

**WASECA HOCKEY ASSOCIATION
BOARD MEETING MINUTES
MAY 20, 2020, 6:30PM
FAIRGROUNDS BOARDROOM**

Members Present: Jeanne Hansen, Kellie Moseley, Jeremy Mortensen, Clint Selvik, Andrea Roemhildt, Josh Lynch, Kristy Jenzen, Erin Edwards, Jason Attenberger, Jeremy Mortensen

Members Missing: Jessica Corchran, Shannon Cliff, Lindsay Danks

Guests: Anthony Martens

Minutes Recorded by: Andrea Roemhildt

Call to Order at 6:30pm

Guest Matters:

None.

Officer's Report:

Gambling Report:

Josh asked the board to approve:

May 2020's allowable expenses of: \$2,528.63 Employee Wages; \$1,105 Accounting; \$245 Miscellaneous (storage)

April 2020's allowable expenses of: \$5,551 Employee Wages; \$155 Accounting; \$7,901 Rent to Sites; \$9,891 Etab Provider; \$109 Linked Bingo

March 2020's allowable expenses of: \$2,554 Employee Wages; \$2,055 Accounting; \$9,292 Rent to Sites; \$10,586 Etab Provider; \$2,452 Cost of Games; \$160 Miscellaneous Supplies

Motion for approval of allowable expenses for March, April and May by Kellie Moseley, 2nd by Kristy Jenzen

Approved

Josh asked the board to approve:

May's lawful purpose expenditures of up to \$5,000 Waseca Arena for ice time

April's lawful purpose expenditures of up to \$5,000 Waseca Arena for ice time; GBC Fees of \$1,650; MN Taxes of \$19,977

March's lawful purpose expenditures of up to \$15,000 Waseca Arena for ice time; MN Taxes of \$20,181

Motion for approval of lawful purpose expenditures for March, April, and May by Kellie Moseley, 2nd by Kristy Jenzen

Approved

President / Executive Report:

Nothing to report from the District. Jason updated the board on the Scholarship winners and the HS banquet. Jason is going to work with Kyle to get an Arena reopening Meeting scheduled.

Old Business:

Banquet: Discussion took place around hosting a virtual banquet where the coaches recap their team's season and announce award winners. Awards will be picked up in August at registration and any formal banquet items will also be discussed then.

New Business:

2020/2021 Board Member Vacancies: Discussion took place around board vacancies, appointment process according to bylaws, and the candidates that were supposed to be on the banquet ballots.

Motion to appoint Clint Selvik, Jeremy Mortensen, Jason Attenberger, and Anthony Martens to the vacant positions until the August banquet by Kellie Moseley, 2nd by Jeanne Hansen

COVID 19 Impact/Plan:

Financial Impact: Sponsorship and fundraising impacts remain unknown until conversations are had with business owners and events are hosted. Josh stated that thus far the gambling impact is between \$30k - \$60k, full impact won't be known until bar & restaurant restrictions are lifted.

Investment Impact: Kristy and Andrea reported that the investment accounts are down roughly \$3k. Recommend closing the Principle Global Accounts and opening the WAF account. Andrea noted that they St. Paul Foundation added the ability to adjust the portfolio investments according to investor's risk profile.

Equipment Cleaning: Jeremy will make sure all equipment is properly sanitized as it is returned.

Summer Program: Owatonna took their ice out and is still undecided if/when they will reopen. This will ultimately depend on if the Steele County Fair happens. Andrea remains in contact with Arena Manager.

Recruitment: Discussion took place around the need for new recruitment ideas with parades and county fairs being cancelled. A group will meet to brainstorm ideas.

2020/2021 Budget Update: Discussion took place around the draft budget and any items that could be cut given the current economic situation with COVID-19. Unanimous agreement that all

upgrades will be put on hold (security system) to be re-evaluated at a later date. Kristy will update and present at next month's meeting along with proposed registration fees.

2020/2021 Sponsorship Package: Jessica emailed the board members a draft of the sponsorship package requesting feedback.

2020/2021 Volunteer Hours: Discussion took place around the shortfall of volunteer hours last season and the potential need for an increase. Josh recommended adding bingo workers to DIBs as a way to keep gambling expenses down.

Motion to increase DIBs hours to 28 hours including 4 tournament hours, new skaters and HS hours will remain the same by Kellie Moseley, 2nd by Clint Selvik

2020/2021 Tournament Dates: Erin is forming a committee for tournaments. Shannon is going to run the Girls and District Tournaments and Erin will run the Mites. Tony will update the website for all tournaments. Discussion took place around the Girls tournament, 12UB vs 12UA.

Bylaw Updates: Jason reviewed proposed changes. Kristy recommended the second signature on checks amount be set at \$1500.

Motion to approve Updated Bylaws with the second signature check signing limit set at \$1500 by Kellie Moseley, 2nd by Jeanne Hansen

Adjournment:

Motion to adjourn the meeting made by Clint Selvik, 2nd by Jeanne Hansen

Adjourned at 8:42pm