



**2019 – 2020  
Regional Junior/Cadet Circuit  
(RJCC) Requirements**

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### **Quick Email Links:**

[information@usafencing.org](mailto:information@usafencing.org)

[Regional Seeding File](#)

[Athlete Handbook](#)

[Website Regional Page](#)

[National & Regional Points](#)

[Referee Commission Website](#)

## **TOURNAMENT SELECTION CONSIDERATIONS:**

The National Office considers the following when determining hosts for RJCC tournaments:

- RJCCs must occur between August 1, 2019 – April 26, 2020
- Size, quality, safety and security of venue
- History of tournament staff and bidding organizer in producing successful events
- Ability to meet venue requirements (see below)
- Balancing bid awards, locations and eligible organizers in the Region
- Location and date of competition in regard to other RYC, SYC, ROC, SJCC and RJCC tournaments or NACs. Please take note of the National and Regional Tournament Schedule when selecting dates for RJCC events
- Safe Sport Compliant Staff
- Viability of schedule submitted in relation to tournament resources, number of events and projected numbers. (for larger RJCCs, the NO may request the submission of a strip management plan)
- RJCC Host Organizer must be a current USA Fencing member. Member and Affiliate Clubs bidding will be given priority.

More detailed information concerning selection criteria may be found in the [Bidding Organizer Information Packet](#) .

## **BIDDING ORGANIZERS:**

- For the 2019-2020 Season, tournament organizers are to complete the online RJCC Bid Application and submit a \$75 bid processing fee by **April 2, 2019**. Bids containing all required information will be reviewed by the National Office and put into consideration for final approval. RJCC/RJC/RCC events to be combined with ROC or SYCs MUST be submitted by **January 8, 2019**.
- RJCC organizers agree to support the Regional tournament system by avoiding hosting logistically close competing tournaments on dates that conflict with other Regional Tournaments in their home Region.
- All bidding RJCC organizers agree to have read the [Bidding Organizer Information Packet](#) document and this **RJCC Requirements** document. These serve as reference and support resources for all regional organizers.
- Ordinarily, a single viable location may be approved to host up to 2 RJCC tournaments a season. This is to promote equitable distribution of tournaments throughout the region. The National Office is permitted to deviate from this norm at their discretion according to the number of interested bidders and viable locations in their region in conjunction with the needs of the fencing population.
- Approved RJCCs will be posted the on the USA Fencing website's [regional calendar](#)
- Only approved RJCCs will be considered for qualification purposes.
- Approved RJCC Organizers have access to one free email blast advertising their tournament to the membership. Contact Deanna Doughton ([d.doughton@usafencing.org](mailto:d.doughton@usafencing.org)) to request an e-blast transmission to the applicable membership.

## **VENUE REQUIREMENTS:**

The fencing venue is a most important element in hosting a successful tournament. Interested bidders may contact Christine Simmons ([c.simmons@usafencing.org](mailto:c.simmons@usafencing.org)) for guidance in negotiating venue contract agreements. It must be

available from approximately 6:00 a.m.–11:59 p.m. each day of the tournament and for at least one day in advance for set up. It must be clean, well maintained, and possess the following characteristics:

1. Ceiling height sufficient to permit safe and unobstructed fencing
2. Venue safety and security including evacuation plans
3. The number of strips and the strip layout is an important consideration and is dependent on the Region and the projected number of registrants. Bids must reflect an adequate number of strips to accommodate the historical number of registrants in a given region.

One fencing strip measures 14 meters long x 1.5 meters wide and must include 2 meters on either end as a safety zone. Venue flooring should be a wood, composition or carpet surface on which fencing strips can be affixed. At least 4 strips must be grounded strips. Organizers may request a relaxation of the 4 grounded strip requirement in the **Venue Considerations** portion of the online bid submission. Decisions to adjust this requirement will be regionally responsive.

Strip layout must provide an adequate amount of space for the referee on the side of each strip, with the scoring box to be placed approximately 1 meter out from the center of the opposite side of the strip. Scoring boxes back to back are the ideal arrangement.

