

[DATE]

As you know, through its Safe Sport Program, USA Hockey is committed to creating a safe and positive environment for its participants' physical, emotional, and social development and ensuring it promotes an environment free from abuse and misconduct. USA Hockey has implemented Safe Sport policies addressing different types of abuse and misconduct, policies intended to reduce potential misconduct in areas or circumstances where it may occur, policies pertaining to the procedures and interactions with the U.S. Center for SafeSport (the "Center"), and how to report any violations of the Safe Sport policies. It is important that all participants at the [NAME OF EVENT] are aware of the Safe Sport policies and that they are followed during the tournament.

MAAPP Requirements

The Center has adopted Minor Athlete Abuse Prevention Policies ("MAAPP") that are incorporated into and applied to USA Hockey programs in the USA Hockey Safe Sport Program Handbook, which can be found at <https://www.usahockey.com/safesportprogram>. The MAAPP policies are intended to reduce the risks associated with certain situations and interactions, including one-on-one interactions between an Adult Participant and a Minor Athlete. The MAAPP are composed of the following policies:

- Locker Room Policy, i.e. all locker rooms must have at least one SafeSport Trained and background screened monitor whenever Minor Athletes are present and any co ed teams must have a policy for co-ed locker room usage.
- Athletic Training Modalities Policy, i.e. all treatment performed by an athletic trainer must be performed in an Observable and Interruptible location and with parental consent for any massage. There must always be at least one other SafeSport Trained Adult Participant present.
- Social Media & Electronic Communications Policy, i.e. all electronic communication between an Adult Participant and Minor Athletes must be Open and Transparent and be for the purpose of communicating team activities only.
- Meetings and Training Sessions, i.e. all interactions between Adult Participants and Minor Athletes must be Observable and Interruptible.
- Transportation/Lodging Policy, i.e. Adult Participants, including coaches, shall not travel alone with an unrelated Minor Athlete; all interactions between Adult Participants and Minor Athletes shall be Observable and Interruptible, and overnight travel must be with parental consent.
- Billeting Policy, i.e. all adults in the billet home must have a valid background screen and be SafeSport Trained, coaches may not billet players from their respective teams, and to the extent possible, all interactions between Adult Participants and Minor Athletes in the billet home should be Observable and Interruptible, and coaches may not billet players from their respective teams.

More detailed information on each of the above policies can be found in Section I of the Safe Sport Program Handbook.

Reporting

The USA Hockey Safe Sport Program Handbook (at Section IV) also has detailed information on how to report suspected violations of the MAAPP, or any other abuse or misconduct in USA Hockey programs. During the [NAME OF EVENT], if you suspect a violation of a USA Hockey Safe Sport Program policy, you can report that violation in any of the following ways:

- to any of the directors or staff persons at the event;
- to USA Hockey by clicking on the “Report to USA Hockey” link on the USA Hockey Safe Sport Program webpage at <https://www.usahockey.com/makingareport>, emailing to usahockeysafesport@usahockey.org, or calling 800-888-4656;
- to the Center by completing an online report to the Center at <https://uscenterforsafesport.org/report-a-concern/>, or by calling 833-587-7233; or
- to the Affiliate Safe Sport Coordinator. Go to <http://www.usahockey.com/safesportcoordinators> to find a list of the Affiliate Safe Sport Coordinators.

If you are a coach, team manager, administrator, staff, or registered volunteer with USA Hockey and have a reasonable belief that a violation of the Sexual Misconduct has occurred, *you must report* that suspected violation to the Center and law enforcement as described in the USA Hockey SafeSport Program Handbook. All other suspected policy violations, including violations of the Physical Misconduct or Emotional Misconduct policies or the MAAPP, can be reported to any of the resources listed above. If you have any questions about the USA Hockey Safe Sport Program or any policies, please feel free to send an email to ben.tronnes@usahockey.org or emily.mcguire@usahockey.org.