

DCYH Board Meeting Minutes

Wednesday, May 13, 2020 - 7pm - Zoom meeting

Register in advance <https://zoom.us/meeting/register/tJAvdu2trj0iGN2jEo-vco8Jg5hlg3ZCFFzj>

Attendees (~~strikethrough~~ absent members)

*Terry Lulf
*Travis Bebee
*Kim Beckstrom
*Alan Beckstrom
*Nathan Burgess
*Brian Carstensen
*Nick Davidson
*Carl Krause
*Amy Roethler

Nick Worden
Kristi Dick
*Erik Ellinghysen
*Derrick "Coach D" Gordon
*Rory Haney
Michael Peterson
Darren Spreither
~~Jeff Bolin~~
Mike Hoff

Guests:

Joel Olson
CJ Ryner
Josh Wallenstein
Tony Bauer
Tony Koch
Nick Engdahl
Olivia Smith
Michelle/Chris Nelson
Jessica Nierman
Robert Holterman

Agenda

Call to order @ 7:07 pm

Agenda Item

Name of Presenter

- | | |
|--|------------------|
| 1. Treasurer's Report | Terry Lulf |
| a. Discussion--- tabled; waiting on accountant | |
| i. Request to connect with accountant re: distribution of funds - Nick | |
| 1. Terry to follow up | |
| 2. March Minutes | Kim Beckstrom |
| a. Motion to approve Nick Davidson | |
| b. Second Amy Roethler | |
| c. Motion carries | |
| 3. Gambling Update | Eric Ellinghysen |

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- a. Gambling Expenses - sent via e-mail
 - i. Discussion - closures due to governor's order during pandemic
 - 1. All needed to close, and needed to provide audit in April to be sure all was accounted for. No further information yet.
 - 2. Expected some may open around June 1
 - 3. State has provided a list of recommendations as we re-open
 - 4. Report on U-Bid - with all we have paid, we are approx -\$5000, so expect we will not have tax liability. Account is at approx \$19,000.
 - ii. Motion to approve Travis
 - iii. Second Rory
 - iv. Motion carries
 - b. Succession planning - there is some interest, nothing final yet.
 - i. Application
 - ii. Goal have new manager on board within the next few weeks, on board by June and transfer cleanly finished by August.
-
- 4. Oversight Group/DOH update Nick Davidson
 - a. Jeff unable to attend - info from Nick. Awaiting direction from the state on opening hockey and summer ice.
-
- 5. Advertising and Sponsorship Update Nick Davidson
 - a. New report coming via email
 - b. Logos
 - c. Sponsor boards - some in place (up above) at the rink from previous. Will not be removed per rink director discretion at this point. These may be renewed through rink director; if sponsors want to be on the dasher board, he stated he would direct them to us
 - d. Travis to contact city to discuss these sponsors (through rink director) and working to strengthen our partnership.
 - e. Request to see the budget for the rink

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6. Capital improvement update Travis Bebee
- a. Pricing for glass - awaiting revised bid
 - b. Locker rooms completed
 - c. Scorer's table area - request quote (Travis to do)

7. DIBS Kristi Dick
- a. No new updates
 - b. New DIBS manager
 - i. Loading of dibs hours
 - ii. Reconciliation of tasks
 - iii. Working on operationalizing a guideline
 - iv. Application being updated

8. Concessions Kristi Dick
- a. Looking for new manager
 - b. Deep cleaning needs to be done
 - c. Inventory has been cleared
 - i. could move some candy/chips to vending machine -- will need to double check expiration dates;
 - ii. Apparel/other items- mostly organized

9. D9 Updates Carl Krause
- a. HP spring/summer programs cancelled
 - b. MN leadership conference cancelled; may reschedule to Sept
 - c. Tier 1 tryouts cancelled
 - d. D9 Summer camps
 - i. Need to find out about reimbursements (some parents wondering)
 - e. Need affiliate agreement for this year completed
 - f. Minor rule changes coming for this year (COVID pandemic related)

10. Disciplinary Committee Update
- a. Updating operational guide

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- i. Responsibilities in dealing with parents, players, coaches
- ii. Disciplinary committee historically has been responsible for handling parent issues; director of hockey handles players/coaches. Will need to be sure that these are working congruently.
- iii. Disciplinary group to meet; Travis requests to be involved

11. Goalie Coach update

Nick Davidson

- a. Alex Bjerk - on hold; local employment issues, but intends to continue with the high school program and our program assuming local employment can be secured.