4. Competition area must be well lit with even lighting throughout.
5. Area near the fencing floor for Armory, Registration Desk, Officials Lounge, Vendor and Trainer.
6. An Athletic Trainer is required on site during all hours of competition, and must be easily accessible in the main hall of competition. Access to ice is mandatory.
7. Ample amount of restrooms.
8. The temperature in the competition hall must be between 65° and 75° F.
9. A stage or visibly designated area for the Bout Committee. The BC area is centrally located with clear site to all strips, and should be equipped with sufficient tables, chairs, electricity, internet access, and public address system.
10. The public address system needs to reach all areas of the venue, including the designated Officials Lounge, with a microphone located at the BC Stage.
11. An area must be designated and easily accessible to fencers for posting pools, DE tables, and results. Internet access and live results are preferable.
12. Adequate space for fencing bag storage away from the competition floor.
13. Adequate parking and easy access to transportation, especially to the host hotel.
14. Venue food/drink concessions are open throughout the competition. Concessions must include “athlete-friendly” foods (fruit, energy bars, bagels, water, sports drink).
15. Free Water stations and/or drinking fountains must be available.
16. It is desirable that a finals strip is separated from the preliminary strips to provide special attention for athletes with an enhanced audience seating area.

### **SCHEDULING:**

A **complete** projected schedule of all events to be held at the tournament **MUST** be submitted with each RJCC bid. Schedules should be designed with consideration given to the projected number of participants in relation to the available strips. Consideration must also be given to fencers competing in cross over age groups when creating a schedule. If the RJCC is run over multiple days, events within the same weapon and gender with direct age cross over should **NOT** be scheduled on the same day. For example: Cadet WE and Junior WE should not be held on the same day.

When creating a schedule, organizers must also consider demands of the armory check in relation to the first events of the day when the armory is busiest.

RJCC tournament organizers may submit bids for Regional Junior only or Regional Cadet only Tournaments, a combined Regional Junior and Cadet Tournament or an RJCC combined with outside events (such as an RYC, ROC or team events). RJCCs may be single, double or include all three weapons. They must include both men's and women's events. Regional Cadet Events may be combined with SYC tournaments **ONLY** if there is a need in a given region. Organizers bidding for additional events outside the RJCC must also ensure cross over events are separated.

Organizers requesting to combine RCCs with an SYC **MUST** submit a strip management plan, including projected participant numbers per event, along with their schedule, in their original bid.

### **EVENT STAFF:**

All USA Fencing rules and regulations concerning Safe Sport, Membership, Background Check Clearance and the hiring of staff under the age of 18 (minors) must be adhered to. Refer to the [Bidding Organizer Information Packet](#) document for more information.

**Bout Committee:** The number of people on the BC should be determined by the size of the tournament. Prior experience is essential to running a successful tournament. Contact the Tournament Committee ([tc@usafencing.org](mailto:tc@usafencing.org)) if you need assistance in hiring qualified BC staff.

**Referees:** Contact your [Regional Coordinator](#) or Referee Commission if you need assistance in hiring Referees. The Referee Coordinator / Head Referee may hold testing and/or clinics in conjunction with the RJCC tournament. Referees can be paid on a flat fee basis or per-round basis.

**Armorers:** Generally, 2 armorers are required and some tournaments will require more. Depending on the projected number of entries, the number of armorers must be sufficient to move athletes through equipment check in order to keep the tournament schedule moving efficiently. The Armorers are responsible for conducting equipment check. It is also critical to have enough working electrical scoring equipment (minimum 2 extra sets beyond what the number being used).

**Medical:** The LOC is required to provide one Athletic Trainer on site during all hours of competition and be equipped with proper medical supplies including ice.

All of the Tournament Staff should know where the closest hospital is from the venue, and be able to provide directions in case of an emergency.

### **REGISTRATION:**

**Entry Fees:** the *RJCC* entry fees consist of a maximum \$30 registration and \$45 for each event entered. Registration for all regional tournaments is through the USA Fencing online registration platform.

Organizers may only request an exemption from the max fee requirement in their original online bid submission. Costs such as high venue rental fees and staff travel/housing are examples which would warrant such a request. Organizers are required to provide substantiating budgetary information for such an exemption to be granted.

USA Fencing receives \$6 per participant Sanction Fee at each RJCC, and this is included in the registration fee. All required post-tournament documents must be uploaded to USA Fencing tournament portal within **72 hours** of the tournament. Classification changes and regional points updates will be automatically processed, through the tournament portal, once the tournament is finalized through the USA Fencing platform. This includes all competitors cleared as members of USA fencing and all referees fulfilling current Background Check and Safe Sport requirements.

