

## CYHA Monthly Board Meeting Minutes

August 23, 2023

The meeting was called to order at 6:29pm Board Member Roll Call (**P**resent / **A**bsent / **L**ate / **E**xcused)

President	Tom Schoolmeesters	P	Mite Director	Jake Swanson	P
VP Hockey	Chris Orlett	P	Tryout Director	Michelle Rice	P
VP Admin	Chelsea Johnson	P	Goalie Director	Meg Sawyer	E
Secretary	Kristi Brusletto	P	Volunteer Director	Kaylee Wissink	P
Treasurer	Barb Salchow	P	Fundraising Director	Lindsey Martin	E
Boys Director	Ryan Cardinal	P	Tournament Director	Rachel Micheletti	P
Girls Director	Cali Cheesebrow	E			

### **Membership Present:**

### **Coordinators**

<b>Coordinator</b>	<b>Name</b>	<b>Attend Y/N</b>
Scheduler(s)	Mark / Peter	Y
Registrar	Deb Matko	Y
Sponsorship Coordinator	Mark Lewke	
Recruiting/Retention	Glen Jenkins	
Junior Gold Coordinator	Paul Ledin	
U8 Coordinator	Tim Mortenson	Y
Golf Coordinator	Chris Weinhold	
Jersey Coordinator	Katie Arndt	
Mite Jersey Coordinator	Ashlie Nielson	

### **Guests**

#### **Donation Request Presentations**

- Junior Gold B – Team Expenses Manager – Kerrie
  - Discussed past season expense reconciliation. Motion to approve by Chelsea Johnson, Kristi Brusletto 2nd.
- Soccer Ad – Boys Soccer Ad (Media Guide)
  - Barb Salchow motion to approve a half-sheet donation, Chelsea Johnson 2nd.
- Soccer Ad – Girls Soccer Ad (Media Guide)
  - Chelsea Johnson motion to approve a half-sheet donation, Jake Swanson 2nd.

#### **Secretary's Report**

- Approve Meeting Notes from July 26, 2023. Jake Swanson motion to approve, Chelsea Johnson 2nd.
- Microsoft 365 Update - Demo

#### **Treasury Report**

- Previous Month's Ending Balance and Transaction Detail

Beginning Balance	\$579,821.94
Adjustments	\$2,278.41
Deposits	\$37,588.26
Disbursements	\$112,422.06
Accountant Reconciliation	
Ending Balance	\$507,266.55

## Monthly Meeting Agenda

### **District 10 News / Presidents Tom**

- Hand Shake Line Continues
- Mite Full Ice Games (7) - After January 15th
- Pre-School Players MUST play where they live. NO School Waivers for Pre-Schoolers
- Intermediate Nets are needed for all Mite Games (Centennial and SR)
- D10 Goalie Focus – (Ryan from Elk River)
- Gamesheet is available for Tournaments (contact Jeff Z at D10)
- 2023 Minnesota Hockey Director Conference (Mandatory from D10)
  - Tom discussed details, and emailed out details to board. Let Tom know if you want or can attend, need one at each day.

### **Board Member USA Hockey/SafeSport/Background Check – Tom**

- <https://membership.usahockey.com/>
- <https://www.safesport.org/>
- <https://www.usahockey.com/backgroundscreen>
- Register with CYHA - ASAP
- Due by September 1st, 2023

### **Charitable Donation Requests Tom**

- Review and vote on Items listed above, notes and decisions captured above.

### **Mite Game Intermediate Nets Tom**

- Review and Vote on proposal from Meg Sawyer to Purchase Nets for Mite Games at Centennial and Super Rink 8. Will get updated proposal on sizing and amount and vote next month.

### **Coaching Update Tom/Ryan/Cali/Jake/Chris**

- Boys Traveling - Non-Parent Coaches
  - AA Bantam – Jesse Ramirez
  - A Bantam –
  - AA Peewee – Joel Peterson
  - A Peewee – Phil Hayes
  - A Squirt –
- Girls Traveling – Non-Parent Coaches
  - U15A –
  - U12A – Sean Moline
  - U12B –
  - U10A – Zeke Dowd
  - U10B –
  - U8A –

- U8A –
- Mites – Non-Parent Coaches
  - A Mite –
  - A Mite –

### **Pre-Skate Sessions – Coaching Staff Lined Up – Check In? Tom**

- Mites - Beginning, Advanced, Coaches confirmed.
- U8 ALL – Sean Moline and Staff
- Traveling Boys – Ritch Menne and Staff (Combined Squirts 1,2 for Better Numbers)
- Traveling Girls – Sean Moline and Staff

### **Director Report Outs**

- VP Hockey/ACE – Chris
  - Discussed development and budget.
  - Coaches update.
- VP Hockey/Admin – Chelsea
  - Website updates for new season and various updates.
- Tryout Director – Michelle
  - Finalizing schedule.
- Girl's Director – Cali (given by Tim Mortenson)
  - CLSP Kickoff was successful with high attendance.
  - Registrations update
  - Girls Hockey Day in November.
- Boy's Director – Ryan
  - Coaches update.
- Mite Director - Jake
  - Pre-skate update.
  - Going to D10 meeting.
- Goalie Director – Meg (given by Kristi Brusletto)
  - Ordering goalie gear
  - Return date for gear.
  - Working on incentives for top goalie performance.
- Fundraising Director – Lindsay (given by Tom Schoolmeesters)
  - Fundraising events with Heggies and Gertens scheduled
    - Heggies: Pizza selling scheduled to start Sept 11
    - Gertens: Online shop expected to open Sept 25
  - CYHA fundraising “splash page” has been updated to reflect upcoming fundraisers and additional information posting dates
  - Heggies
    - Fundraising detail page will be live Friday, Sept 1
    - Email announcement will go out Monday, Sept 4.
  - Gertens
    - Fundraising detail page will be live the week of Sept 18.

