



## **Domestic Development Chair Position Description**

The USA Fencing Referees' Commission aims to facilitate the best possible athlete experience in American fencing competitions by developing and managing a group of competent and unbiased referees and creating an environment of fairness, honesty, integrity and respect.

The Commission is responsible for:

- Developing referees
- Developing seminars and exams
- Legislation and interpretation of rules
- Selecting and assigning referees at National Team qualifying competitions
- Awarding referee classifications
- Liaising with regional event organizers, and school and college programs
- Conducting hearings on Code of Conduct or Code of Ethics breaches
- Submitting candidates for FIE licensure
- Assigning referees to international competitions

### **Position Description:**

The Domestic Development Chair will oversee the grassroots and national development programs, which will provide the training programs to improve the competency of referees and aid in their development, the existing assessment program for foil and develop additional assessment programs for saber and épée. This oversight also includes responsibility for all teaching materials pertinent to the development and assessment programs. The Chair will provide recommendations for changes in ratings based on assessments or other observations. The Chair will lead a group comprised of six additional individuals selected by the Domestic Development Chair and confirmed by the RC, with the possibility of expansion dependent on assessment program development. The selected Chair will serve for a term of four years. The Board has the ability to remove the individual selected for failure to effectively and competently fulfill his/her duties.

### **Primary Duties:**

- Operate and expand assessment programs
- Develop training programs for Certified Referee Instructors (CRI) and Regional Referee Observer (RRO)
- Provide recommendations for changes in ratings
- Ensure that training materials are kept current and consistently updated
- Coordinate communication with current, past and prospective program participants and National Office
- Prepare reports to the Board of Directors and state the progress toward the Annual Plan approved by the board
- Ability to utilize video and the web in training and development programs

**Qualifications**

- Experience developing and implementing training materials and programs is required
- Proficiency in record-keeping software programs for the purpose of tracking program completion and ratings changes
- Possess a minimum national referee rating of 3 for the past five years
- Have recently refereed at national events; international refereeing experience preferred
- Professional management experience preferred
- Once selected by the RC and the President of USA Fencing, the applicant must be approved by USA Fencing Board of Directors

**Skills**

- Excellent attention to detail
- Strong organizational and communication skills
- Ability to multi-task and meet deadlines