**Late Entry Policy:**

Allowing late entries and late entry fees are to be set at the discretion of the organizer but must not exceed the triple fee amount. The late entry policy, including whether or not walk-in entries will be allowed, must be clearly stated in all materials and on all websites for each RJCC.

**Refund Policy:**

Organizers may implement their own refund policies for their RJCC as long as they are no more stringent than the policies of the National Office. This pertains to both no-shows and withdrawals. The refund policy must be clearly stated in all materials and on all websites for each RJCC.

**Cancellation Policy:**

In the most extreme circumstances, Regional tournaments may be cancelled, delayed, or rescheduled by the majority decision of a group composed of the Tournament Organizer, knowledgeable support personnel, the relevant Regional Coordinator and the USA Fencing Director of Operations and/or the Executive Director. USA Fencing has the right to require any Regional Tournament Organizer to cancel, delay, or reschedule a Regional Tournament in the best interest of the membership due to unforeseen extreme weather occurrences or other catastrophic circumstances. Organizers must include in their public tournament information page their refund policy in the case that a catastrophic event causes the cancellation, delay or rescheduling of their tournament. Regional Tournaments which are cancelled due to no fault of the Organizer will be rescheduled, if possible, within the season for which the tournament was awarded.

Organizers may NOT cancel, delay or reschedule a Regional Tournament without the approval of the aforementioned group. Tournament organizers cancelling an RJCC without approval shall refund all monies paid by registered tournament entrants, including fees associated non-RJCC events. If such cancellation is made unreasonably and/or on short notice, the organizer may additionally be held responsible for reimbursement of expenses incurred by tournament entrants, and organizers are strongly encouraged to maintain general business liability insurance to provide for such an eventuality. USA Fencing will not be held responsible for the refund or reimbursement of any such fees or expenses, and by bidding, tournament organizers agree to hold USA Fencing harmless and to indemnify USA Fencing against any claims made by tournament entrants as a result of the cancellation of a tournament or as a result of the withdrawal of sanction by USA Fencing.

**TOURNAMENT CHECK-IN**

All fencers (international and domestic) must register with a valid USA Fencing membership (for international athletes, they need either a current International Competitive License or to pay the \$10 waiver fee). Athletes registering as walk-ins without proof of USA Fencing membership must complete registration and payment for a USA Fencing competitive membership prior to competing. **In order to expedite the processing of results and the updating of points, online membership application is highly recommended on the day of a regional tournament if walk-in entries are allowed.** Organizers allowing walk-ins should have a computer dedicated to use for online membership applications to be completed available at registration. If paper membership forms are completed, they should be faxed to the National Office no later than at the end of the last event of the tournament (719) 632-5737. The processing of paper membership forms by the National Office will likely delay the processing/updating of results, classifications and regional points. Payment will be returned if membership can be verified.

**ELIGIBILITY:**

All Fencers must be current competitive members of USA Fencing in good standing to compete in RJCC events. Please refer to the Age Classification Chart for birth year requirements and exceptions.

**International Fencers:**

International fencers may compete in RJCCs and earn RRPS. They must have an International Competitive License from USA Fencing to compete in Regional Tournaments or pay the \$10 per regional tournament fee. They may use this path to compete in the July Challenge. However, they are not eligible to compete at the Junior Olympics because it is a National Championship.

International fencers are not eligible to win an overall RRPS patch. A international athlete who falls into the top 3 on the RRPS will be skipped and the next eligible athlete will be awarded the patch.

### EQUIPMENT REQUIREMENTS:

Uniforms (jacket, pants, knee-high socks, fencing glove):	Standard fencing uniforms; cannot have any rips, tear, or holes (gloves included). Warm-up pants are not allowed. Fencing glove must cover the lower half of the forearm. Tape covering holes on gloves is not permitted. 800 N requirement for sabre must be enforced.
Plastrons (underarm protectors):	Standard fencing plastron; required with every uniform
Chest Protector:	Required for females. For Foil, any chest protector (male or female) must have the approved neoprene layer. For more information, click <a href="#">HERE</a> .
Masks:	12K punch test; sewn in bib visual inspection - cannot have any rips, tears or holes in the bib; all rivets must be installed; covering over the welds must be present and installed so it will not catch a blade. Conductive Bib in foil is required; retrofit conductive bibs must be installed such that they will not catch a blade; they shall be tested for conductivity of 5 ohms or less with no dead areas; tabs are not required; if tabs are present, they must be conductive - if not they must be removed. Elastic strap at back of mask is required and must be tight enough to prevent the mask from falling off.
Lame	Tested for conductivity of 5 ohms or less with no dead areas; must not have any rips, tears or holes or loose seams.
Body Cord/ Mask Cord	Tested for continuity and conductivity of one (1) Ohm or less per line; clips must be visibly soldered and free of corrosion
Weapon Handle:	Any attachment to a weapon's handle must fix the hand in one position such that the top of the thumb is no more than 2 cm from the inner surface of the guard. French grip epee handles shall not exceed 20 cm in length when measured from the front of the guard to the end of the pommel nut.
Names on Uniforms:	Not required at RJCCs

