

PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

November 25th, 2024 @ 6:30 pm

1. **CALL TO ORDER:** - 6:32 pm
2. **ATTENDANCE:** Brittany Stearns, Jeremy Uhrich, Dylan Sweeney, Zach Welding, Ben Heath, Amber Wilkinson, Joe Hostrawser, Becky Krueger, Missy McAlpine, Craig Ballensky, Matt Plasch, Tara Gann, Daulton Drews
3. **REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*)

Gambling reports were sent to the board on November 21st, 2024, for review. Discussed and agreed on EcoShred rates (\$100/month). All sites, other than Clydes, have Bingo & Meat Raffle going for the winter. Clyde’s will begin Bingo and Meat Raffle in December. Dirty Blonde opened second building/site on same property and is all setup for gambling. Discussed the FY2024 Organization Annual Report and 4-star rating. YOY, paper pull tabs are down about \$60,000. Starting in December, Amber will include a gambling summary in addition to the reports that will be used in meeting minutes. Amber addressed the FDIC limit concern with the lender and will share at the December board meeting. Ben Heath motions to approve the LG1004, Zach Welding seconds. All in favor, motion passes. Becky Krueger motions to approve the transfer of \$25,000 for bills and payroll, Ben Heath seconds. All in favor, motion passes.
4. **REVIEW AND APPROVAL OF MEETING MINUTES** (*Brittany Stearns, Secretary*)

October minutes were sent to the board on November 18th, 2024, for review. Ben Heath motions to approve October meeting minutes, Dylan seconds. All in favor, motion passes.
5. **REVIEW AND APPROVAL OF TREASURER REPORT** (*Jeremy Uhrich, Treasurer*)

Financial reports were sent to the board on November 21st, 2024, for review. Audit happening the first week of December. Starting in December, Nikki will include a financial summary in addition to the reports that will be used in meeting minutes. Dylan asked a question about when certain items are posted and specifically what all goes into a certain GL (open skate, stick and puck, adult open hockey). Brittany Stearns motions to approve treasurers’ reports, Becky Krueger seconds. All in favor, motion passes.
6. **PRESIDENT’S REPORT** (*Joe Hostrawser*)

Bantam A locker room incident included a SafeSport violation. President and VP joined the Head Coach for parent/player meetings. Players served their 1 game suspension, and the team paid their fine. A couple of PYHA teams have needed to use the E-Bug Substitute Goalie process recently and both teams were able to pull up another PYHA goalie.
7. **VICE PRESIDENT’S REPORT** (*Becky Krueger*)

No feedback forms received. Joined the Bantam A parent/player meetings due to locker room incident. Received and addressed with fundraising coordinator some concerns over the late arrival of wreaths from Nelson Nursery this year. PYHA/PIA tree for Light Up Princeton is decorated.
8. **ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine/Daulton Drews*)

West Rink bleacher heat fixed, and some additional components/parts were purchased to keep on hand should the same problem happen again. Hand dryer in women’s bathroom fixed. The parking lot lights have been fixed. They are the responsibility of Princeton PUC. The arena hosted a some U15AA Tournament games this past weekend (overflow arena) and it was fun and successful. The State Tournament Host Guidebook arrived, and Missy is digging into all that we need to know and do. Papa’s Italian is on board to cater the State Tournament banquet.
9. **DISTRICT 10 REPORT** (*Joe Hostrawser*)

PYHA was recognized by D10 3 times in the most recent meeting: 1. For having 100% participation at the D10 mandatory head coach meetings, 2. For holding our own in-house Team Manager meeting, and 3. For our Try Hockey for Free event. D10 discussed ongoing LRM issues, which is an issue at a state and national level. Joe shared a USA Hockey email with the board regarding this in November. D10 is doing random unannounced check-ins. Other issues discussed were around coaches not strapping their helmet chin strap, Game End Time being missed in Gamesheet and Mite Address Verification – several mites have been found playing in associations they shouldn’t be.

