

**ONTARIO VOLLEYBALL ASSOCIATION (OVA)
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON DECEMBER 6, 2020 AT 10:30 A.M.
ON ZOOM CONFERENCE CALL**

Date of Meeting:	December 6, 2020	Location:	Zoom Conference Call
Minutes Prepared By:	Kelvin Cheng, OVA	Time:	10:30 A.M.

ONTARIO VOLLEYBALL ASSOCIATION BOARD OF DIRECTORS	
Blair Mackintosh	OVA President
David Woods	Vice President Finance/Treasurer
Orest Stanko	Vice President Administration/Secretary
Danny Gosselin	Regional Council Director
Ellie Rusonik	Director-at-Large
Michael Amoroso	Director-at-Large
Chris Lawson	Director-at-Large
Daphne Choi	Director-at-Large
NOMINATION COMMITTEE	
Ellie Rusonik	OVA Board Director-at-Large
ONTARIO VOLLEYBALL ASSOCIATION STAFF	
Jo-Anne Ljubicic	Executive Director
Jennifer Harkness	Director of Finance & Administration

1. CALL TO ORDER

Blair called meeting to order at 10:32AM and introduced members of the board

2. ESTABLISHMENT OF QUORUM

DOTS explaining how to use voting system to members.
Blair announces that quorum has been established.

3. VOTING WILL BE COMPLETED ON-LINE BY DATA ON THE SPOT (DOTS)

4. APPROVAL OF THE AGENDA

MOTION #1 TO APPROVE THE AGENDA

Ryan McDoom /Kerry MacLean
CARRIED

5. DECLARATION OF ANY CONFLICTS OF INTEREST

Blair called for any conflict of interests. None were announced in the Zoom chat.

6. ADOPTION OF MINUTES OF THE PREVIOUS ANNUAL MEETING

MOTION #2 TO APPROVE THE AGENDA

Brenda Willis/Daphne Choi
CARRIED

7. REPORT OF AUDITORS

- David Woods went through financial statements
 - Year end is Aug 31, 2020
 - Independent auditors report from MacNeil Edmundson – financial statements fairly represent position of OVA
 - Financial statements are the responsibility of the OVA, auditor reviews the statements and has approved this statement
 - Auditors had no management recommendations, weaknesses in internal controls
 - Evaluate accounting policies and those were representative
 - \$7000 fee which is a very good price
 - Balance sheet
 - First 6 months – business as usual
 - Last 6 months – heavily impacted by COVID-19
 - Far more cash than investments vs last year
 - Wanted cash on hand to deal with emergencies
 - In essence, OVA is in good shape
 - Took on long term debt during the year – gov loan of \$40K - \$10K forgiven if repaid on time, repayments extend to 2022, should be repaid on time
 - Contingency reserve fund – slightly less than last year, considering COVID-19, expenses were only \$30K, fund and org is secure, should be \$1.9M
 - CEWS to help the OVA get through via payroll
- Jennifer Harkness talks about profit and loss
 - Lost \$2.7M, ABBV, OCs, Last youth comp, Beach Tour, Ontario & Regional programs
 - To mitigate, we tried to run anything we could
 - Team O online
 - Beach Friendlies
 - ABBV league - \$200K

- Red Cross Grant – helped to mitigate revenue drop
- Government subsidies – CEWS \$310K
 - CEBA - \$40K – strictly taken to take advantage of \$10K forgiveness, interest free
- Rent subsidy
- Expenditures
 - Down \$2 million
 - Manage to cancel OCs without any real costs – hotels and facilities full refund, majority of costs recuperated
 - Signing bonus with TO to help cover costs
 - We can repatriate lots of things to use next year
 - Other admin – legal costs, down
 - Communications costs up – MRS implementation & IT
 - Salaries & benefits, salaries up \$1.284M – subsidy for wages \$300K, actual wages was \$975K, wage subsidy designed to keep org and staff afloat
 - 85% wage subsidy – keep staff to do other programming
 - Reduced staff hours – 80% since June, no bonuses, no carryover of vacation, eliminated contract positions for Beach Tour, ABBV – repurposed staff to do those instead
 - Staff costs declining as a lower percentage of revenue each year
 - MRS upgraded, Office 365, grants to do REC and Coach Academy, deliver Team O, use staff for RTP protocols, modifying game for beach/indoor
 - Down \$2.7M in program revenue – only \$30K deficit
 - Why drop in rent commitment in 2025? – rent only allocates first month of 2025, rest of the year not yet included

8. APPOINTMENT OF AUDITORS

MOTION # 3 TO RETAIN MACNEILL EDMUNDSON PROFESSIONAL CORPORATION FOR NEXT YEAR

**Andrew Robb/Kerry MacLean
CARRIED**

David Woods announces that his current term will be his last as part of OVA board and says thank you to everyone. He has been on the board for 7 years.

9. ELECTION OF NEW DIRECTORS

Blair passed over to Ellie, Elections Chair to conduct elections.

Ellie announced this will also be her last term on the OVA board and has been on for 6 years.

10. VICE-PRESIDENT FINANCE

- One nomination – Bridget Child
- Ellie asks for nominations from the floor
- Ellie asks a second time for nominations for VP Finance
- Ellie asks for a third time before closing
- Ellie closes nominations for VP finance, Bridget opportunity to speak
- No questions for Bridget
- Ellie congratulates Bridget as the new VP Finance

11. DIRECTOR AT LARGE (2 POSITIONS AVAILABLE)

- 3 nominations submitted
 - Corinne Williams, Michael Amoroso, Paul Bonfigli
- Ellie asks for nominations from the floor
- Ellie asks for nominations from the floor a second time
- Ellie asks for nominations for a 3rd time
- Ellie closes nominations for Director at Large
- Each nominee given opportunity to speak, question period after
 - Questions to Corinne & Michael about grassroots and how they can advocate for non-elite athletes
 - Question to Michael about stepping away from Momentum to avoid conflict of interest
 - Question to all 3, how they will bring OVA board and presidents closer together
- Voting separately, voting twice for 2 positions
- First position – Corinne Williams wins the first position for Director at Large
- Second position – Michael Amoroso wins the second position for Director at Large

12. ADJOURNMENT

Blair congratulates new Directors and thanks to Ellie and David for their time on the board

MOTION #4 TO ADJOURN THE 2020 OVA AGM

**John Gillis/Daphne Choi
CARRIED**