

Eagan Athletic Association – Board Meeting Minutes
Thursday, May 24, 2012
Eagan Room, Eagan City Hall

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| Past President - <u>Dave Unmacht</u> Present | Director of Baseball – <u>Tom Sieberlich</u> Present |
| President - <u>Ken LaChance</u> Present | Director of Basketball – <u>Torrey Ernst</u> Present |
| Vice President - <u>Jim Howe</u> Present | Director of Football – <u>Ben Leiran</u> Present |
| Treasurer - <u>Kate Boyle</u> Present | Director of Lacrosse – <u>Jan Johnson</u> Present |
| Secretary - <u>Kurt Urdahl</u> Present | Director of Soccer – <u>Mike Mulrooney</u> Absent |
| Director of Coach Development - <u>Susan Schaumann</u> Absent | Director of Softball – <u>Dana Anderson-Glass</u> Absent |
| Director of Facilities - <u>Lynn Estes</u> Absent | Director of Track – <u>Michael Linder</u> Absent |
| Director of Marketing - <u>Brad Ruitter</u> Present | Director of Volleyball – <u>Ann Kluender</u> Present |
| Director of Program Initiatives - <u>Sharon Stumpf</u> Present | Director of Sport Programs – <u>Dean Kraus</u> Absent |
| Director of Web Strategy & Support - <u>Cory Powell</u> Present | Eagan Parks & Rec Department – <u>Jonathan Moore</u> Present |
| Administrative Assistant – <u>Amy Lokensgard</u> Present | |

Guest – Eric Curtin

Administrative Business

Approve March Board Meeting Minutes

- Jim Howe made a motion to approve the March 2012 Board Meeting Minutes, second provided by Cory Powell. Motion carried. March minutes approved.

Rugby Update/Sports Director Position Addition (Action)

- Eric Curtin gave a summary of the Rugby season. It was a very successful 1st year. The kids had a great time. There were 15 players – fourteen 7th graders and one 8th grader. Eric wants to grow the program and ultimately see it as a

Travel Sport. Eric ended with a positive sport balance. He has 15 jerseys to use again next year. 2 players experienced concussions. One of the boys was able to come back to play before the season was over and the other boy was unable to finish the season. Dave Unmacht made a motion to add Eric as a Rugby Sport Director for a two year term, second provided by Kurt Urdahl. Motion carried. Effective immediately, Eric Curtin has been added to the EAA Sport Director Board as Rugby Sport Director.

2013 Board Position Openings Review

- A New Member vote will take place at the November Board Meeting.

Treasurer's Update – Kate Boyle

- Jim Howe made a motion to approve the March and April 2012 Financials, seconded by Cory Powell. Motion carried. March and April 2012 Financials approved.
- Kate stated to the Board that she needs all financial data from each sport director. The Annual Audit review is scheduled for June 4-6 at her house. She expects things to run smoothly especially since the financials have moved to Quickbooks. Kate also reminded the group that in order for EAA to make a payment to an official, referee, umpire or independent contractor EAA needs to have a W-9 on file. This only needs to be filled out one time prior to receiving their first payment from EAA. If any of these individuals make over \$2000 then a contract needs to be signed. Kate has a sample contract, if anyone needs to see one.

Executive Committee Update – Ken LaChance

2012 Board Priorities Mid-Year Review

- Several vacancies on the Board will need to be filled by year end. A New Member vote will take place at the November Board Meeting. If you have any ideas how to recruit new members, please share your thoughts with Ken.

Conflict of Interest Policy Discussion

- Each Board of Director, officer and program board member of EAA (In House and Travel) shall annually sign an EAA Conflict of Interest Disclosure Form. Please have these forms signed and turned into Amy. She will keep them on file.

Community Awareness & Event(s) – Brad Rüter

Volunteer Appreciation Event

- EAA would like to host a 2nd annual Volunteer Appreciation Night at Cascade Bay. Kate offered to plan this event and look for a Sunday evening in August.

Community Campaign Discussion

- Brad would like to see EAA be more visible in programs. He will have more to report in July.

Eagan Foundation HS Scholarship Winners

- EAA awarded scholarships to six area seniors. Brad will get the names and information to the local Eagan Newspaper – “This Week” sometime in the next few days. Dave and Ken attended the award breakfast sponsored by the Eagan Foundation. 93 total scholarships were given. EAA’s commitment to the community really stood out.

Newsletter

- Brad is planning to email the next Newsletter in early fall. Please contact him if you want something added to the Newsletter by the end of June.

Finance Committee Updates – Jim Howe

Recent Meetings/Minutes Approval (Action)

- Ben Leiran made a motion to approve the May 2012 Finance Committee Meeting Minutes, second provided by Cory Powell. Motion carried. May 2012 Finance Committee Meeting Minutes approved.

Marketing & Technology Committee Updates – Kurt Urdahl

Recent Meetings/Minutes Approval (Action)

- Jim Howe made a motion to approve the February and April 2012 Marketing & Technology Meetings Minutes, second provided by Cory Powell. Motion carried. February and April 2012 Marketing & Technology Meeting Minutes approved.

Buffalo Wild Wings/Sponsor Update

- EAA and Buffalo Wild Wings have an agreement now through August 31, 2012 - when any patron dines at the Promenade Place restaurant and brings in the EAA flyer, 10% of all food and non-alcoholic purchases will be donated back to our organization. So far it has been very successful.

Sport Program Business:

Lex-Diff Shed Construction Project Update

- Construction of the shed should be completed by Memorial Day. A \$60,000 payment will be made to the City of Eagan very soon. We are still waiting to collect funds from Eagan Hockey Association and from our Lacrosse program as well as Travel Soccer. The remaining funds will come out of the Capital Fund.

Concussion Awareness Process (Sharon)

- The Concussion Tracker online is not being used very much yet. Sport Directors and Coaches need to get in the habit of adding information to the Tracker and also viewing it for other people's updates. Sharon is developing 3 new initiatives: concussions, access to medical information and background checks. She will share more at the next meeting.

Sport Director Updates:

- Jonathan Moore – Cheryl Stevenson has taken a new role with the City of Eagan. Her job duties will now be handled by Sonya Rippe and/or Jonathan.
- Jan Johnson – Lacrosse is going well. She will be giving Kate a check after tonight's meeting
- Tom Sieberlich – Nothing to report
- Torrey Ernst – Nothing to Report
- Ben Leiran – Nothing to Report
- Ann Kluender – Nothing To Report

Reminder:

- **Next EAA Board Meeting - Thursday, July 26th @ 7:30pm**

Meeting adjourned at 10:10pm