12. Election planning

Travis Bebee

- a. Given current governor mandate, and our need to move forward
 - i. Proposal to amend our bylaws for this year to allow for live voting with online polling option
 - 1. Motion Travis Bebee
 - 2. Second Kim Beckstrom
 - ii. Have board candidates submit a video introduction vs. introduce on Zoom
 - iii. Voting through survey option - time limited window
 - 1. Survey Monkey as an option
 - a. May have a limit for number of responses ?100
 - 2. Google forms
 - 3. Polling option in Zoom -- *chosen option*
 - a. Returns to moderator
 - b. Terry has a contact who may help with contract to expand number allowed to poll
 - c. Will need to save a screen shot of polling completion for validation of results

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4. Plan for **meeting/election 5/21 7 pm**

- a. Terry to follow up with Zoom contact re: technical aspects
- b. Per bylaws must give notice to whole organization at least 3 days in advance
- c. Plan to have notice out on 5/14 or 5/15.
- iv. Outgoing board members: Nick Davidson, Carl Krause, Alan Beckstrom, Kristi Dick, Darren Spreither, Brian Carstensen, Terry Lulf, Eric Ellinghysen, Mike Hoff
- v. Board application on webpage
- b. Must have 15 board members per gambling laws.
 - i. For board members who wish to vacate their seat prior to end of term, replacement can be appointed by the board.
- c. Applied positions (gambling manager (need possibly 2 more site managers), registrar, director of hockey) --Written duties, implied duties - discuss at retreat?

13. New rink

Nick Davidson

- a. Tabled due to COVID-19 pandemic/shutdowns

14. Parade

Mike Hoff

- a. Any info with quarantine situation??
 - i. Pine Island cancelled
 - ii. Others TBD
- b. May be in our best interest to just plan not to have our players participate, and skip expenses of candy/printing
 - i. Will need to replace this form of advertising

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New Business

1. Mailing Nick Davidson, Travis Bebee
 - a. Create a mailer for the organization
 - i. Revise flyer that we've traditionally used for the parades?
 - ii. Send in summer and fall
2. Jerseys and socks Travis Bebee
 - a. Due to pandemic situation, recommendation to order **EARLY** (ordered in August last year)
 - i. Will need to wait for budget to be set
 1. Goal to set in June
 - ii. Possibility that our registration will be down significantly
 1. Open registration earlier this year?
 2. Send pre-registration survey to get an idea about numbers?
 - iii. Gambling revenue also down
 - iv. Travis to follow up with last year's vendor to provide approximate numbers and request approximate timeline
3. Non-profit funding
 - a. Discussion re possible government funding
 - i. Not eligible
4. 10,000 shot challenge
 - a. Need to include sticks (prize) in budget
 - b. Challenge is going

Adjournment

- a. Motion to adjourn Chris Nelson
- b. Second Derrick Gordon

Meeting adjourned @

8:26 pm

Upcoming meetings:

- Retreat -June 10

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Next Meeting Agenda Items

- Retreat planning (June):
 - Job descriptions/duties
 - Director of Hockey
 - Goalie Manager
 - DIBS master
 - Registrar
 - Concessions
 - Hockey Day
 - Disciplinary Committee processes
 - Payment structure for key positions
 - Annual review of code of conduct; front load with registration
 - Procedure for payment of non-vested coaches
 - Recruitment of non-vested coaches/social media posts
 - Budget planning (coaching, tournament fees)
 - Burger night at Legion
- Succession planning for key positions: Charitable gambling, DIBS manager