

**Casco Bay Hockey Association Monthly Meeting
September 10, 2018
Directors' Updates and Meeting Minutes**

President

- Looking for Director of Midgets Travel - asked Lance Becker, waiting to hear more. Thanks to Tom for stepping in for Midget House. Will look to find someone to shadow Tom to take over next season.
- MEAHA Meeting Update:
 - MEAHA says they are processing the Mites cross boards grant requests
 - Asked for referee info to be shared with membership. Done already.
 - Coaches Meeting - mandatory for T2/T3 - U14-U16 Consent to Treat required for nationals bound teams
 - Roster in alpha order
 - Score sheets - cross out player when not there or injured, don't need to mark that he was injured, if at end doesn't meet eligibility and there was an injury then the family will have to provide doctor's note to support
 - Reiterated 30-day suspension for coaches not wearing helmets on the ice

House Director - Peewee and Bantam Divisions

Registrations are in full swing and I am getting a great many inquiries from transferring families and our potential to not accept transfer players because of our capacity issues we are expecting.

Rachel has provided ice so I will start working on scheduling next week.

Concern with programs who are losing their House teams, coming to register at CBHA. Deadline is 10/1. Difference in family just moved from out of state vs those trying to leave a current hockey association.

Supplies at NYA - pinnies, 10-12 puck bags, cases of blue pucks, MITE bags full, Goalie equipment. Scott, Joe and Caitlin will look at closet at NYA

Travel Director

Girls Director

U19, U16 A and B and U14 have started practicing and playing games. Rosters are set as of now, we lost 2 from U16 B and 1 from U19.

U12 and U10 rosters set and they will start next week.

Plans for a U12 and U14 T4 team pending numbers. I have coaches identified.

Exciting to announce that on Nov 2. Casco Bay Girls are hosting a Woman's NCAA game it will be UMaine vs Merrimack at FIC. We are purchasing the ice and paying for refs and will be allowed to keep any proceeds from the gate and or concessions / raffles etc. We have worked very closely with Coach Rich Reichenbach to make this happen.

So far we have 10 U14 Teams and 5 U12 teams for the Icicle Invitational Feb 16-18. Need to start locking in ice now.

U12s and U14s will play Huskies and Gladiators 3 times

Scheduling

- Data entry for travel schedule is almost complete. Waiting on games on 1/6 that need to be rescheduled due to festival tryouts and some other questions. Once these are resolved the entire game schedule for travel will be uploaded to the MeAHA website.
- October schedule has been emailed to rinks
- Several blocks of open CBHA ice have been sold to Biddeford for Tier IV midget games. I will forward the information to Mike so he can invoice them.
- Tier IV revised ice schedule being emailed to Scott R. tomorrow so he can work on the Tier IV schedule. Ronnie and I are ready to enter it once received.
- Girls NEGHL games have been entered and uploaded through the end of October.
- Draft practice schedule for 10/29-11/2 is complete and will be emailed out to DD's soon.
- Midget T4 schedule completed and entered into ScheduleWorks.
- FIC open in Oct this year so schedule isn't as tight as last year. Ahead of schedule on most things but travel (with issues out of our control)
- No MEAHA T4 director, we are planning to host a conference tournament, will work with other organizations to plan it

Webmaster:

- Email blasts have been sent out as requested.
- Website updates are ongoing for 5K and teams that are starting to practice.
- Waiting on information to finish uploading rosters to the MeAHA website. I am missing coach information for most teams and first names for players on U10 T3 travel. Working with Melissa to finalize this information as she gets folks rostered.
- Midget T4 game schedule and rosters uploaded to CBHA website.
- Website updates for all Tier IV programs completed except Casco Bay Academy, as Joe said he wanted to do those himself, so he now has editing rights for those pages on the CBHA website.
- Work to grant TA's editing rights to enter scores on the MeAHA website is ongoing.
- Upload of travel game schedule to MeAHA website will be done as soon as the data is complete.

Midget House Director and Referee Information

- 4 CBHA teams and 2 Biddeford teams.

- Made it fairly strict for HS age kids - behavior is important

Update on Refs: Issue of refs - down 4 for this year. Will need coaches to step in and do some officiating. Feedback from those not coming back - USA Hockey makes you do too much and abuse from coaches/parents is too much. Issue will get bigger once HS starts. Solution not until USA Hockey steps in. MEAHA should be asking all of the associations to report their coaches. One of the policies that has been proposed is that for every coach they need to ref 5 games. Tom is proposing bringing junior officials in to ref games with senior officials where a junior ref is on the ice for a spell with one senior official, then the junior official comes to penalty box to review what happened with a second senior official while the second junior official fills in on the ice. USA Hockey looking at cutting back on modules and additional requirements so as not to lose so many referees.

