



Employment Application

Jam Hops Gymnastics, Dance, Ninja, Theater, Leap-N-Learn Preschool, and home of GRIT Adaptive

Inspiring Kids to Become LIFE CHAMPIONS!

Phone (763) 413-0647 Fax (763) 413-0920
1460 133rd Lane NE, Ham Lake, MN 55304 &
14200 Limonite St. NW, Ramsey, MN 55303
www.jamhops.com

Three or more character references are required for employment.

To be hired at Jam Hops, you are required to supply at least three references which attest to your suitability for employment. References MUST be on file before the hiring process can be completed.

| PERSONAL DATA | | | |
|--|--------------------------|--|-----|
| Name: Last | First | Middle | |
| Social Security Number | | | |
| Address: Street | City | State | Zip |
| Phone | | Email | |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you 18 years of age or older? Yes No If no, enter your age _____ (yrs.) and DOB ____/____/____ | |
| Are you a citizen of the USA or do you have the legal right to work in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No (employment subject to I-9 form) | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been convicted of anything other than a traffic violation? Yes No If yes, explain: | |
| Preferred location to work at? | | Position/Department you are applying for? | |
| How did you hear about us or who referred you? | | Pay range expected? | |
| Date you are available to start: | | | |

| AVAILABILITY | | | | | | |
|---|---------|-----------|---|--------|----------|--------|
| How many hours do you prefer to work each week? _____ Please fill in below, the hours you are available to work each day. | | | | | | |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| | | | | | | |
| <input type="checkbox"/> I can be flexible with my schedule | | | <input type="checkbox"/> I can't be flexible with my schedule | | | |

At Jam Hops, teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements including lifting or catching ('spotting') children weighing up to 150 lbs. or more. Additionally, teaching positions also often require lifting and adjusting heavy sports apparatus. Please indicate below if you have any current or past conditions which might keep you from safely performing the physical requirements of the position(s) for which you are applying (use back of page if necessary).

EDUCATION

| Name and location of school | Graduated? | Years completed | Major/courses |
|-----------------------------|--|---|---------------|
| High School | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 | |
| College/other | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 | |

Describe honors, apprenticeships, post graduate education, or specialized training

EMPLOYMENT HISTORY

Company Name:

Address:

Phone:

Name of supervisor

Check one:

- I am no longer employed at this company
- I am currently employed, please DO NOT contact this person
- I am currently employed, please DO NOT contact this person

Start date:

End date:

Reason for leaving:

Job title or position

Describe your duties and responsibilities

Company Name:

Address:

Phone:

Name of supervisor

Check one:

- I am no longer employed at this company
- I am currently employed, it is OK to contact this person
- I am currently employed, please DO NOT contact this person

Start date:

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OTHER ACCOMPLISHMENTS (school, job, awards, distinction, certificates, volunteer work)

AUTHORIZATION FOR BACKGROUND CHECKS

Jam Hops' number one concern is promoting strong minds and active bodies in a safe and happy environment for all its students. Please know, Jam Hops provides background checks for all of its employees over the age of 18.

I understand and agree that the company will administer background checks on me, and my initial and continued employment is conditional upon the result of these checks.

Signature _____ Date _____

TELL US ABOUT YOURSELF...

Please tell us about you and your ability and desire to become part of the Jam Hops family.

AGREEMENT (please read each statement very carefully)

1. I certify that all statements given on this application are true and complete, and I authorize investigation of the same apart from contacting my current employer if I have so requested in this document.

I have read and agree with the statement above.

Initials _____

2. I understand that if I am hired, my continued employment is contingent upon my successful performance during the new hire training period of 120 days.

I have read and agree with the statement above.

Initials _____

Signature _____ Date _____

Three or More Written Character References Required

As an applicant for employment at Jam Hops, it is your responsibility to supply three or more, character references which **must be on file before the hiring process can be completed.**

Seek your references from the following:

1. Former/Current Supervisors
2. Teachers/School Administrators/Coaches
3. Church community
4. Community/Business Leaders
5. People for whom you baby-sit

Please return references to Jam Hops by one of the following methods:

1. E-mail them to nnelson@jamhops.com
2. Hand delivered to the Customer Care Representatives at Jam Hops or to the person interviewing you

Jam Hops Employment Reference

This letter is in reference to _____, who recently applied for employment at Jam Hops.

Jam Hops employees work with and around children, often in an unsupervised environment. Therefore, in order to be considered for employment at Jam Hops, all applicants are required to supply at least three written character references to help our company accurately assess each applicant's suitability for employment. Please complete and return this form. Time is of the essence as the employment process cannot be completed until all reference letters are reviewed. Confidentiality is assured. Thank you for your assistance!

1. How long have you known the applicant? _____
2. What is your association/relationship with the applicant? _____
3. Do you have any reason to suspect that the applicant is not suited to work with or around children of any age in an unsupervised environment? **YES NO**
***If yes, please explain**
4. To the best of your knowledge, has the applicant ever been fired/ dismissed/ terminated or been asked to resign from a position because of failure to carry out responsibility? **YES NO**
5. Please summarize your opinion of this applicant's character, in particular their suitability to work with or around children. Feel free to use the back of this sheet.

| | |
|--------------|-------|
| Signature | Date |
| Name (print) | |
| Address | |
| Phone | Email |

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1. How long have you known the applicant? _____
2. What is your association/relationship with the applicant? _____
3. Do you have any reason to suspect that the applicant is not suited to work with or around children of any age in an unsupervised environment? **YES NO**
***If yes, please explain**
4. To the best of your knowledge, has the applicant ever been fired/ dismissed/ terminated or been asked to resign from a position because of failure to carry out responsibility? **YES NO**
5. Please summarize your opinion of this applicant's character, in particular their suitability to work with or around children. Feel free to use the back of this sheet.

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