



MINUTES

Buffalo Lacrosse Club Minutes

Date | time Date | time | *Meeting called to order by* Name

In Attendance

Jenna Eng, President - (OPEN), VP - Erica Wurm, Secretary - Kurt Timm, Treasurer - Amy Anderson, Fundraising Coordinator - Marissa Ferguson, Volunteer Coordinator - Tiffany Dixon, Marketing - Stef Merz, Boys Director - Brian Anderson, Field and Equipment Coordinator - Mark Lemen, Scheduling Coordinator - (OPEN, Registration Coordinator) - Jarrod Krueger, Board Nominee

Approval of Minutes

The minutes were shared from January and motion approved (Mark, 1st motion; Stef, 2nd motion).

President's Report

No update to report.

Secretary's Report

Charitable organization: Approved. Letter has not yet been received – when it is, it will be sent to attorney.

Donation tax receipts need to be sent out to sponsors/donors. Unclear what process was in the past. Kurt will coordinate with Amy re: donations and amounts for 2022.

Emergency Preparedness Plan – USA Lacrosse states all youth lacrosse organizations and events should have an individualized EAP that is published, site specific, available onsite, and updated at least annually. This is to include elements on sudden cardiac arrest, concussion/head injury, weather emergency plan for indoor and outdoor facilities, heat stress, roles/responsibilities, equipment needed, venue issues, documentation and education. USA Lacrosse provides many guidelines and recommendations for development and implementation.

- Cardiac arrest: USA Lacrosse has partnered with Stryker for AED discount program, as their goal is “to have an AED on every field.” Consider applying for grant through Canadian Pacific CP Has Heart grant program?

- First aid: We have first aid kits for all coaches. Need to check supplies, hand out ice packs, and update supplies with soft splints. Consider back board?

Annual ByLaw Review – this is prepared and recommend March meeting for review and approval by membership. Approved motion to hold review/approval at March meeting, 3/19/2023 7pm. (Erica, 1st motion; Mark, 2nd motion).

Sales Tax waiver – this has been received and the form sent out to board members. Amazon Business (free) account has been set up with the tax-free information. Will provide log in info to treasure and President, and purchases made by Equipment coordinator can be made through this account as well.

Registration Coordinator's Report

Spring registration update (as of 7pm 02/18/2023):

Boys	Girls
8U – 0	8U- N/A
10U- 5	10U- 1
12U- 5	12U- 1
14U- 13	14U- 3

Summer registration update (as of 7pm 02/18/2023):

Boys	Girls
8U – 0	8U- N/A
10U- 0	10U- 0
12U- 1	12U- 0
14U- 4	14U- 1

Uniform needs (as of 7pm 02/18/2023):

15 kids need uniforms (jersey and shorts). 6 have jersey numbers from last year, and should keep their numbers if possible. If family would like to use uniform from past year as hand-down to younger sibling, will need to verify no duplicate numbers at the sibling's level. Stef and Tiffany will work on process for tracking this and place order.

Coaching Registration update (as of 7pm 02/18/2023):

Four coaches have signed up for Spring (two for 14U Boys, one for 12U Boys, one for 10U boys). There are a few additional members who have voiced availability for coaching, if needed, at 14U Boys, 12U Girls, and 10U Girls.

Focus is on compliance with Level I Certification for all coaches. These requirements are listed on Coaches Corner web page, and Coach registration form. GNLL/MSLAX note all training/requirements must be completed by 7 days prior to first game.

Ted W and Jarrod K attended the in-person Boys Coach Clinic through GNLL on 02/18/2023. They gave positive reviews.

- It would be helpful to have at least 4 coaches attend next year, as the training is split into two offensive and two defensive groups. This would allow coaches to share the info from the session they attend with each other.

- One of the instructors was the head coach in Eagan and he shared his contact info with Ted and Jarrod and is willing to be a resource going forward. Stef may reach out and see about scheduling additional coaching clinics with BYLC.
- Jarrod shared an additional coach clinic with GNLL, scheduled for March 18. Cost is \$50, which can be reimbursed by BYLC at completion of the season.

Treasurer's Report

January P & L

Income \$2,655. Expenses \$274.50. Net income - \$2,380.50

QuickBooks access has been updated for Lori and Kurt.

Kurt will coordinate with Amy re: donation receipts for 2022.

Boys' Director Report

Registration – need more push for registration. Team numbers are low. Discussed plans for getting the information out, including email blast, requesting it be added to sign with City of Buffalo, rental sign, Buffalo/Hanover/Montrose, Maple Lake, Annandale community Facebook pages. Promote Facebook ad? Flyers are to go out to schools this week.

Boys Youth Night – April 21. Senior night at half-time.

Collaboration with HS coach – shared feedback on what he is looking for, as well as some offensive and defensive plays. Can introduce to youth teams. Stef is planning to reach out to a few other coaches re: skills training and coach training opportunities.

Considering addition of Skills night once weekly – discussed format and scheduling, barriers, and goals.

GNLL fees – \$500 association fee, and team numbers must be submitted by March 3.

Girls' Director Report

MSLAX – team numbers must be submitted by March 17.

14U – discussed 14U playing with BHM schools during spring season, as a HS Prep team. Players have been attending Captains practice. This is managed through the Boosters club, rather than BYLC, and was developed with Boosters and new HS head coach. We would host two 14U teams for summer.

- Any 14U players currently registered for spring will be refunded their registration fee and registration inactivated.
- There have not been any players from outside of BHM schools that would be ineligible to play this spring. If any players were interested in playing association ball, and not with the Prep team, they will be provided resources with nearby associations, or waived down to 12U (depending on age).

