



Coon Rapids Youth Hockey Association

Purpose

The purpose of the minutes is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00 p.m. at the Coon Rapids Ice Center. Minutes are recorded by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: August 24, 2025

TIME: 7:00pm (called order at 7:05pm)

LOCATION: Chanticlear Pizza – Coon Rapids, MN

Participants

| | |
|--|--|
| <input checked="" type="checkbox"/> Tia DuHamel, President | <input checked="" type="checkbox"/> Deb Pulskamp, Vice President |
| <input checked="" type="checkbox"/> Holly Bachman, Treasurer | <input checked="" type="checkbox"/> Kristin Hultquist, Secretary |
| <input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director | <input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director |
| <input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director | <input type="checkbox"/> Erik Trepanier, Recruitment and Retention |
| <input type="checkbox"/> Joe Carlin, Traveling Coaching Director | <input checked="" type="checkbox"/> Jeremy Johnson, Player Representative |
| <input type="checkbox"/> Fundraising/Volunteer Coordinator | <input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator |
| <input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator | <input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator |
| <input checked="" type="checkbox"/> Dan White, Equipment Manager | <input type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator |
| <input checked="" type="checkbox"/> Brian Morgan, Registration | <input checked="" type="checkbox"/> Sue Erickson, Gambling Manager |
| <input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler | |

Guests: Neil Northfield, Jake Bartel, Will Hultquist

****Non-voting members are designated with a gray highlight; vacant positions are indicated with a yellow highlight.**



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Agenda Items and Meeting Minutes:

Please refer to the Motions Made section for details on agenda items marked with an asterisk (*)

| Topic | Board Member | Agenda Items |
|------------------------------------|---|---|
| Attendance | Kristin Hultquist | <ul style="list-style-type: none"> • Roll call: 7:05 |
| Agenda * | Tia DuHamel | <ul style="list-style-type: none"> • August 2025 * |
| Prior Month Minutes * | Tia DuHamel | <ul style="list-style-type: none"> • July 2025 * |
| Unfinished Business | N/A | <ul style="list-style-type: none"> • N/A |
| Gambling Committee | Sue Erickson Tia DuHamel Kristin Hultquist Missy Walicke Jocelyn Matanich | <ul style="list-style-type: none"> • Reviewed and discussed completeness and accuracy of deposits, game records, game counts and audits, raffles, and financial statements. • Accounting: All aspects of the CRYHA gambling fund were reviewed and confirmed. |
| Gambling Report * | Gambling Manager: Sue Erickson | <ul style="list-style-type: none"> • Gambling is in compliance with rules and regulations and holds a 5-Star rating. • A gambling financial review was conducted, including gambling activities and related expenses. * • July 2025 <ul style="list-style-type: none"> ○ No significant changes were reported. ○ No employee changes (new, terminated, or resigned) were reported. ○ No processes or controls were identified for review. ○ No risks were identified. ○ The annual audit with Mair is in progress. • Gambling Sources (Licenses, Sites, Upcoming Operations): Per Sue's 7/20 email: <ul style="list-style-type: none"> ○ SFYHA's gambling license becomes effective 8/1 making 7/31, CRYHA's final day of operations there. ○ CRYHA has secured a gambling permit for Stumpy's Hatchet House. Operations will begin on 8/1, with equipment set up and training in progress. • Miscellaneous: <ul style="list-style-type: none"> ○ Suggested donation to CRYHA of \$35K* ○ Suggested donation to the Coon Rapids Fire Department for their Fire Ball Gala - \$3K* |
| Treasurer Report * | Holly Bachman | <ul style="list-style-type: none"> • July 2025 <ul style="list-style-type: none"> ○ No significant changes were reported. ○ Revenue sources included gambling, registration, miscellaneous donations, and sponsorships. ○ No significant changes were reported. ○ No risks were identified. ○ An annual audit was not conducted. |
| President & D10 Reports | Tia DuHamel | <ul style="list-style-type: none"> • Participated in discussions regarding ice. • Jerseys have been ordered for all levels. • Regular D10 meetings will begin in September. • Coaching information has been sent out. • Coach and manager meetings are being scheduled. • Team declarations are due by 9/7: <ul style="list-style-type: none"> ○ Champlin will submit for the girls' co-op, SLP for the Bantam/Peewee co-op, and CRYHA for the Squirts. • Registration remains open to accommodate any potential late registrants. |
| Mite Director Report | Nick Hanzlick | <ul style="list-style-type: none"> • Mite summer camp concluded with strong numbers and a good turnout. • Mite Director meeting scheduled for 9/10 to discuss the upcoming season. • Declarations for Mite teams are due by 9/10. • 8U will field four teams and remain open to additional registrations, with early signoffs in progress. • If an A-Mite team is formed, registration for the Forest Lake tournament will open in early October. Details will be shared with the registration coordinator once available. • New Mite coaches are not required to complete Level 1; they will complete Level 6U/8U instead. • Two Mite referees have been registered. • October ice schedules have been submitted for Mites; the girls' schedule is in progress. |



