

New Prague Hockey Association
Regular Meeting of the Board of Directors
Meeting Location: NP Fire Department Meeting Room
Wednesday, May 8th, 2024, 7:00 P.M.

Meeting called to order at 7:06pm.

Tony notified the Board that he would be unable to attend due to work. Brandy made a motion to excuse him absences, which was seconded by Kristi. Motion carried 5-1 (with 3 Board members absent).

Ben notified the Board that he would be unable to attend due to work. Amanda made a motion to excuse him absences, which was seconded by Mike. Motion carried 6-0 (with 3 Board members absent).

Kirk notified the Board that he would be unable to attend due to work. Amanda made a motion to excuse him absences, which was seconded by Brandy. Motion carried 5-1 (with 3 Board members absent).

1. ATTENDANCE

NPHA Board

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|---|---------------|---------|
| President | Tony Robles | Absent |
| Vice President | Jason Olson | Present |
| Secretary | Kristi Nelson | Present |
| Treasurer | Ben Jones | Absent |
| Director of Operations | Mike Westing | Present |
| Communication Director | Amanda Will | Present |
| Board Member at Large | Kirk Crabb | Absent |
| Interim Board Member at Large/Past Board Member | Daniel Sacco | Present |
| Interim Manager Director | Brandy Rife | Present |

Coordinator Positions

| | | |
|--------------------------------|------------------|---------|
| Clothing & Apparel Coordinator | Amanda Will | Present |
| Concession Stand Coordinator | Ashley Lindholm | Absent |
| Equipment Coordinator | Troy Gilbertson | Absent |
| Equipment Coordinator Trainee | Kristi Nelson | Present |
| Fundraising Coordinator | Kristina Dillon | Absent |
| Gambling Manager | Nate Borwege | Absent |
| Gambling Manager Trainee | Jason Schlekewy | Present |
| HDC Coordinator | Joe Birkholz | Present |
| Ice Time Coordinator | Tyler Kienow | Absent |
| Mite/8U Coordinators | Anthony Anderson | Absent |
| | Brad Breeggemann | Absent |
| | Bryan Frank | Absent |
| NPACC Manager | Justin Hauge | Absent |
| Outdoor Ice Coordinator | Jeremy Denzer | Absent |
| Recruitment & Retention Coord | Brandy Rife | Present |
| Registrar | Miranda Vertnik | Present |
| Safe Sport Coordinator | Chelsea Casey | Absent |
| Sponsorship Coordinator | Kristi Nelson | Present |
| Tournament Coordinator | Kelly Chadwick | Absent |
| Volunteer Coordinator | Aimee Bombardo | Absent |
| Website/Technology Coordinator | Dallas Akre | Absent |

Others present: Sarah Robertson

2. REPORTS

1. **Secretary's Report (Kristi Nelson):** Outgoing Board Secretary Miranda Vertnik shared the Meeting Minutes for May 2024 with the Board on April 19th. There were no suggested revisions or changes to the minutes. A motion was made by Jason to approve the May 2024 Meeting Minutes, which was seconded by Amanda. Motion carried 6-0 (with 3 Board member absent). Kristi will post the May 2024 Meeting Minutes to the NPHA website.
2. **Treasurer's Report (Ben Jones): Absent from meeting. Sent email to board with reports. Will have a meeting with Ben to discuss.**

_____ made a motion to approve the March 2024 Treasurer's Report, which was seconded by _____. Motion carried **8-0 (with 1 Board members absent)**.

3. **Gambling Report (Nate Borwege/Jason Schlekewy):** No report at this meeting. Will have it in a few days, waiting to Receive it from Bruce who is auditing it. Meeting with WF to get the signature card maintenance done. 1 person to be removed, Tony to be added. WF also needs a copy of meeting minutes on a letterhead with signatures to add JS for gambling account.

**Jason Schlekewy has full access and check writing privileges for the gambling account per the board at this meeting.

Amanda made a motion to approve the April 2024 Gambling Report as well as the Pre-Approvals for Allowable Expenses and Lawful Purpose Expenditures, which was seconded by Mike. Motion carried **6-0 (with 3 Board members absent)**.

3. OLD BUSINESS

1. **Open Coordinator Positions:**
 1. **Sponsorship Coordinator – Possibly will be Timmy B. Checking with him**
 2. **Recruitment and Retention Coordinator – Still needed. Brandy will write up descriptions for the role.**
 3. **Concession Stand Coordinator**
an email blast will be sent out to try to fill these positions
 4. **Tournament Coordinator:** This position is responsible for overseeing the end of the season tournament NPHA hosts for D6, we will need to wait to see what level of play we are hosting. Then once teams are filled, we will seek a TC from that group of families.
2. **Revisiting of need to get locks on all locker room doors:** This will be completed by August 1st.

