# **Communication Guidelines / Expectations**

Because of the high profile nature of competitive athletics, the coaches, players, and parents/guardians often have an emotional investment that can turn what should be a positive experience into a negative one when misunderstandings occur. This guideline has been created to clarify the expectations for communication between coach, parent, and player. It also outlines a complaint process if a problem develops.

Much of our communication will be centered around our website <a href="http://www.losalfootball.org/">http://www.losalfootball.org/</a> and through email from <a href="lagriffinfootball@gmail.com">lagriffinfootball@gmail.com</a>. While you have been provided with Coach Fenton's cell #, this is not the default method of communication and should only be used in the event of **emergency**.

## A. Communication a Parent/Guardian Should Expect from a Coach

- 1. The coach's background and philosophy, for all levels of the program
- 2. Expectations for student-athletes on team (i.e., attendance, grades, dress, conduct)
- 3. Locations and times of all practices and contests
- 4. Team requirements (i.e., special equipment, fund raisers, practice setup/cleanup)
- 5. Procedures to be followed in case of injury during practice or contest
- 6. Team rules and disciplinary consequences for violations

# **B. Communication a Coach Expects from a Parent/Guardian**

- 1. Notification that the student-athlete is ill or injured
- 2. Advance notice if the student-athlete will miss practice or a contest
- 3. Clarifying questions about the coaches' expectations re: the items in **A**. above
- 4. Any concerns are first addressed directly to the player, then the coach, not other parties.

# C. Inappropriate Topics of Conversation from a Parent / Guardian

- 1. Playing time
- 2. Starting lineup
- 3. Team strategy/play calling
- 4. Players other than the child of the parent involved

Even when the above communication expectations are met by all parties, concerns may become complaints. Should that happen, please address your complaint according to the process below:

#### **COMPLAINT PROTOCOL**

- 1. The player discusses his concern directly with the coach. Most or all of communication must be between coach and player. Our combined efforts should be focused on developing the player's communication skills. This will best serve him best in future dealings with supervisors in the workplace. If Not Resolved
- 2. The parent emails the coach with a brief outline of the issue so the coach can discuss the concern with the player. Please include your phone # and good times to talk if necessary. If Not Resolved
- 3. The parent, coach and player meet If Not Resolved
- 4. The student puts the concern in writing and contacts the Athletic Director
- 5. The Athletic Director will meet with the parent, student, and coach

<u>NOTE</u>: Unless an emergency involving the health of your player, PLEASE DO NOT CONTACT THE COACH WITHIN 24 HOURS IMMEDIATELY BEFORE OR AFTER THE GAME.

Working together in a constructive and reasoned manner, the most significant adults in a student-athlete's life, his parent/guardian(s) and coach(es), can make high school sports a great experience!!

# Communication Guideline / Expectation Acknowledgement

(Submission required for participation)

I,	(player), and	
(parent/guardian),	nave read the Communication Guideline / Expectations. By signing	
below, we acknow	edge that we understand its contents and agree to the terms and will	
follow the protoco	s. We will do our best to work together to provide a positive experience	э.
We are aware of the	e commitment it takes to be a part of the Los Al HS Football Program as	nc
are aware that all o	ecisions that are made are for the betterment of the TEAM.	
Player	Date	
Parent/Guardian	Date	