

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

### August 16, 2021 at 6:30 pm at the Pine City Country Club

**Board Members Present:** Krissy Valvoda, Jenny Rydberg, Deanna Jahnz, Dominic Perreault, Jonah Sauter, Erik Bjorklund, Kyle Borgstrom, via Skype/phone: Matt Prihoda

Absent: Marco Schisano

Also, in attendance: Travis Diaz, Ryan Brant, Nick Louden, Cami Babolik, Kelly Gribauval

Vice President Deanna called meeting to order at 6:30.

- 1. Agenda:** was reviewed for additions and/or deletions. A request to move Kelly up to follow Krissy in the agenda. A motion made by Jonah to approve the August 16<sup>th</sup> agenda; Dominic seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed July meeting minutes that were emailed to board prior to the meeting and copies provided in person. Dominic made a motion to approve the July meeting minutes, Deanna seconded the motion – all in favor – motion carried.
- 3. Open Forum:** Nick L. was in attendance and presented an 8u Girls Hockey Development proposal. He would like to propose having 2 teams for girls who are kindergarten age or above and can skate independently. He proposed three 1-hour practices to evaluate skaters. Ryan B. also would be interested in having a mite A team to keep some of the upper skilled mite skaters competitive.

There was a discussion on the pros and cons of having two 8u teams and mite A team. Jonah expressed how difficult it is to schedule 8u games.

Ryan and Nick are both assistance mite coordinators and asked what their roles entail. Jonah said it would largely be to assist running mite program. The board appreciates the input and suggestions and will consult Nick, Travis and Ryan when forming mite teams.

#### **4. Gambling:**

LG1004 July actual expenditures were reviewed. Jenny made a motion to approve the July LG1004 of final expenses, Deanna seconded – all in favor - motion carried.

LG1004 August projected, pre-approved expense report was reviewed. Jenny made a motion to approve the pre-approved LG1004 for August, Jonah seconded – all in favor -motion carried.

Brief overview of other items on the gambling report (see report for further details):

- July 2021 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from June 2021 was passed around for approval.
- Compliance Review – Report is back and passed around. Response is due 9/27/21. More details will be presented to the board in September when Angie has formed her response.  
\*Board discussion – would like Angie’s input on reviewing her wage (hours worked vs pay) and looking into hiring additional help with added gambling sites. Board discussed the importance of retaining Angie as our gambling manager!
- 2022 Raffle Calendar – calendars picked up and ready to distribute at the in-person registrations.

**5. Treasurer and Billing Manager Report: (Krissy)**

The 8/16/21 Treasurer's Report was presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$224,947.96, Deposits and withdrawals were shared and ending balance \$216,864.08 (with concessions - \$236,331.19). Eric made a motion to approve the 8/16/21 Treasurer's report, Matt 2<sup>nd</sup> – all in favor – motion carried.

Approximately \$4,000 remaining in outstanding ice fees. Letters were sent out and there were no scholarship requests received.

Krissy mentioned the Civic Center has decided they will be charging \$170/hour for ice. Krissy made a motion that PCYH will charge \$180/hr. for ice fees for the 2021-22 season, Kyle seconded the motion – all in favor – motion carried.

Krissy reported that all tournaments have been booked for traveling teams.

**6. Registrar – (Kelly) –** Registrar meeting is scheduled for 8/26. Requested a reminder to association members that a new USA Hockey is needed for every year and reported some registrations came through with last years USA hockey number. Jenny noted that Krissy and I already discussed shortly after registration opened and noted that the PCYH registration auto filling with last years USA hockey number, Krissy disabled the auto fill shortly after we opened up registration so this likely will resolve this issue.

Coaches:

Reminder need concussion training every two years.

Safe sport every year.

Background check every year.

Need all rostered traveling team coaches registered before October 18<sup>th</sup>.

12/4 are Mite roster sign offs. Need Mite coaches registered/rostered by 11/15.

**7. Civic Center – (Cami) –** Reported rink manager, Mark is no longer working at the Civic Center, and there will be a lot of new faces. Request to board and coaches to be kind to Civic Center employees and zamboni drivers and a request to coaches that they are off the ice timely since staff only have 15 minutes between practices.

Noted: changes coming with High School schedule.

Since Mark is no longer with PC Civic Center, they will be outsourcing the ice painting, which will be the week of September 27<sup>th</sup>. Noted in Learn-to-skate info that our information meeting was scheduled at the arena and stressed that they will be making ice for tryouts and CANNOT have people in and out of the arena that week. Board acknowledged concern and will plan to hold the L2S meeting in the new warming house. We will need to have board members present to direct people back to the warming house that evening since flyers are printed and distributed.

Dominic asked Cami what the Civic Center should charge for an hourly rate for the Cal Miska training since there was communication that he would possibly receive a discounted rate. Cami explained that discount was offered when it potentially was morning hours/off peak hours. The Civic Center would charge the standard \$170/hour.