Coaching Director

Will follow-up with my Bantam team (and the others noted) to remind them to register a.s.a.p. As reminded to by Melissa.

Midget teams now have a few weeks under their belt and feedback on our two new coaches has been positive thus far.

Mega kudos to Jason for patiently responding to the umpteen "I don't know my SafeSport Certification Number" e-mails he and I have received over the last few weeks.

Treasurer

- Currently 480 registered skaters
- Question about payment plans? Currently have not gone past Nov 1st with payment plans. Policy should be that we don't have a payment plan. If there is a hardship then we have a scholarship program.
- In the past have had to be ruthless about payments.
- Will have list of anyone after Nov 1 who hasn't paid, and will email those and be involved in a case by case basis
- Reconciling the MITES who haven't played BTI
- Will need to pay the \$20K line of credit
- Looking into ways to cut down on credit card fees

Scheduling Assistant/SafeSport Director

- Locker Room policy - on USA Hockey website. Will need to work with teams to get 1-2 parents who have gone through Safe Sport screening, within arm's length of locker room door. Let coaches do their thing and have parents manage this, unless in teams where there are multiple coaches.
- We will take policy from USA Hockey and adapt it and send out to coaches before the start of the season
- What do we want to do with concept of substance use in code of conduct? With pervasiveness of this now should add it in. Should make revision to this now. Email blast - updated policy, this is where it's going and we have a new locker room policy too. Ramifications - 2 week suspension if in violation

- All volunteers need to do Safe Sport. Add a registration piece to volunteer registration to collect Safe Sport

Registrar

- 5 teams' rosters complete
- 4 teams not approved due to missing coach and/or player registrations
- Still missing information to complete some of the travel rosters:
 - 14U Tier II – need coaches names and jersey numbers of players, also missing 1 player registration
 - 14U Tier III – need players and coaches to finish registering with CB
 - 12U Tier III – need players and coaches to finish registering with CB
 - 10U Tier III – need players and coaches to finish registering with CB
- Travel registrations were due by 8/20, so we are looking at a significant delay in player and coach registration. It's important to note that I will not place a player on a roster who has not registered with Casco Bay, so they cannot be on the ice until this is done.
- Coach registrations also need to finish up. I get many panicked e-mails/calls before games start to add coaches. Many of these coaches have not registered, and in some cases, have not finished their USA hockey requirements. I cannot override the USA hockey portal to add these folks to the rosters. There is also a lag time between completion and updates to the portal, so finishing coaching requirements a couple days before does not mean I can put someone on the roster.

ACE

55 Coaches registered as of this am. We are right on target from previous years at this point. I am updating the website right now with the coaching clinics that have posted. Once that is done, I'll send out a blast letting people know what is available.

If I could get a list of the travel coaches names who are not rostered yet but need to be, I can hit them up individually to complete their requirements.

Tournament Director

Marketing/Social Media Director

- 5K preparations are in full force. Focusing on trying to continue to get race sponsors and raffle items.
- Mike Laliberte has stepped up to help me with the race logistics etc.
- Swag bags are being donated by Kim Laliberte's company she works for United Insurance, as well as sponsorship by them as well.
- Ricettas will be serving Pizza again, donating coupons and also sponsoring.
- Rivalries is sponsoring the dunk tank as well as handing out coupon and marketing/giveaway items.
- Oakhurst will be donating chocolate milk for race day.
- Lots of other donations and sponsorships not listed.

- T-shirts have been picked out and awaiting sponsorships to be complete. Ordered water bottles to sell.
- **Any help with more sponsors or raffle items will be great.**
- USM men's team will be running race and donating volunteer time.
 - Can they run a skills session or corn hole
- Medals ordered
- Fun run for kids who don't want to do the whole thing - Mariners may help with this. On sidewalk to Rivalries and Back
- Mariners Mascot will be there
- Need waters, gatorades, granola bars for runners
- DJ is all set
- Dunkin Donuts will have coffee

In Oct Dunkin Donuts will ask for interested organizations to indicate whether they are interested in participating in card sale fundraiser (free weekly coffee on Sunday). Until then won't know whether we will be able to count on this significant fundraiser.

Squirt House Division Manager

Not much to report from the Squirt side of things. I would love to know how our numbers are looking and what coaches have signed up thus far?

