membership shall be voted on under the rules and membership of the current Board.

Article XII - Board of Directors Conduct

Section 1 - A combination of no more than two (2) board positions should be permanently held by any member. Executive and Decisions Committee Chair positions are not counted towards the two-position limit.

Section 2 - The Board shall have the authority to suspend, discharge or otherwise discipline any member, manager, coach, player, league official, umpire or other person whose conduct is considered detrimental to the best interests of the League.

Section 3 - Any adult (persons 18 years of age or older) who is suspended, removed or otherwise disciplined by the Board shall have the right to appeal such action before a majority of the members of the Board at a regular or special meeting called for that purpose.

Section 4 - The President shall, upon evidence of misconduct of any player, notify the coach of the team of which the player is a member and the parents or guardians of any such player who is less than 18 years of age, within 48 hours of notification to the league President. The coach shall appear with the player and the player's parents or guardian before the appropriate league Commissioner and league President or designee for consideration of appropriate action.

Section 5 - In the event a board member misses more than (4) meetings in a rolling 12-month period for non-health or non-league related issues, said board member is ineligible to run for a board position.

Section 6 - In the event (3) consecutive meetings are missed for non-health or non-league related issues, said board member will be subject to a motion for dismissal.

Section 7 – Board members should not be affiliated with non-HYBSA organizations, baseball or softball programs during HYBSA's spring and/or fall seasons.

Article XIII – Standing Committees

Section 1 - The following are the permanent standing committees of the League:

- a. Decisions Committee. Shall function in accordance with published PONY guidance in the baseball and softball rule books; shall be comprised of the Division Commissioners and the Umpire in Chief of the league's umpire organization.
- b. Executive Committee shall be responsible for considering and presenting to the board strategic matters of the League and shall ensure that responsibilities of vacant board positions are reassigned to current board members. The Executive Committee shall have the power and authority to make minor decisions regarding League business during intervals between meetings of the full Board and is subject to the direction and control of the full board. Executive Committee decisions shall not amend or violate the Bylaws or General Rules and shall be recorded as Interim Business. Committee membership shall be the President, Vice President, Secretary, Treasurer, and Community Outreach Coordinator and others if and as decided by the board.

Section 3 - The establishment of any new standing committees in addition to those listed above, shall be voted on by the board. The total number of standing committees shall not equal or exceed the total number of board officers.

Article IXV - Special Committees

Section 1 – The Board may establish any special committees necessary to meet the needs of the League. The chairpersons of the special committees shall hereinafter be referred to as the "Special Chairs".

Section 2 - Committee duties and responsibilities are to be delineated at the time of establishment and such committees shall be dissolved after their duties are completed or may be dissolved by the

board as deemed necessary. Special committees (a.k.a. Ad Hoc committees) are generally for a short duration (less than one year) and chairpersons of such are not granted board member status nor voting privileges.

Section 3 - Typical Special Committees include but are not limited to: Opening Ceremonies; Nominating; Bylaws Review; and Rules Review.

Article XV - Roberts Rules

The rules contained in the most current edition of "Roberts Rules of Order" shall govern League, Board, and Committee meetings in all cases in which they are applicable and not inconsistent with these Bylaws and any special rules of order the League shall adopt.

(While Roberts Rules are a recognized format for settling procedural matters, they can require interpretation by a knowledgeable person, and, in general, are written for a more formal type of meeting than those usually associated with this type of organization. It is suggested that meetings not be bogged down with constant references to Roberts Rules where no serious challenge to procedure is made.)

Article XVI - Amendments

These Bylaws may be amended by majority vote of the League membership at the biennial meeting or a special meeting called for that purpose provided notification to the membership is provided at least 10 days in advance of the date of such meeting.

Revision Committee Members (May 2026):

Kayla Foxworth

Joe Fannin

Jim Dees

Patrick Curley

JD Raymond

*** End of Bylaws ***