

## 2026 USL Academy Club Ops “Cheat Sheet”

### Sports Engine

Please ensure you purchase the **correct membership** for each player based on their **birth year**. (\*Regardless of players' current age or birthdate\*)

- 2026 Academy Adult Athlete Membership: born in 2008 or earlier
- 2026 Academy U18 Athlete Membership: born in 2009 or later

### Checking Player Eligibility (Video Tutorial)

- To check your **players' eligibility**, go to Competition > Season Management > Teams > \*Name of team\*
  - If **ineligible** - to check what they have yet to complete, click each players name and their registration will appear
  - **Safe Sport** Certifications expire on a 365 day basis, and can render a player ineligible at any point in the season if they do not renew and reconnect their safe sport on time.

### Adding Players to Roster (Video Tutorial) & Sharing Team (Video Tutorial)

- To **add a player to your roster**, go to Competition > Season Management > Rostering > Drop down arrow on team > Select a Source > Member Directory > \*Type players name\* > Drag and drop players name from directory to the roster on the right
- To **reshare your team** to MOD11, go to Competition > Season Management > Teams > Three dots to the far right of the team name > Share Team > Next > Check off all boxes > Share

### Matchday Roster Rules

- Minimum 14 players, Max 20 players
- Max. of 5 **over-age players**: born in 2005 or earlier (regardless of current age or birthdate)
- Limit of 10 International Players

### MODULAR11

- Check that all **players are showing** up in your MOD11 DMR on the last business day before the game (M-F 8:30 AM – 5:30 PM EST)
  - Reach out to the contacts below if there is an issue with an eligible player not appearing (after completing all the SE registration steps above).
  - It can take a few minutes to a few hours for a player to appear on MOD11 after registration steps are followed.
- Set DMR at least 55 minutes prior to kickoff
  - Notify referee and visiting team if changes are made with less than 55 minutes to kickoff

## Schedule Requests

For any schedule changes, you will need to confirm the game's detail changes with your opponent before requesting the change via email to the League. When submitting any schedule changes to the League, please make sure to include the following information & CC your opponent in the email to the League Office.

- Subject Line: Match Number
- Home Team
- Away Team
- New Date (if applicable)
- New Time (if applicable)
- New Location (if applicable)
  - *Schedule change requests **will not** be accepted within 10 business days of a scheduled match*

## Praxis

Use desktop version only, (not the mobile app)

- **Home Team**
  - Home Team Travel Form (7 days prior to game)
  - Planned Roster Composition Form (48 hours before game)
- **Visiting Team**
  - Visiting Team Travel Form (7 days prior to game)
  - Planned Roster Composition Form (48 hours before game)
  - Minimum Standards Form (At conclusion of game)

## Match Video Uploads

### **Spiideo**

- Upload within 48 hours of the game ending

## Contacts

Please only use these contacts M-F 8:30 AM – 5:30 PM EST

- [Christian Velasquez – Sr. Director, Operations, USL Academy & Youth](#)
- [Amanda Ng - Operations Coordinator, USL Academy.](#)
- [Alex Greenfield – Operations Coordinator USL Academy.](#)

## Hotline

For **gameday emergencies only**, you can contact the phone number below. For any operations/registration questions, reach out to the respective email address' below

- (813)-804-3256
- [AcademyOperations@uslsoccer.com](mailto:AcademyOperations@uslsoccer.com)
- [AcademyRegistration@uslsoccer.com](mailto:AcademyRegistration@uslsoccer.com)

## Referee Minimum Standards Report QR Code



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