**IABC General Meeting**

**Ingraham Library**

**6.5.17**

**Minutes**

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| **7:00-7:15** | Julie/ Tanya | **Welcome and Thank You**  **Meeting attendees:** Lisa White, Julie McCoy, TanyaKwon, Jessica McAdams, Glenn Atwood, Holly Salowey, Kara Diane Palmer, Kelli Derrig, Gina Baden, Jen Fallon, Sue Hauck, Steve Schmidt, Debby Heath, Karen Wilson, Debbie Ulrich, Traci Huffer, Bill Booth, Kelly Gade, Pete Gade  Gave out thank you certificates and Ram Bucks to the “graduating” board members: Debby Heath, Debbie Ulrich, Kelli Derrig, Grant Fjermedal, Gina Baden, Bruce Greeley, Karen and John Wilson, Rick Cosentino |
| **7:15-7:20** | Lisa | **Approval of May Minutes**  Steve made a motion to approve the May meeting minutes, Jen seconded it and it passed unanimously. |
| **7:20-7:45** | Julie/  Tanya/ Holly | **State of the IABC (see handout)**  **Financial highlights**   * $106 k deposited to IABC plus $80K balance previously * $116K disbursed * Balance 71 k including encumbered, so about $11 remaining * Give Big earned about $740, Dine at Dukes $1600 * Discussion of graph and whether or not to distribute Ram Shack expenses over many months. Also, should we distinguish between money for teams versus capital expenses * We decided that in strategic planning, we can figure out how we want to display funding. * Steve talked about just including encumbered as spent   Highlights of the year:   * Concession stand, Champions breakfast, Founder’s circle, Ingy, grants, 501c3, team grants   New roles:   * Sue and Andrea will be grant chairs next year * Jess is new Assistant Treasurer and working on establishing the IABC 501c3 status * Completed paperwork, have EIN, 501c3 paper going in tomorrow, takes 4-6 weeks * Then apply for charity solicitation license with state * Bank account will be open next week at Chase, most likely * Then we can set up a new link on the website * It will be worth it financially to be our own 501c3   Draft goals for next year   * Proposed date of June 27 for strategic planning meeting * Karen reminded us that we still have an outstanding billing issue with SPS * Their labor cost (for electrical) was 42% over what they estimated it would be; some acceptable, but most due to inefficiencies * They are charging about $7000, but we are disputing $1600 of it. * Karen is pursuing it * We have the funds to cover the difference if necessary, but Karen recommends that we do not pay the full amount. She has all the documentation and will forward for our records. |
| **7:45-7:55** | Julie/ Tanya | **2017-18 Elections (see attached ballot)**   * Ballots were distributed and collected; All ballots supported the slate of nominees * *Lisa made a motion to approve the slate with the addition of Bill Booth, Steve seconded addition of Bill; Motion and slate passed unanimously* * 2017-18 Officers: Co-Presidents- Julie McCoy and Tanya Kwon; Vice President: Jen Fallon; Secretary: Lisa White; Co-Treasurers – Holly Salowey and Jessica McAdams; Directors – Glenn Atwood, Tom Donlea, Kelly Gade, Sue Hauck, Andrea Iacolucci, Margo Kober, Lynn Lee, Kara Diane Palmer, Michelle Sorrick, Kathy Stanley |
| **7:55-8:05** | Tom/ Jen | **Cardio Equipment**   * Tom has been working on proposal; Jen shared information * Traci, Julie will meet with Precor on Thursday and find out exactly what we can get and for how much * We can vote over email on the exact amount |
| **8:05-8:10** | Holly/ Julie | **Encumbrance Vote**   * Holly proposed that we encumber an additional $2500 for any of additional expenses, including any associated with 501c3 * Already $4000 encumbered for breakfast in the fall * Do we need additional software for events, ie First giving, greater giving * Didn’t like crowd rise * Would be easier to have a better way to raise money online * Discussion of credit card fees, how to budget/ encumber; some of the software lets donors pay the credit card fee themselves * *Holly made a motion that we encumber an additional $2500; Glenn seconded it; passed unanimously* |
| **8:10-8:25** | Traci | **Athletic Director Report**   * Thanked everyone for a great year, especially appreciated all the time and effort on the concession stand * Thanks for help with Ingy’s; was a success and will keep going * Sound system is in and it’s great; it cost $1000 more than expected; 5 /6 speakers were blown * Kept under lock and key; secret wifi password * Welcome wagon on June 13; need people to come and sign up Freshman, 100 more freshmen than last year; 1400 total enrollment, portables on basketball court * Holly wondered if we could bring a computer or something for people to sign up (instead of illegible hand writing) * ASB elections tomorrow * Most new coaches hired – boys and girls swim , wrestling, gymnastics, boys basketball (varsity and assistant) * Would like to send coaches to trainings again, if we have any suggestions * Some went to a free training on eating disorders * Talked to Eric McCurdy and Tara Davis about school start and end times; vote is this week * The situation is a mess * Traci will try to bump times out game times to later if it’s an SPS game * Harder to convince private schools, since they get out at 2:30 * She will try to keep kids in their seats as long as possible; buses as late as possible and make sure there are enough (ran out this year) * Next step would be to renegotiate Joint Use Agreement with City of Seattle |
| **8:25-8:30** | Lisa | **School Start and End Times next year**   * See above from Traci * Julie, Lisa, Jen wrote and sent letter to SPS and City of Seattle * We have been trying to inform families so they can contact SPS and City, too |
| **8:30-8:35** | All | **Strategic Planning Session Meeting, proposed 6/27**   * Online advertising – Jen and Glenn and Karen worked on what our sponsorship levels would be * Should discuss in strategic planning * Still need to wrap up program * Sue will make sure advertisers get on reader board * Need to do thank you notes which would ideally include updated request for sponsorships and point them to website which has examples * In the past it has been a form letter with program from each season; could also include hand written note from students * Maybe try to hand deliver this summer, with window placards * Glenn has spreadsheet from Grant with all sponsors * Need breakfast volunteers * Maybe Linda and Mary would do programming but don’t want to chair event |
| **8:35-8:40** | All | **New Business**   * Please attend Friends of Ingraham celebration here on Thursday, if possible * Further discussion of Welcome Wagon on Tuesday June 13: Debby H and Sue will be at the IABC table to collect names and emails; Debbie U and Glenn will be at the Ram Shack; we should sell Ram Gear at the Shack and IABC table; Have the slide show from the Ingy’s running * Need Save the Date cards for the breakfast to distribute at Welcome Wagon; Karen mentioned she has an old trifold brochure; Debby H will make the cards * Some sports are requesting yoga instruction |
| **8:35** | All | **Adjourn – Tour of Ram Shack, refreshments** |