

District 5 Policy For Requesting Officials For Scrimmages

When officials are needed for a D5 scrimmage the following steps will need to take place:

- 1) Only the Ice Scheduler for the Youth Hockey Association in need of officials will submit a request to the Officials Scheduler, Smig (Adam Smiglewski). Send your request to Smig at d5refereescheduler@gmail.com
- 2) Requests for officials less than 7 days from the date of scrimmage are not allowed. The request will be denied.
- 3) The ice scheduler will include the team managers email of the team needing officials on the correspondence with Smig.
- 4) Once Smig has added the game to the Arbiter he will respond to both the ice scheduler and team manager that the request for officials has been received.
- 5) If the team manager does not see an email from the ice scheduler to Smig or the ice scheduler or team manager do not see a reply from Smig, it will alert the concerned parties that the officials are not scheduled. This has now created a checks and balances situation.
- 6) No officials will be allowed to work a game they have not been assigned by the Arbiter or by the Supervisor of Officials of D5.**