

Hibbing Chisholm Youth Hockey Association Board Meeting

Memorial Building Canteen

400 East 23rd Street

Monday, April 22, 2019

6:00pm

AGENDA

- 1. Meeting Called to Order**
- 2. Approval of the April Agenda**
- 3. Approval of the March Minutes**
- 4. President's / Coaching / Fundraising**
- 5. Financial Report**
- 6. Executive Director Report**
- 7. Arena Report**
- 8. Grant Writing Report**
- 9. Concessions Report**
- 10. Building Committee Report**
- 11. Open volunteer positions (role descriptions needed)**
 - o Program growth & development coordinator**
 - o Website administrator**
 - o Volunteer coordinator**
 - o Tournament Director**
- 12. Old Business**
- 13. New Business**
- 14. Adjournment**

**Hibbing Chisholm Youth Hockey Association Minutes from April 22nd, 2019
Memorial Building Canteen, 6pm**

Meeting Called to order at 6:00 pm on 04/22/2019 by Rally Hess.

Board Members Present: Joe Gabardi, Brittany Fisher, Brian Perpich, Rally Hess, Jen Boben, Pete Hyduke, Dan Vidmar

Absent: Tom Dicklich

Members of Association Present: Dara Swanson, Sarah Gabardi, JR Albrecht

Agenda: Pete Hyduke made the motion to approve the April agenda as presented. Brian Perpich seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes:

Pete Hyduke made the motion to approve the March 2019 minutes as presented. Pete Hyduke seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

President's Report /Coaching/Hiring Committee: See attached report
Rally Hess gave the report.

There was discussion about attaching a volunteer position to JR Albrecht open board seat and when the board seat was up for re-election.

Joe Gabardi made the motion to open JR's seat and was seconded by Brian Perpich. THE MOTION CARRIED

Brian Perpich made the motion to nominate Michelle Vesel for JR Albrecht open board seat. It was seconded by Pete Hyduke.

Brittany Fisher nominated Dara Swanson for JR's open board seat and was seconded by Joe Gabardi.

Pete Hyduke closed the nominations.

Vote was 5-2 in favor of Michelle Vesel.

It was asked about who the traveling coaches would be for next year and Rally stated the coaching committee asked everyone to reapply for their positions.

Pete Hyduke mentioned about trying to keep costs down for falls skills or potentially some sort of hybrid program to work on striding. Brian Perpich asked to see the registration numbers for fall skills last season. It was also mentioned that older kids need to have a later time to accommodate sports.

Pete Hyduke was asked about the long range planning on the Memorial Building and said he hopes plans keep moving forward and a master plan is needed 1St. JR Albrecht asked about a realistic timeline needed and Pete said minimum 5 year possibly.

May will be the annual meeting of members.

Joe Gabardi made the motion to approve the President's / Coaching Committee report, seconded by Pete Hyduke. THE MOTION CARRIED UNANIMOUSLY.

Fundraising/Gambling Committee Expansion: Nothing to report.

Treasurer's Report:

See attached report.

Brian Perpich gave the report.

\$339,000 is the annual operating budget.

Retreat dates were discussed and tentatively June 6th @ 3pm.

It was also noted that the Peewee A and Bantam B where over their budget on team expenses. Joe Gabardi stated the Peewee A's attended the 4 corners @ the TRIA rink.

Dan Vidmar made the motion to approve the February Treasurer's report, seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Brittany Fisher made the motion to approve the March Treasurer's report, seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Executive Director Report: JR Albrecht gave the report. There was some discussion on past due accounts.

JR will be added as a signer at the bank.

Arena Report: No report.

Building Committee Report: NO Report

Concessions Report: NO Report

Grant Writing Report: nothing to report

Old Business: NONE

New Business: None

Adjournment: Pete Hyduke made a motion to adjourn the meeting at 7:37pm, and was seconded by Brian Perpich. THE MOTION CARRIED UNANIMOUSLY.