10. BOARD MEMBER REPORTS

- **Away Tournament Coordinator**, *Becky Krueger/Brittany Stearns* – tournament season has begun and a few PYHA teams have already attended their first tournament of the season. Reminded Team Managers to reach out to Tournament Coordinators and update the contact information to their own so they are receiving all necessary information for their tournaments timely.
- **Communications Coordinator**, *Becky Krueger* – Recent and upcoming communications have included/will include Raffle Ticket due date, Fundraiser Pickup, teams to provide content and ideas for website and social media, Facebook weekly game schedule, and request for End of Season Banquet Committee
- **Equipment Manager**, *Dylan Sweeney/Jeremy Uhrich* – last equipment handout was completed, donated equipment has been put away, put together new helmets and another Quick-Change Goalie set, and goalie stick were purchased and delivered.
- **Fundraising Coordinator**, *Corey Murphy* – nothing new to report
- **Game Sheet Coordinator**, *Brittany Stearns* – reminder about entering game end time and reminding team managers that iPads need to be signed out
- **Girls Program Coordinator**, *Becky Krueger* – discussed the late 10U registration and an 8U BBL mom looking to get more involved. 8U/10U skated out with varsity.
- **Hockey Director**, *Nick Schuett* – HDC met and again discussed the tryout process and how pleased they were this year. PBBL Co-Op discussion and girl goalies going to Mega goalie training. Spoke a lot about the Bantam B2's in terms of skills, small team, injured player and the goalie split. Discussed the 10U player whose family expressed concerns about her experience due to the varying level of skills within the team. When 10U's and 12U's have shared practice, they are taking a few players from 10U and a few players from 12U and having them work together. Saturday Skating and Skills (rebrand) filled up quickly and has started. Discussed who is on the Flex Roster, how to utilize the Flex Roster and who else should be on the Flex Roster. Next HDC meeting is December 11th, 2024.
- **Home Tournament Coordinator**, *Corey Murphy* – nothing new to report
- **Mite/8U Coordinator (On-Ice)**, *Ben Heath* – nothing new to report
- **Mite Jamboree Coordinator**, *Danielle Murphy* – 1 Mite A spot remaining – Zach will post to social media so we can fill. Discussed Mite Jamboree budget (\$2,000) and possible events (i.e., Hot Dog Eating Contest with trophy)
- **Mite/8U Coordinator (Off-Ice)**, *Zach Welding* – all Mite/8U games have been scheduled. Mite Divider training is happening on Saturday November 30th, 2024. Still need parents for mite dividers from the C and 8U teams. Mite skate with varsity dates have been determined. Mite A and 8U teams were both accepted for the Jamboree at the Xcel Energy Center.
- **Outdoor Ice Manager**, *Jon Stenslie* – Jon Stenslie reached out to Missy to see if he could still oversee the ODR crew (no more kids in youth or HS hockey). Cody Stearns is replacing the ODR Warming house lights inside and out.
- **Recruitment Coordinator**, *Dylan Sweeney* – Try Hockey for Free in November was a success. Will work on a February national date with Missy once we know what the HS and District tournament schedules look like. Starting to plan future dates/events.
- **Referee Coordinator**, *Joe Hostrawser/Jeremy Uhrich* – 8 youth referees are certified and ready to go. All have been scheduled for 4 games. We may be a little short for the Mite Jamboree but can reach out to surrounding associations for assistance if needed.
- **Registration/Team Manager Coordinator**, *Brittany Stearns* – Mite/8U rosters are ready to go for roster sign off on Sunday December 1st, 2024. Nobody available to attend roster sign off so Brittany will drop off team folders with Becky Ewing on Friday November 29th, 2024, and pick them up on Sunday December 1st, 2024. Further discussion on the late 10U registration.
- **Scheduling Coordinator (Practice)**, *Joe Hostrawser* – practice scheduling is done through January. All levels are close to meeting or exceeding the suggested level of hours by the end of January and February practices are still being scheduled. Hours include: Preskates, tryouts, clinics, games and practices.
- **Scheduling Coordinator (Games)**, *Missy McAlpine* – youth games are done and outside of weather reschedules should be good to go. High school games can change at the last minute and some already have. When a change is

communicated, returned ice is offered up to youth teams and the volunteer coordinator reaches out to those who have claimed DIBS.

