



Cortland County Youth Hockey Association (CCYHA)



# Monthly Board Meeting Agenda – Nov 12, 2025

**Meeting Date: Wednesday**

**Time: 7:30 pm**

**Location: Hobos**

**Approval Date:**

Attendees: (X=Present, NP= Not Present, G=Guest)

X Shannon Spalding	President	X Julia Nye	Operations Director
(X) Jodie Delage	Vice President	X Melissa Quinlan	Scheduler
X Joy Hines	Communication Director	NP Erica Eaton	Fundraising Director
X Tara Wetherell	Treasurer	NP Kelsey Malchak	Tournament Director
X Jordan Perkins	Registrar	NO Rose Martini	IP Coordinator
			Guest

**1) Call to Order, Time: 7:43 pm**

**2) Approval of Minutes:** Table minutes approval to next meeting. Shannon needs to get these sent out for approval.

### Directors' Reports

**3) Treasurer's Report:** Report emailed out. Sports engine payments under squirts needed correction to pee-wee. Jersey's total income < total expense, still coming in. melissa motion to approve treasurer's report. Jordan second. All in favor.

**4) Communication's:** **Melissa to provide Joy info for Cortland email.**

- Scheduling questions go to Melissa.
- Coaching stuff (background stuff) - goes to Jordan.
- Issues/complaints go to shannon / Jody. Jeremy handles facebook posts.
- Comm. Dir. can blast out flyers, spring league info, etc. Can occasionally blast out more communications, monthly preferred frequency - announce games, can pull things off the facebook group (Jeremy). **Melissa will share all the team's emails.**
- **Comm. Dir. sends these minutes to board to approve. And then will post to website.**

## **5) Registrar's Report**

- Following up w mite coaches to complete safe sport. IP coaches being certified. Executive session at 7:57. Until 8:27 pm.

## **6) Operation's**

- Discussion of timing of state tryout timing, relative to end of season tournaments. Cortland will be awarded Gold JAM.

## **7) Coaching Director**

- NA - in need of coaching director.

## **8) Scheduler's Report**

- Discuss TV in lobby - motion shannon second jodie, all in favor. Tara / Missy will loop in communications director - pulls from facebook, sports engine, schedule, fliers, sponsor logos, etc.
- Scheduling is going well. No major issues w refs or anything.
- Managers need to send games into newspapers.

## **9) Fundraising Report**

- Team Sponsor Update
  - 16u - Hop and Shop
  - 14u - Dental Arts
  - 12u TB - ALNYE
  - 12u NTB -
  - 10u Travel - Midlum Maple
  - 10u Snowbelt -
  - Mites - TBD
- IP jersey's pontillos.
- 4yr, 2yr sponsor expiring this year
- 6 team sponsors confirmed, 2 question marks, 4 no lead.
- Need to update boards w current sponsors.
- Also need to re-organize our banners. Showcase our states, sections, and add our tourney ones at the end.
- Webstore in emails, on website - squadlocker. Or mckies.kicks back 10%.
- Raffle tickets selling well.

## **10) Tournament Director's**

Discuss percentages for concessions or other options to create revenue for fire and ice. suggestion: restaurants hobos,dashers,exchange,etc benefit - should approach owners for sponsorship... could put their menus out there.

FOI - goal is 30 teams, at 26 - 8 low blue - 6 white, 4 high blue, 3 red... need another 2 blue and 1 red, ideally.

## **11) IP Coordinator's**

- going well, 3 new IP coaches, men/women hockey teams and eagles coaches/players helping as well. **Might be good to see if prior IP coaches have practice plans.**
- a lot of positive feedback from IP, including returning parents.

## **12) Vice President's Report**

Executive session at 9:33. Ends 10:11.

## **13) President's Report:**

Some match penalties and misconducts, older kids have been handled. **Managers need to make sure that all usa hockey forms are signed - match penalty and misconduct need to be communicated to parents.**

## **14) Next meeting**

Wed, Dec. 3rd, 7 pm, Hobos.

### **Future Discussions**

#### **Bylaws**

- Last year had discussed Ice hockey systems for level coordinators, estimating ~\$200 per level... we have paid for this in the past. Allow some budget for supplemental coaching materials. There is budget for reimbursement already (\$2000). Reimbursement is probably the way to do this...

#### **Motion to Adjourn**

- Joy, Jordan second.