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| Admin Committee | Deb Pulskamp | <ul style="list-style-type: none"> ● Player Sweatshirts: <ul style="list-style-type: none"> ○ A couple of design options will be provided for SLPCR players. A & B Mites and Squirts will share the same design, while the design for CRYHA girls' players remains to be determined. ● CRYHA apparel store is in progress; Letterman's recommended narrowing the item selection. ● DIBS will be posted for the season kickoff (10 AM-5 PM); the event will run from 11 AM-4 PM. |
| Hockey Ops Committee | Stacy Johnson / Joe Carlin Missy Walicke | <ul style="list-style-type: none"> ● N/A ● Girls Traveling Update: <ul style="list-style-type: none"> ○ There are three Level Coordinators (10U, 12U, 15U); their DIBS requirements will be comped for the 2025-2026 season. ○ Coaching Updates: The 12A team has requested the return of a previous coach, and a 15A coach has expressed interest in returning. ○ Girls' Co-op Meet and Greet is scheduled for September. |
| New Business | Tia DuHamel | <ul style="list-style-type: none"> ● First aid kits are to be ordered for the additional teams. Tia will connect with D.S. to request assistance with the order and the possibility of hosting another first aid class, to include Mite coaches. |
| Good & Welfare | Kristin Hultquist Brian Morgan | <ul style="list-style-type: none"> ● Tryout and player move-up policies for both Squirts and Mites were discussed after concerns were raised. ● Background checks are still needed as soon as possible from a few board members. |
| Adjourned | Tia DuHamel | <ul style="list-style-type: none"> ● Time: 8:23pm* |

Motions Made:

| Agenda Topic/Agenda Item | Motion By | Second Motion By | Opposed | Passed |
|--|-------------------|-------------------|---------|--------|
| Agenda: August 2025 | Holly Bachman | Kristin Hultquist | No | Yes |
| Meeting Minutes: July 2025 | Jenni Gallipo | Dan White | No | Yes |
| Treasurer Report: Financial Statements July 2025 | Jocelyn Matanich | Dan White | No | Yes |
| Gambling Report: Gambling Activities/Related Expenses July 2025 | Kristin Hultquist | Jocelyn Matanich | No | Yes |
| Gambling Report: Estimated Gambling Activity/Expenses September 2025 | Nick Hanzlik | Dan White | No | Yes |
| Gambling Report: Gambling Activity Comparison July 2024/2025 | Nick Hanzlik | Dan White | No | Yes |
| Motion: Donation Gambling to CRYHA Total Donation Approved: \$35K | Jocelyn Matanich | Missy Walicke | No | Yes |
| Motion: Donation Gambling to Fireball Gala Total Donation Approved: \$5K | Nick Hanzlik | Jocelyn Matanich | No | Yes |
| Adjournment: 8:23pm August 2025 Board Meeting | Kristin Hultquist | Missy Walicke | No | Yes |



Coon Rapids Youth Hockey Association

Supporting Documents

A list of supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of July 31, 2025

| | TOTAL |
|-------------------------------------|----------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 11800 Spire Savings Account | 116,972.97 |
| 11810 Spire Main Checking Account | 84,368.24 |
| Total Bank Accounts | \$201,341.21 |
| Total Current Assets | \$201,341.21 |
| Fixed Assets | |
| 1600 Fixed Asset Furniture | 6,150.00 |
| 1610 Furniture & Fixtures | 650.00 |
| Total Fixed Assets | \$6,800.00 |
| Other Assets | |
| 1650 Accumulated Depreciation | (6,800.00) |
| Total Other Assets | \$ (6,800.00) |
| TOTAL ASSETS | \$201,341.21 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Total Liabilities | |
| Equity | |
| 30000 Opening Balance Equity | 281,823.49 |
| 32000 Unrestricted Net Assets | (134,403.09) |
| Net Revenue | 53,920.81 |
| Total Equity | \$201,341.21 |
| TOTAL LIABILITIES AND EQUITY | \$201,341.21 |