### EQUIPMENT CHECK:

Fencers **must** get all standard equipment inspected and approved by the Armorer's prior to competition. This includes lames, body and mask cords, masks and gloves. Weapons are checked (weights and shims) during pools and direct eliminations for all applicable events.

### RULES OF COMPETITION:

RJCC events are run in accordance with USA Fencing rules and formats. Each Tournament Director should have a copy of the current USA Fencing Rulebook, RJCC Requirements, Tournament Organizer and Bid Requirement Overview and USA Fencing Athlete Handbook.

Note: At least 2 athletes must compete (have fenced) in a given RJCC age/weapon event to fulfill eligibility requirements for inclusion in the Regional Ranking Points Standings (RRPS). Event results submitted with only 1 participant listed will not result in the athlete fulfilling the qualification requirement and will not be included in the RRPS.

### **Open Entry:**

RJCCs award **regional points** which may lead to Qualification to the Junior Olympic Championships and/or the July Challenge. Therefore, no caps on entry can be made on any RJCC event within any published registration period. Once all

registration is closed, organizers are no longer required to accept entries. Organizers may extend published deadlines at their discretion, but must abide by any extensions for all events and may not adjust them once published.

**Participation:**

Any athlete who is age eligible may compete in an RJCC regardless of region. ONLY athletes fencing in their home region will earn Regional Ranking Points for their result. Fencers competing outside of their home region may earn/renew classifications and will count in the total number of participants when awarding points, but will not earn points for their finish.

**Tournament Format:**

The format for all RJCC events must be one round of pools with 100% promoted to a direct elimination (DE) tableau. All events MUST maximize pools of 7 and then go to pools of 6 whenever possible. Pools of less than 6 should be avoided if possible. *In events with fewer than 12 entrants, the BC may elect to have two rounds of pools followed by 100% promoted to a DE tableau or complete a pool larger than 7 on more than one strip.* Depending on referee and strip resources, events containing less than 18 competitors may complete pools larger than 7 when fenced on more than one strip. Double stripping of pools of 6 or less is not allowed.

There is no fence-off for third place

All RJCC tournaments must run using standard electrical scoring equipment

**Combining Events:**

No event at an RJCC may be combined regardless of number of entrants.

**Seeding:**

Seeding should be based on the following order:

- Current National Rolling Points Standing regardless of classification
- Classification and year
- If athlete has neither National Points nor a weapon classification they are seeded on a random basis with the other athletes in the same situation

Fencers from the same club should be separated as much as possible in the first round of competition. Seeding must be posted prior to the posting of pools.

The current seeding file is available at: [usafencing.org/regional-seeding](http://usafencing.org/regional-seeding) . Current National Rolling Points Standings will be posted here on or about the Wednesday of each week, for access by tournament organizers for uploading into tournament software.

**Tournament Software:**

USA Fencing requires using Fencing Time as the software for these tournaments. The bout committee should be experienced with this software. Tracking of referees is mandatory. Organizers are encouraged to provide live result updates for their tournament.

**REGIONAL POINTS, QUALIFICATION & CLASSIFICATION:**

**Regional Points:**

All athletes whose USA Fencing's membership division is in the region in which the RJCC is held will earn regional points based on placement. Athletes fencing in an RJCC outside their region will not earn regional points but may earn / renew a classification based on their final placement. Larger fields will award more points for placement. A percentage of athletes will earn qualification from their rankings on the RRPS. For more information on this Regional Points formula see the [Regional Point, Qualification and Recognition](#) Document.

Up to the best 2 results in a given category will be combined to determine a fencer's Regional Rank each season.