My other agenda item would be that Dr Mills at Just for Kids Dentist in Scarborough, mentioned that his office would be interested in coming and setting up a custom mouth piece mold taking event for kids to get custom fitted mouth pieces. (Both Sam and Bennett get theirs from Dr Mills, Bennetts last year he thinks is the smallest custom guard he has ever made)

- but I was thinking if the board thought this was a good idea it would be great to see if he could come to the block party 5K and do them then so they would be ready for when season starts. The cost is 40 dollars, perhaps he give a group discount, \$35? Kids can get them in any color and even with glitter or sparkles!

TA Director/Secretary

Most of the Girls and Co-Ed teams have TAs in place; two co-ed teams and 1 girls' team still need TAs. Materials (binder, labels and score sheets) have been given to all TAs whose seasons have already begun. Working to get them all registered so that scores can be reported in a timely manner. All TAs have been given the link to the labels and rosters (huge thanks to Melissa for streamlining that process so well!). Melissa and I will co-host TA meeting in late October/early Nov for all House TAs once those teams are assigned to bring those volunteers up to date on all they need to do for their teams.

Would like to have a discussion about photographers. Working with Scott, it looks like weekend of Nov 9-11 makes most sense for House teams. We could use Falmouth Rec space for free any weekend but that weekend (due to Veterans Day when it is closed). Need to choose a photographer from this group - and would love Board feedback:

- New England Sports Photo - lots of experience with hockey teams, money comes back to CBHA based on various factors so it becomes a fundraiser too

- Sarah Landry Photography - does a terrific job with Nordiques but not used to the numbers in CBHA, confident she can handle it, but I worry might be a challenge
- Rhonda Farnham - experience with Portland Little League and all PHS and DHS teams, Cheverus and Maine Wild
- Roy Crowley - CBHA photographer for 35 years (he says) who is very aggressively pursuing us and frustrated that we are considering other photographers.

Discussion:

- We don't owe Roy Crowley the business, multiple Board members and parents have had difficult interactions with him in the last year. Color in his pictures hasn't been good. Challenge of having to find a place to do photos and then pay for that. Plan to split up CBHA photos and ask Roy to do LTI and BTI
- Go with local photographer, Rhonda Farnham, and have her do House and Travel. Plan to do Travel at CBA in October before ice goes in. Plan to do House at Falmouth Rec Center Sun 11/18
- Meg will follow-up with all 4 photographers with new information and respond to Falmouth Rec Center with request to use space on 11/18

Casco Bay Academy Director

- Bruins Fan Fest was great
- Need to order jerseys, pucks and soccer balls
- JR Bruins start Wed 10/3
- BTI/LTP Starting mid-October, exact date TBD
- BTI - 11:10-12:10 Sat, LTP Tues and Sun mornings
- Request for intro to Eben Adams and James Garrett, Toby Bell

Mite Division Manager

- All 12 coaches have been finalized.
- We have confirmed with the Gladiators that all 12 of our teams can be in their mite jamboree.
- Activity is starting to pick up with registration and questions from parents. We need to double check the registration list with our LTP list from last season. Already seeing some that are trying to make the jump without LTP.
- No update on the grant besides them asking for the rink size at CBA.
- Have 2 tournaments (Rockland, Burlington) and looking for the 3rd (4 teams to each tournament) and then all teams will go to Lewiston

Casco Bay Arena

Refinancing to be closed with Key Bank in the next 2 weeks. CBHA will need to guaranty as with original loan but we were able to get rid of FAME guaranty, which will save \$10-12,000 per year in premium alone. Only CBHA commitment for refi is the guaranty. Between the elimination of FAME and reduced debt service with longer term loans CBA will be on a much firmer financial footing for long term success with tens of thousands of dollars in annual debt service savings. We may be able to allow all fundraising THIS season to go 100% toward CBHA to offset the CBHA payoff of the line of credit from the original CBA financing. (We will definitely need focused fundraising for CBA going forward).

After a brief discussion about this Melissa proposed the motion:

Eric has the board's permission to sign the guaranty on behalf of CBHA for Casco Bay Arena's refinancing with Key Bank.

Motion was seconded by Meg and approved unanimously

Happy to answer questions and discuss further at meeting. Bottom line is that refinancing was vitally important for CBA cash flow and operational success. We will be in very good shape going forward and should have funds remaining on an annual basis to set aside for a capital improvement fund.

Ongoing escrow issue, great appraisal since an operating rink, helped the cash flow - with maintenance issues need that. Will be putting advertisers on the rink. All fundraising done by CBHA now will be able to go directly to hockey side and not CBA. Rink opens first Fri in Nov - Squirt House game and then Boys/Girls Travel. TBD by CBHA

4th annual HS pre-season hockey tournament. Stride Envy - Alex, Ken and Keith for workshops.