

Board of Directors Meeting Minutes – August 4th, 2022

Next Planned Meeting: September 1st, 2022

Present:

Noah Currier – President
Bob Lopez – Commissioner
Michael Cottingham – 1st Vice-President
Daniel Curtis – 2nd Vice-President
Marianne Duda – Head of Referees
Kerin Banfield – Representative for Referees
Dan Caldwell – Incoming Secretary
Amy Bohn – Head of Classification
Sid Christain – Treasurer
Jen Allred – Representative Lakeshore Foundation
Michael Klonowski – Executive Director

Absent:

Review:

- Review and acceptance of prior meeting's minutes

Commissioner's Report:

- Secretary named – Dan Caldwell
- Low Point Team worked exceptionally hard and represented USA very well
- April 28-30 named dates for Nationals – Working to land semifinal hosts
- Athlete wants to roster with one team and at-large with maintained insurance – should discuss individual registration – Treasurer will look into insurance coverage options
- Need to increase registration/classification fees, due to backlog of classification and need for catch-up and expanding classification options

President's Report:

- Meeting with donors went well – invited ED along to meeting
- Nationals Date Selected

1st Vice-President's Report:

- Would like to extend the Safety Committee from COVID into standing committee
 - Need to add a few athletes to the group
 - Everyone should come up with list of items to discuss with formation of Safety Committee

2nd Vice-President's Report:

- Will hash out plans/goals with sponsors and grantmakers
- Should know about Neilsen Grant result in September

- Will discuss with ED about how to divvy up roles

Secretary's Report:

- First time attending – transitioning from Michael Klonowski to Dan Caldwell
- Will discuss with ED about hand-off

Treasurer's Report:

- We need to establish a Budget Committee
- Congrats to new ED, new Secretary and Low Point Team
- Sent out financial report – field any questions?
- Payroll set for ED – First Paycheck on 8/12

Classifiers' Report:

- Scoresheets updated to assist both referees and classification
- Looking to build international panels – Cannot have at Nationals
- Asking for new classification process – medical records must be sent prior to tournament
- Working with ED on storing medical records and database – HIPAA Compliant
- Will be sending out blast email to league about retirements from international play
 - Repeats prior to September 2nd
 - ED will send out email with notice of current retirements
- Working on a new masterlist
- We need SafeSport and Minor Consents need overhaul
 - Will need legal support on consent forms
 - Will work with ED to get SafeSport set up and reach out to attorney

Referees' Report:

- Safety committee met and recommended:
 - Good with continued play, even with new variant
 - Still recommending testing – 48 hours or closer. before start of event
 - Any COVID test is still acceptable
 - Classifiers and Referees will return to shared rooms
 - Homemade food and food served by volunteers – with emphasis on wearing gloves while serving food, no masks required
 - Masking only needed during Classification – due to face-to-face/close contact
- 5 teams want to do referee clinics – 10 candidates in the wings
 - Need feedback on budget

USAWR Representative Report – Jen Allred:

- Finished Tri-Nations – Good last look prior to naming Worlds Team
- Working on 2023 Calendar – Working on avoiding conflicts with USAWR/USWRA

- Working with classification on retirement from international
- How do we create more international classification opportunities
- Working on High-Performance Plan for USOPC

Executive Director Report:

- Classifiers and Refs for funding - education, retention, increasing numbers
- Salesforce to discuss league needs for CRM, HIPAA compliance/Database for Classification
- LMS Providers - Open LMS and Absorb - Quotes for Classification/Referee Training
- Planning annual meeting attendance - ASIA, APTA, P/O
- Working with Noah/Paul/VP1 on potential funding sources - Grants, donors
- Creating poll about residency and registration
- Will assist with setting up registration and new Secretary
- Google ad grants
- New Signatures Feedback
- Committees - Restart/restructure – HOLD OFF FOR NOW
- Putting together budget
- Publishing FCP next week
- Google – about database for classifiers
- Establishing low point program
- Proposal of budget – thermometer – 250 or 350k
- Videographer – Meet with Daniel next week
- Any federal contracts – percentages of people that hire with physical disabilities
 - Halliburton
 - Kevin at Amazon – hires for disabilities
- ***Mike's research – employment booths***
- RACs – for polling about residency – Just players – TEAM REPS