

Fundraising Director

Since this position is directly responsible for the solicitation of funding both internal and external to the league, prior to consideration for election, or taking office, the Fundraising Director must undergo a background check for the existence of any financial or fiduciary convictions or charges pending. The Fundraising Director is in charge of fun and exciting ways to bring revenue into the League. Responsibilities include but are not limited to:

- Before the season starts, generate a list of ideas and events that will help raise money for the League, determine the costs to put on any events, then present the list to the Board approval.
- Responsible for organizing activities such as the Spring Fling, Fall Festival, and other events to generate revenue for the League.
- Collect money for fundraising activities and turn funds over to the Treasurer.
- Select photographer and work with the Parent's Auxiliary Director to set up team picture schedule and rain date.
- The Fundraising Director is responsible for our Sponsors Program: keeps the list of active and inactive Sponsors; prepares and sends the annual Sponsor letters; works with the Player Agent and Equipment Manager to assign team Sponsors; maintains the Sponsor banners and arranges for new banners for the fields as needed; serves as the liaison between the League and its Sponsors; works with the Communications Director to maintain the Sponsor Spotlight in social media and website; and recruits new Sponsors (with the assistance of the entire Board of Directors).

This position will be required to be in the rotation for Board Member on Duty. While on Board Duty, each board member on duty must open and close the facility; hang the flags on game days; be available to handle incident reports; respond to inquiries from parents, players, etc. and periodically walk the complex to make sure everything is running smoothly. This role must also comply with the Conflict of Interest Policy on file with the IRS and the Virginia State Corporation Commission.

I _____, accept the responsibilities and requirements of the position of Fundraising Director as outlined above. I understand that in accordance with the rules of Babe Ruth Leagues of Virginia, Inc. that I will have to undergo a limited background check prior to taking office. I also understand that if I am unable to perform these responsibilities and requirements I can be removed from this position by a majority vote by the Board.

Signature

Date