

Meeting Minutes

Pine City Youth Hockey Board Meeting

April 17, 2019 at 6:30 pm at the Pine City Country Club

Present: Marco Schisano (joined by phone, arrived in person at 7:31pm), Bill Aagaard, Jenny Rydberg, Bob Root, Paul Kirby, Jonah Sauter, Dominic Perreault, Krissy Valvoda, Deanna Jahnz, Angie Westbrook, Lindsey Nowling and Michelle Linnell (Arrived at 6:40pm)

Vice -President Bob called the meeting to order at 6:32 pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Jenny to approve the April 17, 2019 agenda, Kirby seconded the motion – Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed March meeting minutes that were emailed to board prior to the meeting – copies provided. Kirby made a motion to approve the March, 2019 meeting minutes, Bill seconded the motion – Motion carried.
- 3. Open Forum –**
Bob was contacted by the Boys High School Booster Club golf tournament on June 1st. Krissy made a motion for PCYH to donate \$100 to the Boys High School Booster Club’s golf tournament for a hole sponsorship, Dominic 2nd the motion – all in favor.
- 4. Lindsey Nowling –** Lindsey came to discuss that she plans to do a Fall Skating League. The league will start 1st week of September. Total cost will be \$75 (\$15 per ice session). Lindsey has Jersey’s lined up with Lee’s. Ice sessions will be divided by age/ability. Would like to have 3-4 coaches on the ice per session. Lindsey is requesting that PCYH send the information out to the association and post to the website.
- 5. Gambling: (Angie)**
LG1004 for March actual expenditures were reviewed. Jenny made a motion to approve the actual expenses shown on LG1004 for March by modifying the Internal revenue line from \$1,043.98 to \$1,169.84, Bob seconded – 8 in favor, Marco abstained since not present - motion carried.

LG1004 April pre-approved expense report was reviewed. Discussed #5 – City of Henriette donation and #6 Rush City Sport Club – Details were provided in the gambling report. Krissy made a motion to approve the pre-approved LG1004 for April projected expense report, Deanna seconded - Motion Carried.

Other Items on the Gambling report:

- March 31, 2019 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from February 2018 was passed around for approval.
- Spring Designer Purse Bingo – May 4th at the VFW. We will need a minimum of 60 people to sign up for this event to be profitable for PCYH. Looking for smaller donations from local businesses. The bingo program was passed around for review and approval. Kirby made a motion to approve the May 4, 2019 Spring Designer Purse Bingo program, Dominic 2nd the motion – all (8) in favor – Marco abstained from voting.

6. Treasurer and Billing Manager Report: (Krissy)

Treasurer's Report was given and presented by Krissy.

Deposits and withdrawals were reviewed.

Deanna made a motion to approve the April 17, 2019 treasurers report, Bill seconded the motion carried.

Krissy provided a breakdown of expenses per team – information was reviewed and discussed.

Krissy provided the PCYH actual cost per player for the 2018-19 season – reviewed and discussed.

7. Pine City Civic Center – Danielle – N/A – not in attendance

8. Ice Scheduler – Michelle Linnell – Looking to enter tryout dates but not finalized with the Civic Center. Also looking forward to next season's schedule – last year she put blocks around concerts/programs for games but wondering if she should also look at blocks for practices. Discussed that it would be difficult due to limited ice times to schedule around everything. Suggest to try the best but priority to block games. Also discussed flexing the mites C, B, 8U schedules throughout the week, so they have the earlier practice times and we all agreed that was a good idea.

Michelle also suggested that we provide information at registration that we will be adding more weekend practices this season. Marco brought up that we are on the 3rd year in our contract with Auto Ice and we will need to decided if we'd like to renew the contract.

9. Registrar – Kelly Gribauval – N/A – not in attendance

10. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate – Jonah has gotten approval from Civic Center to hold dryland. Will put together a flyer and send to be routed out. Tentative dates: May 6, May 13, May 20, June 3 – it will be free for all participants.

11. Deanna Jahnz – Events/DIBS, School Liaison – contacted ALC to cancel appointment. Updated the board member responsibilities and volunteer positions.

12. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS – Messages were sent out to members that did not fulfil their volunteer requirements (32-33 checks) – The message stated we would cash checks May 10th.

13. Bill – Calendars, Concessions, Fair - PCYH recently paid \$1,045 for 1st quarter sales tax. Bill has communicated with Jacob regarding the coke contract renewal. Need to add DIBS for Calendar positions to help Bill contact local businesses. Apply by May 23rd and meet with Bill May 30th. Note: Jenny will add to DIBS once website editing issues resolved.

14. Krissy Valvoda – Managers, Tournaments – Discussion on reviewing teams for next year and booking tournaments for the 2019-20 season.

15. Dominic Perreault – Girls, Parades, Summer Training – Discussion with Ben (MAYRA Girls Coordinator), we are looking at the numbers for the 12U team and the need for a co-op.

16. Paul Kirby – Coaches, Goalie Coaches, Step-ups – Delivered compensation check to Tyler. Tyler is willing to attend Summer Goalie Coach clinics/training. If anyone is aware of a worthy clinic, please let him know, otherwise, he will be looking for one. Tyler is interested in being the goalie clinic for the 2019-20 season.

17. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments

- a. **Registration: Dates, times and locations:** Registration dates to be August 19th, August 26th and September 11 – Deanna will reserve the 7th grade commons and the computer lab through school from 5:30pm – 8:30pm (actual registration times will be 6-8pm)
- b. **Tryout: Dates, times and locations:** Dates, times have been booked with F. Lake. There will be four sessions on September 15th and four sessions on September 22.

18. Board Member Responsibility – Review – Reviewed responsibilities. Added Marco as the Board Rep. for Grant Writing. Attached is the updated Board Member Responsibilities

- a. **Grants:** Discussion on PCYH not being a 501-C3 – we are a 501-C4 – which eliminates us as a non-profit and to apply for grants. To apply for the GPAE, we would need a fiscal sponsor. We have three options (City of Pine City, Pine City Civic Center and the PC School) – we would need PCYH board members to attend the city council meeting and request the City of PC to be our fiscal sponsor. Deanna and Bob will be attending the council meeting on Thursday, April 25th at 8am.

Marco made a motion that PCYH will approach the City of Pine City to be fiscal sponsor for grants requiring a government entity or 501c3 and if the City declines, PCYH will approach the Pine City Civic Center Association to be a fiscal sponsor for grants requiring a 501c3 and allow Lezlie Sauter to apply for the grants listed in the PCYH grant schedule for 2019-2020, with prior review of the grant application conducted by Board Member Marco Schisano. PCYH also grants Lezlie Sauter permission to seek letters of support as necessary on PCYH behalf for said grant applications, Jonah seconded the motion – all in favor – motion passed.

Per a text from Bob on 4/25/19 – the city council approved our request to use them as the fiscal sponsor for our grant request to the GPAE.

19. Coordinator Positions – Review/Vote on for the 2019-20 season – Reviewed interested members for the 2019-20 Volunteer Positions. Attached is the updated list of Volunteer Positions. Kirby made a motion to approve the updated list and to continue to field interest for the unselected/unfilled positions, Jonah seconded – all in favor – motion carried.

20. Handbook and By-Law – Edit, changes, corrects – HB and Bylaws were reviewed and edits. Jenny emailed a list of the changes and the revised HB on 4/22/19. Jonah made a motion to approve the changes made to the Handbook at our April 17, 2019 board meeting, Jenny seconded the motion – all in favor – motion passed.

21. President’s Report: (Marco)

District 10:

- SafeSport – 2019/2020 SafeSport background checks will cost the association \$30 and that costs will be passed onto the associations.
- There is a Mite Coordinator meeting on May 22
- Next Meeting is on 5/1 at 7pm at the Hidden Haven Gold Course

Civic Center

- 3/19 meeting recap
- Civic Center has stopped progress and reconsidering the partitions for the locker rooms.
- Civic Center is seeking a hole sponsorship donation for their golf tournament
- Also requested that PCYH store the outdoor nets.

Bob made a motion to adjourn the meeting 10:24pm, Jonah 2nd the motion – all in favor – motion carried.