- **Tiny Tigers Director**, *Zach Welding/Nick Schuett* – 53 participants and enough help on ice so far. Zach requested a schedule for HS help, so he knows who to expect on what dates.
- **Volunteer Coordinator**, *Corey Murphy* – nothing new to report
- **Website Coordinator**, *Becky Krueger* – needing to update photos; has assisted a few teams with team page updates and sponsor banners

11. NEW ITEMS

- **Dryland Facility Reservation and Rental Policy and Equipment/Upgrade Ideas:** Missy will talk to John (building owner) about possible Dryland Facility upgrades, specifically wall skirts, to help protect the walls from damage. Zach will put together a wish list of needs to share with the board and then with Peter Sax, from Tucs, as they are looking for ways to support PYHA. James Lyon took measurements for benches/cubbies the other day. Joe Hostrawser will work on updating the reservation/rental policy for board approval. The board agrees that space should be used by PYHA teams only from September – March and then opened to AAA Summer Hockey Teams with Princeton players from April – August.
- **Volunteer Coach Reimbursement:** Board discussed volunteer coach reimbursements and the discrepancy between the website and PYHA Handbook. All in agreement that the items that should be reimbursed are 1. USA Hockey Coach Membership Fee, 2. CEP Course Registration, and 3. Required Age Modules. Brittany Stearns proposed the following amended verbiage for the PYHA Handbook and website: *Volunteer Coaches are reimbursed for USA Hockey registration fees, required age modules, goalie module(s) and coaching clinics attended the same year their current certification expires, or for those with expired certifications. Attending clinics before the year your current certification expires will not be reimbursed. Taking age modules that are not required in order to coach a specific team/level will not be reimbursed, except goalie module(s). Volunteer coaches must submit all receipts together, at one time, for reimbursement. Turn receipts in by December 31st, in one envelope and place in the grey drop box located on the wall near the arena maintenance office. Please be sure to include your name, address and phone number on the envelope. Checks are mailed by mid-January.* Jeremy Uhrich motions to approve the amended verbiage for the PYHA Handbook and website, Becky Krueger seconds. All in favor, motion passes.
- **End of Year Banquet Revamp (Tara Gann):** Tara asked the board to consider putting together a committee to revamp the End of Season Banquet to increase participation and give the celebration new life by introduce fresh and new elements/ideas. Tara (and others) shared ideas from local associations and their home associations: actual banquet with a meal, SKATE program awards, coaches' game, inflatables, silent auction etc. Becky Krueger will send out an email requesting committee members interested in getting involved with this. Need to move quickly as it is already the end of November. Becky Krueger offered to oversee the committee with assistance from Brittany Stearns.
- **Monthly Ice Utilization Report (Dylan):** Dylan asked about the possibility of getting reports that show monthly ice utilization. Missy brought sample reports from Finley to the meeting and discussed them. Going forward, Missy will send reports showing previous months usage and proposed usage for the upcoming month. Discussed the removal of ice on each rink and the logic behind it. East Rink ice needs to come out by late February/early March as the subfloor is not connected and pushing the limit in warmer temps could cause the floor to heave. West Rink ice comes out in March every 2 years for maintenance and then goes back on in June for summer activities. Not enough activity from March – May to justify keeping spring ice on the west side and also need time to perform maintenance without ice on.
- **Skate with Santa:** Scott Clemente has offered to do Skate with Santa again. This will complete his DIBS hours. December 21st, 2024 is the best date and will allow Santa to join Mites/8U, Tiny Tigers and Open Skate.
- **Pictures:** Becky has been working with Sportsline to find an available date(s) for pictures. Brittany assisting with date selection.
- **Late 10U Registration Request for Adalyn Cross:** Discussed via email from 11/11/24 – 11/13/24. Zach Welding motions to approve the late registration and addition of Adalyn Cross to the PBBL 10U team. Ben Heath seconds. All in favor, motion passes. Brittany Stearns added Adalyn to the 10U roster on 11/14/24 and submitted a supplemented roster to D10 for approval which may take up to 2 weeks. Supplemented roster was approved by D10 on 11/20/2024.

12. ADJOURN: - Zach Welding motions to adjourn at 8:43 pm, Dylan Sweeney seconds.