4. COORDINATOR UPDATES

1. **President**
 1. **NPACC Manager (Justin Hauge):** Condenser is in. Siding is being installed on the building. Zam is being leased from Lonsdale, new one will hopefully be in by July/August.
 2. **Gambling Coordinator (Nate Borwege & Jason Schlekewy):** WF signatures, discussed in 5/14 meeting with Bruce.
 3. **Safe Sport Coordinator (Chelsea Casey):** No updates
2. **Vice President**
 1. **HDC Coordinator (Joe Birkholz):** April 28th was the meeting for all player petitions and to start signing up for tournaments.
 - **All petitions discussed and decided on.** Only 1 petition denied.Mike made a motion to approve the player petitions recommended by the HDC, which was seconded by Amanda. Motion carried 6-0 with 3 Board members absent.

- Waivers will be changing for this season, more information to come. Timeline to waiver out is before the season starts.
- Junior Gold will remain a B team next season
- 12U girls will have to be A team next season with a 13u playdown, there is a chance to be a B1 team as there will possibly be 2 brand new girls on the team, have to petition with USA hockey or D6. There are 5 12u girls that will waive out if there is not 2 teams.
- Jennifer K turned in her resignation and HDC recommended John Bauer to fill her role for 1 year. Amanda made a motion to approve the HDC recommendation of John Bauer which was seconded by Mike. Motion carried 6-0 with 3 board members absent.

2. **Mite/8U Coordinator (Anthony Anderson, Brad Breeggemann, & Bryan Frank):** No Update

3. **Ice Time Coordinator (Tyler Kienow):** No Update

3. **Treasurer**

1. **Concession Stand Coordinator (VACANT):** No Update

2. **Fundraising Coordinator (Kristina Dillon):** No Update

4. **Secretary**

1. **Registrar (Miranda Vertnik):**

Asked that for handbook review we change the date of petition requests to April 1st. We will get budget and handbook done to be able to launch registration July or August 1st.

Asked that I reach out to Westwood to get jersey fittings on the calendar. There will be 2 fittings in July and in August. Families will be paying for jerseys up front this year.

Need to reach out for more clarity on the waiver policy change.

2. **Volunteer Coordinator (Aimee Bombardo):** No Update

5. **Director of Operations**

1. **Equipment Coordinator (Kristi Nelson):** Reaching out to Anthony about goalie gear and helmets. Will be organizing the gear room and making a list to reorder for the Mite Rental Program for the 24/25 season.

2. **Outdoor Ice Coordinator (Jeremy Denzer):** N/A

3. **Tournament Coordinator (VACANT):** N/A

6. **Communications Director**

1. **Sponsorship Coordinator (VACANT):** Anyone that committed to a 3 year sponsorship 23/24 season get a bye year and their 3 year term starts in the 24/25 season.

2. **Website & Technology Coordinator (Dallas Akre):** N/A

7. **Board Member at Large**

1. **Recruitment & Retention Coordinator (VACANT):** Beer bash profited 11k. Working on getting flyers to the schools to go home in backpacks before school ends.

8. **Past Board Member:**

1. **Clothing & Apparel Coordinator (Ashley Lindholm):**

9. **Manager Director:**

5. **NEW BUSINESS**

1. **Budget and Handbook Meeting Planning:** Both the budget and the NPHA Handbook need to be finalized before we can launch player registration. The goal for launching player registration is Aug 1st at the latest, so these items need to be completed by mid-July to allow the Registrar to build the player registration. –find time to have these meetings. Get budget done by the 28th of May and to Ben by June 15th. Will work on handbook in July/August

2. **Scrimmage coordinator training with Brandy:** upper levels, squirt to bantams. Brandy to type up a document so it is clear cut SOP for all levels.

3. **D6 Interim President**

6. **BOARD MEMBER UPDATES**

1. **Interim Manager Director (Brandy Rife):**
2. **Director of Operations (Mike Westing):**
3. **Board Member at Large (Kirk Crabb):**
4. **Communications Director (Amanda Will):**
5. **Interim Board Member at Large/Past Board Member (Daniel Sacco): meetings with the city. Getting started on talks about a 2nd ice rink in New Prague**
6. **Treasurer (Ben Jones):**
7. **Secretary (Kristi Nelson): question about all association meeting: where, when, with who. Going to make it the same as 22/23 season. More to come.**
8. **Vice President (Jason Olson):**
9. **President (Tony Robles):**

Brandy made a motion to adjourn the meeting, which was seconded by Amanda . Motion carried 6-0 (with 3 Board members absent). Meeting adjourned at 9:30pm.

Meeting minutes prepared by Kristi Nelson, NPHA Secretary