- Email announcement to follow the same week.
  - Still researching Winter fundraiser opportunities.
  - Trophy Cabinet
    - Budget approval and finishes selections needed from board to place order.
      - Spirit, Black finish with lighting, Satin natural, white background for 3 trophy cases.
  - Dryland training room sound dampening panels.
    - Collecting architect layout design labor quotes for board review and approval (layout will drive product and product install expense)
- Tournament Director - Rachel
  - Updates on tournament bookings and volunteers.
  - Discussion on tournament booking help, Barb Salchow motion to approve gift cards for significant help given at short notice. Kristi Brusletto 2nd.
  - Discussion on additional tournaments: Association books 3 tournaments, any additional tournaments are not arranged nor communicated to scheduler by CYHA.
- Volunteer Director – Kaylee
  - Working on DIBS setup.

### **Coordinator Report Outs**

- Scheduler(s) – Mark / Peter
  - Scheduling update.
- Registrar – Deb Matko
  - Season registration update.
- Sponsorship Coordinator – Mark Lewke
  -
- Recruiting/Retention – Glen Jenkins (update given by Tom Schoolmeesters)
  - Working to get feedback from those not returning to hockey.
- Junior Gold Coordinator – Paul Ledin
  -
- U8 Coordinator – Tim Mortenson
  - Update on registration numbers and teams.
- Golf Coordinator – Chris Weinhold
  -
- Jersey Coordinator – Katie Arndt
  -
- Mite Jersey Coordinator – Ashlie Nielson
  -
- Picture Coordinator – Stephanie Westphal (update given by Tom)

- One night of pictures is on the same night as mandatory D10 meeting, working to reschedule.

### Committee - Report Outs

- Tryout Committee – Chris Orlett
  -
- Tournament Committee – Tom
  -
- Golf Committee – Chris Weinhold
  -
- History Wall Committee – Ryan Cardinal
  - Working on details for wall ideas.
- CSLP CO-OP – Cali Cheesebrow
  -

### Old Items

None

### Next Meeting

- Wednesday, September 13th, 2023 at Centennial Sports Arena (Board Room)
  - Gambling Meeting: 6:15 PM
  - Pre-Tryout Meeting: 6:30 PM
  - Board Meeting: To Follow

### Upcoming Dates

- **2023 CYHA Board Meeting Dates: 1/25, 2/22, 3/22, 4/26, 5/24, 6/21, 7/26, 8/23, 9/13, 10/25, 11/29**
  - No December Meeting
- Upcoming Season Dates
  - Registration:
    - Open Houses
      - Tuesday 8/15, 6:30pm-8:30pm, Centennial Sports Arena
      - Thursday 9/7, 6:30pm-8:30pm, Centennial Sports Arena
    - Dates
      - Wednesday 7/31 – Registration Opens
      - Sunday 9/10 – Traveling Team Registration Deadline
      - Sunday 10/1 – Mite Registration Deadline
      - Sunday 10/29 – Cougar Cub Registration Deadline
  - Tryout Move up/Injury Review – September 10th, if needed
  - Pre-Tryout Meeting – Wednesday September 13th (Before Board Meeting), Centennial Sports Arena
  - Tryouts – Sunday September 17th – Monday October 2nd

- Post Tryout Meeting – Wednesday October 25th (Before Board Meeting), Centennial Sports Arena
- Mite & U8 Evaluation Dates – Friday October 6th – Sunday October 8th
- Traveling Manager/Coach Meeting – October 10th
- Mite & U8 Team Drafts – Tuesday October 17th
- Mite Manager/Coach Meeting - October 24th
- District 10 Mandatory Head Coaches Meetings (October 30th and November 1st 6:00 & 7:30 PM) Pick 1
- Pictures – November 1st (Mandatory Coaches Meeting!!) and November 2nd
- JG Pictures (December?)
- JG Manager / Coaches Meeting (Mid November Before Thanksgiving)
- **Registrations**
  - Girls Chill – Open (FULL - Waitlist)
  - Boys Chill – Open (FULL - Waitlist)
  - Sponsor - Open
  - Mite Pre-Tryout – Open
  - Traveling Pre-Tryout - Open
  - JG Pre-Tryout - Target Opens after Labor Day, dates TBD September.
  - Player Registration - Target Opens July 9th
  - Coach/Manager/Volunteer - Target Opens August 14<sup>th</sup>

**Visitor/Member Comments**

**Parking Lot Item(s)**

- **None**

Motion to adjourn by Tom Schoolmeesters at 9:36pm, Barb Salchow 2<sup>nd</sup>. Meeting adjourns.