President's Report March, 2019

- JR Albrecht board resignation, open board seat
 - Nominations
- Boy's Coaching Committee met on 3/25 and 4/10, next meeting 4/24
 - Season report out from each level
 - Squirt A discussion
 - Coach selection process review – posting in news paper and online to solicit interest
 - Fall skills structure
- Girl's Coaching Committee did not meet, next meeting 6/12
- Grant Writing Committee did not meet
- Fundraising committee did not meet
 - Outstanding raffle closeout letter due to the MN Gambling Control Board
- Long Range planning committee did not meet
- Appreciation plaque for Mike Sullivan
- Taxes have been signed and submitted

Submitted by Rally Hess

Treasurer's Report – March FY19**Accounts****Fundraising**

Beginning balance	\$150,170.89
Ending balance	\$154,489.97

General Fund

Beginning balance	\$114,371.73
Ending balance	\$112,340.08

Notes: Total income \$23,571.40 vs. budget of \$12,765.49

In March, revenue was over budget by \$10,805.91 for the month. This was attributed to being over budget on registration by \$3,343.49 (\$8,883.40 actual vs budget \$5,539.91), over budget on tournament income \$7,324.50 (\$8,583.00 actual vs budget \$ 1,258.50), and over budget by \$137.92 on fundraising/misc income (\$6,105.00 vs budget of \$5,967.08)

Total expenses \$41,084.18 vs budget of \$39,363.35

In March, we were over budget on expenses by \$1,720.83. This was attributed to being over budget on arena expenses by \$1,980.63 (\$16,655.07 actual vs budget \$14,674.44), over budget on tournament/team expenses by \$1,637.67 (\$12,381.20 actual vs budget \$10,743.53), and under budget on supplies/depreciation/fundraising expenses by (\$1,897.47) (\$12,047.91 actual vs budget \$13,945.38)

Other

We are currently over budget on net income by \$79,225.55

On the income side, we are over budget YTD by \$42,564.92. We are over budget by \$14,861.75 on fundraising mainly due to higher raffle ticket sales. Fall/Spring registration is (\$2,348.41) under, and winter registration is \$11,323.06 over budget. We also are over \$18,728.52 on tournament income.

On the expense side, we are under budget by (\$36,660.63). We are under budget (\$25k) for Chisholm ice rental in July—we will have this expense in May of 2019. We are over budget on Arena operations by \$106.40 on various maintenance items (Zamboni, building repairs). We are (\$1,497.93) under on concession expense, we are under (\$2,289.84) on depreciation, under budget by (\$4,990.87) on fundraising expense, under budget by (\$5,361.12) on equipment expense—mainly jerseys, and \$2,372.73 over on tournament/team expense for the year.

Respectfully submitted by Brian Perpich 4/17/19



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			120			120
20	65					85
80						80
40						40
40						40
40						40
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C. Next Season Preparation

Season start date Monday October 14, 2019

- Potential Tournament Dates

October 25-27 Bantam A & Pee wee A Scrimmages

November 1-3 Bantam B & Pee wee B Scrimmages

November 22-24 Bantam C Tournament (Pending Coaching Committee Approval)

December 6-8 Girls 10u/12u

December 13-15 Squirt B

December 20-22 Pee wee B

January 3-4 Pee wee A

January 10-12 Bantam A

January 17-19 Bantam B

January 25,26 Girls 8u

February 1-3 RLP

February 7-9 Mite/Mini

Looking for approval for these dates so we can run an add in Lets Play Hockey and Get registration built and opened in SportsEngine.

D. Training and transition has begun and I have met with Heather three times now

E Ice is out of the fairgrounds arena and compressors have been secured for summer

Heather mentioned to make sure locker room doors are propped open to allow air flow for the summer

Floor scrubber returned to the arena and it looked like Pete had the floor all clean.

F. Jersey's

Inventory should be taken to make sure all have been returned

Ordering of new jersey's for next season