

NORTHWESTERN YOUTH BASEBALL LEAGUE BY-LAWS

Amended - January 16, 2025

MISSION STATEMENT

To provide a safe environment, and develop sportsmanship, fundamental baseball skills, physical fitness, and citizenship in the elementary age children that attend Northwestern Schools or live in the Northwestern School District so that their interest in baseball will continue after they leave the Northwestern Youth Baseball League (NYBL).

ARTICLE I - FISCAL YEAR

Section 1

The fiscal year of the Northwestern Youth Baseball League shall begin the first day of September and close on the last day of August of the following year.

ARTICLE II - OFFICERS

Section 1

The board will consist of 11 voting members, made up of a President, Vice President, Vice President - Major League, Vice President - Minor League, Vice President - Rookie League, Vice President – T Ball League, Secretary, Treasurer, Equipment Manager, Sign Coordinator, and IT Coordinator.

Section 2

- A. New Board Directors will be elected by a simple majority vote of the current Board of Directors in the August meeting. Any person nominated must verbally accept the nomination before their name can be placed on the slate of officers, and must be present at the August meeting in order to be voted in, subject to the discretion of the existing NYBL Board. A secret paper ballot must be used when more than one candidate is running for a given position. All voters must be present at the meeting.
- B. New Directors will take office on the 1st of September in the year elected and will serve for a period of 1 year.
- C. All Directors will review and sign an understanding of responsibilities associated with their elected position. Should any director fail to uphold their duties, they may be brought before the board for discipline, up to and including removal from the board by majority vote of the standing Directors.
- D. In the event that an officer steps down during the elected term, nominations will be accepted to replace the position, and election will be conducted at the next regularly scheduled meeting following the provisions of paragraph B above.

Section 3

- A. In conducting the business of the League it is necessary from time to time for the Directors to vote on decisions of the league. This includes but is not limited to the annual budget, registration fees, expenditures in excess of preset approval limits, changes to Bylaws, changes to draft rules, league rules, etc. and other items from time to time. Items brought before the board will be decided via a simple majority vote of voting Directors.
- B. Voting can be accomplished outside of board meetings via text or email vote, or any other means agreed upon by the Directors. Results of the vote are to be recorded via a memo and included in the documents at the next regularly scheduled meeting.

ARTICLE III - MEETINGS

A. Meetings of the Board of Directors will be held on the 3rd Thursday of each month at 7:00PM, unless otherwise rescheduled.

B. The secretary shall contact both elementary schools to have the notice included in their monthly newsletter before the meeting date. The notice must indicate the time, place, and purpose of the meeting and be posted on the NYBL website.

ARTICLE IV

FEES AND REGISTRATION

Section 1

All fees associated with the upcoming baseball season will be decided during the November meeting. This should include, but not be limited to, registration fees, sponsorship fees, etc.

Section 2

Registration dates, Try Outs/Draft day and Opening day will be confirmed in the November meeting.

ARTICLE V - BOOKKEEPING AND BANKING

Section 1 – Banking and expenses

In addition to the President and Treasurer of NYO (Northwestern Youth Organization), NYBL's President, Treasurer and Equipment Manager will be listed as authorized signers for the League's bank accounts and are the only personal authorized to make purchases for NYBL. Any checks will be signed by the Treasurer, President, or Equipment Manager. Any purchases over \$250 will require majority approval of the Directors (either during a board meeting or electronically).

The Treasurer, President and Equipment Manager may be provided a bank card for league purchases only. All receipts should be submitted at the time of the expenditure, but no later than the board meeting immediately following the time that the purchase was made. During the season when NYBL Board does not meet, receipts should be submitted to the Treasurer within the 10 days after the purchase was made. Outgoing Board Members with a bank card will be required to submit the card to the Treasurer during or before the board meeting following their departure.

Section 2 – Financial reporting

Treasurer must submit a financial report at each meeting of the Board of Directors, consisting of beginning and ending account balances for the preceding month, as well as a total of all revenue and expenses received since the last report.

Treasurer must also annually submit a financial statement to the Northwestern Youth Organization (NYO) at their September meeting comprising the full year's revenue and expenses for the prior season.

Section 3

All funds collected by any board member for any purpose whatsoever on behalf of the league must be immediately delivered to the treasurer for proper accounting.

ARTICLE VI - AMENDMENTS TO BY-LAWS

Section 1

Proposed Amendment(s) to the NYBL By-Laws can be made at any time throughout the year and should be submitted to the Secretary in writing for inclusion in the next meeting of the Board of Directors. A minimum of 30-days shall pass between the presentation of and a vote to approve said amendment(s). All approved amendments will take effect immediately upon approval.

Approval of amendments to the By-Laws will require a 2/3rd majority vote of the members of the board of directors.

Section 2

Interpretation: The Officers of NYBL will have the final decision in the interpretation of any By-Law or rule, including any issue not addressed within the By-Laws.