

**Pirate Youth Athletic Association**  
**Board Meeting Minutes**  
**Wednesday, January 15th, 2020 6:00 pm @ World Cup Coffee**

1. Call to Order: Mark Brone called the meeting to order at 6:00pm at World Cup Coffee.

2. Roll Call (x denotes that individual was present):

<b><u>Board</u></b>	
President -Mark Brone	X
VP –Hank Rollinger	
Secretary –Shelli Brone	X
Treasurer - Ben Adank	X

<b><u>Programs Rep</u></b>		
Football	Ryan Auth	X
Volleyball	Kristy Baures	X
Wrestling	-	
Basketball	Various	
Concessions	Committee	
Public Relations	Tina Leverance	X

<b><u>PYAA Members</u></b>	
Jim Weber	X
Brad Lisowski	X
Tom Gotzinger	X
Angie Bambenek	
Joe Holzer	X
Susan Henry	X

<b><u>Directors</u></b>	
Jason Becker	
Heather Secrist	X
Becky Weber	X
Sports Director -Melanie Ganschow	X

<b><u>HS Head Coach</u></b>		
Football		
Volleyball	Jackie Engel	X
Wrestling	Buzz Murty	
	Jesse Cyrus/Randy	
Basketball	Knecht	

<b><u>HS Administration</u></b>	
Superintendent-Michele Butler	
Principal-Steve Stoppelmoor	
Athletic Director-Luke Kjelland	
C-FC Board Member(s)	

3. Approval of Minutes from November 20, 2019 Meeting: Motion to approve by Ben, second by Becky.

4. Review and approval of Bills/Financial Report: Ben presented his financial report and the group reviewed the bills. Vision Design marketing materials looked great at the first home tourney. A suggestion was made to get a picture at the next tourney.

We paid PTO for the first round of soda since we didn't get our Pepsi account set up in time. An account is being set up for the future tourneys.

Ben asked Mel for an update on the volunteer deposits that need to be cashed after the first tourney for those that didn't show up to work. Mel will go through and complete out those that worked and provide the information on the checks to cash/deposit amount.

Motion to approve bills made by Shelli and second by Brad.

5. Sports Director Update –

- More men's basketballs are needed for the 7<sup>th</sup> grade. If we can't locate any, we will have to order.
- Open gym monitor slots are filled. Mel will confirm they have a key fob and key to open the ball rack.
- Key Fob problem has been addressed. The hours we were trying to get into school fell outside what the school had programmed the Fobs for. This should be corrected now.
- The Auditorium keys are limited. Please be careful with them and share when needed.
- Dibs is up and running. Mel is trying to learn the program more thoroughly so she can get the rest of the sign-ups out for the upcoming tournaments. She will have that done in the next day or two.
- Communication was addressed. Responses and acknowledgements of emails need to be timely to anyone contacting the Sports Director. Moving forward Mel will include the board for feedback prior to major communications that are going out to members of PYAA.

6. **PR Director** – More structure is needed to get this off the ground or Becky. Becky was given administrative rights to update and post to the PYAA FB page. Becky will be contacting local newspapers to see what they charge for and what is free. A separate time will be set up to go over the web page with Mel, Becky, Ben, Mark and the rest of the board if they can attend. Heather and Tina will provide the newsletter template for Mail Chimp so that Becky can start laying out some information for the first Newsletter.
7. **Program Reports:**
  - a. **Football:** - A meeting was held before Christmas to go over any rule changes. Ryan is actively handing over his duties to the next parent group that is taking over. Next season will be starting a bit earlier.
  - b. **Basketball:** Uniforms have been ordered through MCC. Targeted date of arrival is January 29<sup>th</sup>. This will just miss the first 3<sup>rd</sup> girl's game at the Y on the 25<sup>th</sup>. The boy's 4<sup>th</sup> grade tourney went well!
  - c. **Volleyball:** Kristy showed the new uniforms from MCC and they are awesome! Coaches meeting will be scheduled for the end of January to kick off the upcoming Spring season. A v-ball sign up date needs to be picked for registration and uniform hand out. An instruction note for how to care for the new jerseys should be provided with the uniform when handed out. Do we need a uniform deposit? Kristy will provide Mel with the sizes/#'s of each jersey so we can start our uniform tracker now.
8. **New/Other Business:**
  - i. **Effectiveness of last month's action list** – We dropped the ball on a few things, so a discussion was had on improving communication and follow through from Sports Director to the board. Better communication will go a long way to keeping everyone on track and on the same page.
  - ii. **Marketing**– Heather and Tina are pleased with the marketing materials we received. It was a lot of work, but it was well worth it. They will be putting together a coach's information sheet for basketball to help out the coaches, especially those that are new. This will include a contact list for the current coaches. They will also work on a survey for the end of season that the parents and youth athletes can complete to provide us with feedback on the programs and coaches.
  - iii. **Policy for coach/parent disagreements:** The board will review current policy out on the web so we all know the correct action to be taken. Please provide suggestions for updates where needed. We need to incorporate the Parent Code of Conduct into our sign up process also!
  - iv. **Denny Schmidtknecht memorial ideas:** Scholarship funded by the golf tourney possibly. Ben will set up a meeting with Larry in February to see what we need to do to plan and market this event. Tina is willing to attend this meeting and help with this event also.
  - v. **Website updating:** We weren't able to review this prior to the meeting due to the internet being down. A separate meeting will be scheduled to start learning how to update the website.
  - vi. **Sports Director review of monthly to-do's.**
    - Mel will provide information to Ben on checks that need to be cashed for missed volunteer spots.
    - Insurance compliance email and sexual abuse/criminal background requests. Update Ben.
    - Check on due date for WIVL forms to be completed. Each coach will need to provide the dates they want to play etc. VB registration date will need to be set with coaches.
    - Pinneys need to get to Tom for 3<sup>rd</sup> grade practices.
    - Roster of basketball team members sent out to each coach including information on any forms or payment that is still needed (action item from last month)
    - DIBS set up for upcoming basketball tourneys.
    - E-mail clarification for Dibs credits on food items.
9. **Next Scheduled Meeting:** Next meeting scheduled for the 3<sup>rd</sup> Wednesday of the month – February 19th, 2020 at 6:00 pm @ World Cup Coffee.
10. **Adjourn:** Motion to adjourn made by Ben, seconded by Mark. Meeting adjourned at 8:22 pm.