Scheduler's Report

GNLL Scheduling Meeting – March 5. Need field availability prior to this date.

Spring Practices – Civic Center is reserved from 6pm-9pm on Tuesdays and Thursdays, 03/28 – 04/27/23.

Field Availability – so far we have Parkside Elementary, Middle School (field by tennis courts), Northwinds, High School (field by tennis courts), and Turf available after 05/01/2023. May be option for field in Montrose as well.

Any games at the turf require a Certified Turf Monitor (background check on file) be present.

Field and Equipment Report

Alternate storage options – There are openings for storage at Storage Rentals of America, east of Norms Wayside on Hwy 55. \$179/mo for a unit double the size of our current one. Would remain in current one until May, when equipment was moved to field storage. Approved (Brian, 1st motion; Stef, 2nd motion).

Try for Free Clinic - Maple Lake schools did not have availability for a Try for Free clinic on February 25th. We do have the contact info for ML going forward. Discussed whether there is value in scheduling for early March, and allowing new registrations from the clinic to have early bird pricing. Homegrown also offers Try for Free clinics, when sponsored by association; however, space availability has been the biggest barrier.

Additional field space - Continuing to work on getting more information on Settlers Park, Hanover. Have reached out to City of Hanover and Hanover Athletic Association without replies.

First Stick equipment – Have received one rental form. Process is to submit the form (found on Equipment webpage), and equipment will be brought to the first team practice. Parents would need to arrive 30 minutes early, get sized, and provide deposit check. Website is updated with the info.

Donation request – Submitted request to Maple Lake Lions for donation to purchase a sprayer. May need to reach out to Buffalo Lions or VFW as well. VFW has previously indicated they would be able to make a donation if we scheduled a Veterans night on a game day.

Marketing Report

Flyers – 3,000 copies are printed and will be delivered to BHM elementary schools this coming week. Discussed bringing some to STFX, as well as ML and Annandale.

Apparel – looking at opening Spring store for Board and members apparel. Looking in to two other vendors.

Uniforms – see Registration update.

Fundraising Report

Sponsorship Review/Audit – several sponsorships are expiring in May. Historically have had a push for sponsors in the late winter/spring, and again in the fall prior to Golf tournament. Discussed roles/responsibilities in seeking sponsorships and renewing sponsorships historically and going forward. Recommended establishing the Fundraising sub-committee.

Tax receipts – see Secretary report.

Sponsor shirts – discussed pros/cons of having these ready for spring, versus summer. Fall sponsors would need to be put on the shirts, and any renewals. Would likely not have time to get ordered in time for start of Spring session. Discussed pending to Summer, and any new spring sponsors would be added as well as fall.

Spring fundraiser – discussed beer bust versus alternative options. Reviewed requirements for legal fundraising. Other options were discussed, incl Butchery, Culvers, Cub Foods, looking in to selling concessions at games, etc.

Volunteer Report

Goal is to implement Dibs/volunteer requirements; however, with registration open, we would need to defer or have voluntary only.

Committee Reports

Old/Pending Business

Venmo –pending.

Committees – pending.

Parent meeting – discussed updating info, what to include, and focus on parents who have registered players. Would like to hold prior to 03/28/2023. Discussed holding as Zoom meeting this year, due to low turnout last year. Also, coaches should be holding a team-specific parent meeting at the start of the season. Motion to approve (Tiffany, 1st motion; Stef, 2nd motion).

New Business

Board nominee - Jerrod Krueger expressed interest in joining the board and was nominated by Stef. Per policy, any vacancy can be filled mid-year by 1) nomination, 2) majority vote of the current board, and 3) naming as Interim Director until the annual meeting in August.

Motion to approve nomination to the Board of Directors as Interim Director was adopted by majority vote (all members present voted in the affirmative).

Nomination to officer role of Interim Vice President was made by Stef and was adopted majority vote (all members present voted in the affirmative)

Bio -

We have lived in Hanover for ~20 years. I have been married to Kelly for 23 years, and have two children. Ailie is 13 and involved in hockey and plays the violin. Abbott is 11 and involved in hockey and lacrosse. We have two dogs, a 13(?) year old miniature Schnauzer and a 5 year old GoldenDoodle. For my professional career, I have been in Operations and Engineering for over 20 years. I am currently working for a small Medical Device company located in Plymouth

A couple of strengths that I will bring to the board are organization and continuous improvement. For my day job, I am in charge of multiple areas (facilities, engineering, shipping, supply chain) which forces a need to be well organized. I believe that being able to stay organized and manage multiple facets of an organization. I will be able to bring value to BYLA. Also, by nature, I am always looking, and listening, for ways to improve. I think that by bringing this drive to BYLA, I can help grow the organization.

I have coached boys lacrosse for the last few years and have come to enjoy the game and see the potential that it has to develop skills for the kids that can be used on and off the field. By joining the board, it would give me the opportunity to be a bigger part of the organization. Having gone through coaching (with zero background in lacrosse), I think I can bring a different perspective to the organization and can offer advice and resources to other new coaches as they learn the game alongside the kids they are coaching.

I have previously served on an Advisory Board at the U of M, Twin Cities for a continuing education program. I have also recently been voted to join the Hanover Athletic Association.

Announcements

Next Meeting

3/19/2023 | 7pm, OutDo Work

Motion to adjourn was made at 9:38pm (Erica, 1st motion; Stef, 2nd motion)