There is **NO** trickle down for points at the Regional level (For example: Junior regional points do NOT trickle down to Cadet). However, there **IS** trickle down for QUALIFICATION at the Regional level. Therefore, if a fencer qualifies in an older age group and is age eligible for a younger age group, they earn qualification in that category as well. (For example: If a fencer qualifies to the July Challenge in Junior and is age eligible for Cadet, he/she will also qualify in Cadet) There are **NO** National Points earned at RJCC events.

#### **Qualification:**

The RJCC tournament serves as one qualifying path for Cadet and Junior fencers to the Junior Olympic National Championships and the USA Fencing July Challenge. Athletes who meet or exceed the pre-established point total within the qualifying period for Junior Olympics (110) or the July Challenge (65), will qualify. These athletes will **not** be skipped at Divisional JO Qualifiers if they fall into the qualifying group. For more information on Cadet and Junior qualification paths refer to the Athlete's Handbook Chapter 2, the [Regional Point, Qualification and Recognition](#) document and the Qualification Table available under the "Qualification Paths" tab on the Regional Events page at [usafencing.org/regional-events](http://usafencing.org/regional-events).

Points /qualification are not finalized until complete results, referee report, and new membership applications received by the National Office and cleared. Forms must be received within 72 hours of the completion of an RJCC tournament for results to be accepted for points, classification changes and qualification.

**Organizers are responsible for being able to answer questions from the membership concerning National Points, Regional Points and Qualification at their tournament.**

#### **Classifications:**

The Cadet competition must meet or exceed criteria in Group C1 or higher to award changes in classification. Please refer to the Classification Chart for more information.

Classifications are not finalized until complete results, referee report and other required documents are uploaded in the tournament portal and are approved by the National Office.

#### **AWARDS:**

An Awards Ceremony is required for each event. Organizers should provide medals, ribbons, trophies or certificates to the top 8 finishers in events that have 10 or more entrants and to at least the top 3 in events with fewer than 10 entrants. Appropriate awards are medals, plaques or trophies, or t-shirts

There need not be a fence-off for third place.

#### **REGIONAL RECOGNITION:**

A **Regional Ranking Point System** (RRPS) is in place to recognize participation and accomplishment of developing athletes at the regional level. At the end of the Cadet/Junior season, the top 3 fencers of each age group and gender in each of the 6 regions will be awarded Regional Winner Patches by USA Fencing. If there is a tie for any of the three places, all fencers will earn awards. Regional Award Winners for the Junior and Cadet categories will be recognized at the Junior Olympic Championships. For more details on this initiative, refer to the [Regional Points, Qualification and Recognition](#) Document

Rankings will be managed by the National Office and available for viewing on the [USA Fencing Website](#). These rankings are regional only and ARE NOT RELATED IN ANY WAY TO THE NATIONAL ROLLING POINT STANDINGS. All athletes residing in the region in which the tournament is held earn regional points based on placement. Larger fields will award more points for placement.

#### **HOSPITALITY:**

Venue food/drink concessions must be readily available and open throughout the competition. Concessions must include "athlete-friendly" foods (fruit, energy bars, bagels, water, sports drink).

Organizers should provide information on local hotels, and be prepared to answer questions regarding directions, restaurants, and attractions.

Any workshops or informational opportunities for coaches, parents, referees, bout committee and athletes that can be organized in conjunction with an RJCC tournament are encouraged.

Each RJCC may have a member of USA Fencing staff or a selected representative in attendance to observe the tournament and ensure it is run appropriately. The LOC is responsible for transportation, accommodation, and food for Officials, Armorer, and the BC including the FOC and the representative from USA Fencing Staff if applicable. The LOC provides honoraria for Officials, Armorer, and the BC.

**POST-EVENT RESPONSIBILITIES:**

Tournament organizers have **72 hours** to upload the following through the USA Fencing Platform:

- Results (including classification changes)
  - Referee Report
  - Black Cards
- 
- **If COMPLETE tournament results, membership applications, and referee reports are uploaded to the tournament portal within 72 hours**, the National Office will document the delay as a breach in the bid contract agreement. This will be included in the factors under consideration when reviewing future bids submitted by the organizer.
  - Online RJCC **Customer Surveys** will be sent out by the National Office to all participants in each regional tournament requesting their feedback. Once completed, survey results will be forwarded to the Organizer. If organizers have any questions or concerns in relation to the survey results, they should contact the National Office.
  - Photos and/or video of the tournament to be showcased on USA Fencing website to increase awareness of Regional Programs; send to Nicole Jomantas ([n.jomantas@usafencing.org](mailto:n.jomantas@usafencing.org))

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