**8. High School Programs – n/a**

**9. Ice Scheduler (Michelle) –** Will get dates on calendar for tryouts practices. Requested that Krissy share the tournaments for each level so she can add those to the calendar.

**10. Goalie Manager – (Kyle reported on behalf of Tami)**

Kyle and Tami met and went through all of the goalie gear and determined we need the following:

2 – 26” leg pads

1 – 28” leg pads

2 – youth helmets (helmets we currently have are expired)

2 – chest protectors

Discuss on outfitting Squirt/10u – currently the association does not have gear to outfit Squirt/10u goalies; however, PCYH handbook does reflect that association will provide gear. Determined that PCYH will need to purchase three complete sets of goalie gear for the Squirt/10u level. Kyle will get an estimate and search for used gear in good condition and will provide the board an estimate.

Kyle is having a hard time getting ahold of Elliot. Dornfeld’s schedule is not ideal for the association.

**11. Matt – Concessions, Fair, Summer Training –** Fair concessions – Reported we had a record year at Fair Concessions. Grossed: \$19,724, less coke bill of approx. \$13,000 – estimated net profit of \$10,000.

Report we have lots of extra product. Looking to use hot dogs/brats and buns for tryouts but to donate the rest. Limited freezer space.

Also suggested purchasing pizzas from high school booster clubs.

**12. Jonah – Hockey Director, Mite Coordinator, Learn to Skate –** Working with Jenny to get coach registration information sent out. Mite meeting Thursday, 8/19. Learn-to-skate information is scheduled, and info being distributed.

Krissy mentioned that she received a bill from Lee’s for a coach jacket and Jay mentioned getting a list of new coaches for those who get jackets, otherwise, it can be difficult to reconcile.

**13. Jenny – Secretary, Communications, Equipment –**

Jenny was able to confirm that Krissy will be available for the gear hand out dates.

Krissy also reported that it’s difficult to determine if we need additional gear, the need largely depends on the L2S numbers.

Krissy said that she did get a response from some of the families with outstanding gear but will be contacting again and discussing re-leasing for the upcoming season.

**14. Kyle – Goalies, tryouts, tune-ups/step-ups -** already reported majority of updates under goalie manager. Kyle is working on getting tryout coaches registered before tryout practices.

**15. Dominic – Girls, Parades, Tryouts –**

- Evaluators – currently have Cal Miska and Todd lined up but still looking for a 3<sup>rd</sup> evaluator. Kyle mentioned he can reach out to the Chisago Lakes High school coach to see if he would be interested in being an evaluator for us.
- Dominic mentioned when we are making the tryout schedule to put Squirts in the first slot, NOT bantams, because they will tear up the ice.
- Dominic sent the reserved ice times with Forest Lake. Suggest we mirror last year's schedule and rotating ice times.
- Girls – there are two – 10U mora girls that are interested in waiving into PC, since they will have to skate with Squirt teams at MAYRA. PCYH's 10 numbers 12/1goalie.
- 12U – Dominic having discussion with MAYRA that Mora girls will skate in mora (move their 10u girls up) and PC skate in PC. Decision will depend on registration numbers with MAYRA and PC and PC High school decision.
- Parades went well. Discuss to use the left-over cards to hand out at Pine City's kinder camp.

**16. Eric – Outdoor rinks – N/A**

No news to report – hit a snag with outdoor rinks.

**17. Deanna – Vice President, Event/DIBS, School Liaison, COVID19, Annual Meeting –**

Learn-to-skate flyers printed and delivered to all schools (PC, RC, Hinckley and Braham)  
Deanna will check into having a booth at the PC Outdoor Bach (open house).  
D10 wants all COVID policies removed from associations website. Jenny reported that Marco already requested and our policy was removed and Brittany Sasson was removed as COVID coordinator.  
Jonah mentioned that we may be in need to people to help with painting at Hilltop and was wondering if we should put out for DIBs.  
Kyle – idea if goalie families donate their gear that PCYH issue a donation receipt since we are a 501K. Krissy offered to draft donation receipt.

**18. President Report – (Marco absent but Deanna reported D10 notes)**

No score books this season – each association will be required to purchase IPADS. Book and clock will be handles by each association at home ice. Discussion on purchasing IPADS, cases and screen protectors.  
Eric made a motion to allow Krissy to spend up to \$1500 to purchase 2 - IPADS, 2 - screen protectors and 2 - cases for PCYH, Kyle seconded the motion – all in favor – motion carried.

Deanna made a motion to adjourn the meeting at 8:28 pm, Jonah 2<sup>nd</sup> the motion – all in favor – motioncarried.

The next meeting is scheduled for September 20 at 6:30pm – location Pine City Country Club.

**Motion via email 8/30/21 –**

Matt made a motion that PCYH will sponsor a hole for \$100 for the Dragon Girls Hockey Booster club tournament, Marco seconded the motion. 6 ayes, 3 no response – motion passed.