

Flower Mound High School Baseball Booster Club Bylaws and Constitution

(Revised April 30, 2023)

PREAMBLE

We, the members of the Flower Mound High School Baseball Booster Club, in order to provide a means of unifying the school's participation in interscholastic activities, and to offer a means of parent and community participation in matters of school concern and interscholastic participation, do ordain and establish these bylaws.

Article I - NAME

The name of this organization shall be the Flower Mound High School (FMHS) Baseball Booster Club.

Article II - PURPOSE

The association is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Article III - DISSOLUTION CLAUSE

Upon the dissolution of the Association, the Association shall, after paying or making provisions for the payment of all the liabilities of the Association, dispose of all the assets of the Association exclusively for the purposes of the Association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt Code of 1986 (or the corresponding provisions of any future United States Internal Revenue Law), as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article IV - POWER AND AUTHORITY

All powers of the FMHS Baseball Booster Club are under the regulations established and handed down by UIL. UIL rules are made by the member schools, and include penalties to schools, school district personnel and student participants. The superintendent is solely responsible for the entire UIL program. All activities, events and personnel are under the jurisdiction of the superintendent. It is imperative that booster clubs recognize this authority and work within a framework prescribed by the school administration.

Article V - MEMBERS AND DUES

Section 1. Membership in this booster club shall be made available without regard to race, color, creed, or national origin, and to any individual who subscribes to the Objectives and basic policies of these bylaws.

Section 2. The booster club shall conduct an annual enrollment of members but may admit persons to membership at any time. Membership term runs from the February membership meeting to the following year February membership meeting.

Section 3. Each member of this booster club shall pay such annual dues to said organization as may be prescribed by the organization. The amount of such dues shall be used entirely to promote the said organization.

Section 4. The amount of such annual dues will be set by the executive board members at the first annual meeting.

Article VI - OFFICERS AND THEIR ELECTION

Section 1. Each officer shall be a member of the booster club.

Section 2. Officers and their election: The officers of this organization shall consist of president, two vice-presidents, a secretary, and a Treasurer. Officers shall be elected by ballot each May.

New officers shall assume their official duties after the last game of the season or at the last booster club meeting, whichever comes last, and shall serve for a term of one year. All outgoing officers shall prepare and relinquish all records pertaining to their office at this time.

Section 3. Nominating Committee: There shall be a nominating committee composed of 5 members with minimum representation of one (1) member from each graduating class. The nominating committee will be selected by volunteer from the general body at the regular meeting in March. The committee shall elect its own Chairperson immediately following the meeting.

The nominating committee shall nominate one (1) eligible person for each office to be filled and report the nominees at the regular meeting in April, at which time additional nominations may be made from the floor. Nominations will be closed at the end of the April meeting. The final vote for new board members will take place at the May meeting.

Only members in good standing can vote for nominated board members. Each paid membership constitutes one voting right.

Only persons who have signified their consent to serve, if elected, shall be nominated for, or elected to such office.

No member shall automatically serve on this committee because of their office in the unit or position in the school system.

Article VII - DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the organization and the Executive Board, shall appoint all special committees, shall be a member ex-officio of all committees except the nomination committee, and shall perform all duties usually pertaining to the office, maintain open communications

and be the spokesman for the organization with the principal and all coaches, keeping them informed of all booster club activities.

Section 2. First Vice President shall act as an aide to the President, performing all duties of that office in the absence of the President. The First Vice President shall serve as Fundraising Chairman and know all the UIL qualifications pertaining to fundraising, seek approval from the President on all decisions pertaining to this office, keep accurate records of all expenses and profits and give a monthly report to the President prior to the monthly meeting.

Section 3. Second Vice President shall serve as Concession Chairman, their responsibility shall be to secure a list of parents (include as many as possible) to voluntarily work in the concession stand at each game, to purchase food for the concession area, to keep accurate weekly records of all expenses and profits, seek approval from the President on all decisions pertaining to this office, give a report to the President prior to each monthly meeting, comply with all UIL and District restrictions concerning concessions.

Section 4. Secretary shall record the minutes of all meetings of the organization, have a copy of the bylaws, maintain a membership list, and perform other duties as assigned by the President or association, seek approval from the President prior to each monthly meeting.

Section 5. Treasurer shall have custody of all the funds of the organization, keep books of account and records including bank statements, receipts, budgets, invoices, paid receipts and cancelled checks for the previous two (2) years and the current year, make disbursements as authorized by the President, Executive Board, or organization in accordance with the budget adopted by the organization, sign on bank accounts (two of three authorized signatures shall be required on all checks), present a financial statement at each monthly meeting, Executive Board meetings, and other times when requested by the organization or Executive Board, make a full report at the last meeting of the season and have copies available to the general membership, comply with all UIL regulations pertaining to financial reporting, seek approval from the President on all decisions pertaining to this office, give a report to the President prior to each monthly meeting.

Section 6. A vacancy occurring in any elected office shall be filled for the unexpired term by a member elected by a majority vote of the executive board, notice of such election having been given.

In case a vacancy occurs in the Office of President, the first vice-president shall serve notice of the election.

Reason to remove: By two-thirds vote of the executive board, an officer or chairperson may be removed from office for failure to perform duties. An officer or chairperson who misses three consecutive meetings may be removed from office.

Article VIII- MEETINGS

Section 1. Regular meetings of the organization shall be held monthly during the school year. All general meetings shall be held in the FMHS cafeteria (exception only if unavailable) and be scheduled with the Principal in advance to secure the room. Time and date to be established at the first meeting of the

executive board and will be published on the FMHS Baseball Website. Five-day notice shall be given if change of date is needed.

Section 2. Special meetings of the organization may be called by the President or by a majority of the Executive Board, two-week notice having been given.

Section 3. The total members present at a regularly scheduled booster club meeting will constitute a quorum.

Article IX - EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the officers of the organization, the chairpersons of standing committees, and the Principal of the school or representative appointed by the Principal (usually the head baseball coach).

Section 2. The duties of the Executive Board shall be to transact necessary business in the intervals between organization meetings and such other business as may be referred to it by the organization, create standing and special committees, approve the work plans of all officers and committee chairpersons, present a report at the regular meetings of the organization, appoint an auditing committee consisting of not less than three members at the May meeting, to audit the Treasurer's accounts, to prepare and submit a budget for the year to the organization for adoption, approve routine bills within the limits of the budget; and, fill vacancies of officers and chairpersons.

Section 3. Regular meetings of the Executive Board shall be held prior to each regular organization meeting, the time to be fixed by the board at its first meeting of the year. A majority of the Executive Board members shall constitute a quorum. Special meetings of the Board may be cancelled by the President or a majority of the members of the Board five-day notice being given.

Section 4. The Majority of the activities supported by booster clubs are related to UIL activities. Since UIL rules regulate what UIL participants, sponsors and coaches may and may not accept, it is important that booster clubs are aware of these rules. The Executive Board shall be well informed of all UIL rules and regulations and comply as directed.

Article X- AMENDMENTS

Section 1. These bylaws must be reviewed a minimum of five (5) years from the previous revision date. They may be amended at any regular meeting of the organization, provided a quorum is present, by a two-thirds vote of the members present and voting. Notice of the proposed amendment shall have been given at the previous regular meeting.

Section 2. A committee may be appointed to submit a revised set of bylaws as a substitute for the existing bylaws only by a majority vote at a meeting of the organization, or by a two-thirds vote of the Executive Board. The requirement of adoption of a revised set of bylaws shall be the same as in the case of an amendment.