

Meeting Minutes

Pine City Youth Hockey Board Meeting

September 16, 2019, 2019 at 6:30 pm at the Pine City Country Club

Present: Marco Schisano, Bob Root, Dominic Perreault, Krissy Valvoda, Jonah Sauter, Jenny Rydberg, Matt Prihoda, Paul Kirby and Jonah Sauter.

Also, in attendance: Kelly Gribauval, Michelle Linnell, Krista Currie and Ann Boldt

President Marco called the meeting to order at 6:31 pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Deanna to approve the September 26, 2019 agenda; Jenny seconded the motion – All in favor - Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed August meeting minutes that were emailed to board prior to the meeting – copies were not provided. Discussion on motion missing pertaining to ice fee charges for the 2019-2020 season. Jenny will look through written notes and amend notes to include motion. Marco made a motion to approve the amended August, 2019 meeting minutes, Bob seconded the motion – All in favor - Motion carried.
- 3. Currie, Pangerl and Associates – Krista** – Krista gave a report on the audit of lawful gambling funds of PCYH for years ending December 31 2018 & December 31 2017.
- 4. Registrar – Kelly Gribauval:** Waiting on three USA Hockey numbers. 2018 USA hockey numbers have been pre-filling in the PCYH website. Kelly provided a recap of current numbers by team. Discussion on requirements of background checks for managers, locker room monitors, volunteers, coaches, etc. – should match the list provided to D10 this past summer and coincide with positions posted to the website.

Discussion on the Learn-to-skate registration scheduled. In future years PCYH should avoid having a registration on the 1st Saturday of November; which conflicts for registrar's obligation to attend Roster Sign-ups for District 10. Jenny has agreed to be responsible for collecting birth certificates the evening of November 2nd and will meet with Kelly after registration to hand delivery to documents.

Also discussed that coaches not designated/rostered to a specific team will need to be rostered to a flex team (i.e. goalie coach)

- 5. Open Forum –**
Ann Boldt – goalie manager presented a list of goalie equipment with quantity and cost. Deanna made a motion to approve that PCYH will purchase the presented list of goalie equipment (not to include the shaded rows), Krissy 2nd the motion – all in favor – motion passed.

Ann question the scheduled practices with Premier. Tyler has been in communication with Premier but has been having difficulties getting a response. Ann volunteer to contact Premier to follow-up on behalf of PCYH in her role as Goalie Manager. The proposed schedule is 6 sessions scheduled throughout October, November and December.

Ann also questioned the goalie incentive. Ann will be sure to communicate PCYH's gear and training goalie incentive to goalie families.

6. **Gambling: (Angie)**

LG1004 August actual expenditures were reviewed. Marco made a motion to approve the August LG1004 of final expenses, Deanna seconded – all in favor - motion Carried.

LG1004 September pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved LG1004 for September with the following Pre-approval: Lawful Purpose Expenditures added to the projected expense report:

Currie & Pangrel - \$5,125.00

Lee's Pro Shop -\$450

Kanabec Publishing (calendars) - \$2,900

Dominic seconded – all in favor - motion Carried.

Other Items on the Gambling report:

- August 30, 2019 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from July 19, along with the Quarter 2 payroll tax return was passed around for approval.
- Calendar Raffle Update: We've collected \$6600 in raffle ticket sales. We have approximately 140 calendars (out of 1060 printed) left to pass out. We should be sitting at a good spot with new mite families that are projected to sign up. At this point, we should not need to order additional calendars.

7. **Treasurer and Billing Manager Report: (Krissy)**

The 9/16/19 Treasurer's Report was given and presented by Krissy.

Deposits and withdrawals were reviewed. Ending checkbook balance as of 9/16/19 - \$170,338.38 and \$176,838.38 with concessions.

Marco made a motion to reimburse background cost for all association volunteers for the 2019-2020 season on cleared background checks, Jonah 2nd the motion – all in favor – motion passed.

Discussed past due account of Pewee player. Current past due amount \$996. Marco will communicate that player must be registered before Sunday tryout practice. Marco will also question family's intentions on paying the delinquent balance. Board tabled further discussion until we know how they plan to proceed.

A receipt for pizza purchased for the coaches during tryout practices. Deanna made a motion to reimburse Dominic for the purchase of pizza for tryout coaches, Jonah 2nd motion – all in favor – motion passed.

Marco made a motion to approve the September 16, 2019 treasurers report, Kirby seconded the motion carried.

8. **Pine City Civic Center – Danielle** – Danielle reported the PCCC board has hired four new employees.

PCCC will pay for open hockey again this hockey season.

Civic Center has purchased new doors for locker rooms.

Partitions have not started to be installed yet but will be soon.

They are starting to make ice and hopefully will have ice in time for tryouts.

Danielle stated that they can post updates on their outdoor sign – Jonah will send Danielle L2S details to post.

9. Ice Scheduler – Michelle Linnell

Game scheduling for the Peewee A and 15uA is October 23rd and October 26 for Bantam B1, Peewee B2, Squirt B1/B2, 10uB, 12UB.

Michelle requested a final list of scheduled tournaments prior to game scheduling.

Clarified MAYRA and PCYH practice schedule is 50/50

Clarified when goalie practices should start and how often – start 2nd to last week of October and 1/week. 2- October, 4 – November, 4 – December.

December 6 – PCYH night – Mites will scrimmage during intermission (probably Mite C)

January 13 – Girls Night

Picture Night – Krissy will check to see if November 13 is available.

Jonah mentioned that we need to note on schedule if mite games are $\frac{3}{4}$ or full ice due to the full ice limitations.

In effort to get teams three practices per week, Bob suggestion that we utilize Saturday ice time, if available and no scheduling conflicts.

Michelle explained that Danielle is looking into the cost to renew and the terms to the contract renewal with Auto Ice.

10. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments

Evaluators for tryouts –

1 evaluator that has confirmed – Bob will check with Ed to see if he has evaluators, otherwise Bob will look at booking an in-house evaluator.

We may need to lengthen the Peewee and Squirt practice times to 1hr 45min. to allot enough time for each drill. Jenny will change the schedule and email out and post to the website.

Discussion on the bantam team. The entire board is disappointed by the decisions by the varsity coaching staff and that PCYH was not approached prior to pull players up from the youth program. Bob communicated to Grant – We would like to see him rescind the offers to the three bantam level skaters, so PCYH can make two teams – B1/B2. If not, we will look at other associations. If we cannot find additional bantam players from other associations, we would be in support of the Varsity coaching staff would be in support of him pulling three (9th grade only) skaters.

Discussion on level of play:

10U – B1

12U – B

15U – A

Bantam – B1

Peewee – A/B2

Squirts – B1/ undetermined

Sarah T. wondering if she should order hotdogs for the tryouts and From Lu to you tournament.

11. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –

Kris J. ordered jerseys and followed-up with Lee's to confirm the order was received and processed.

Jenny went through the website and deleted and updated. DIBS have mainly been claimed beside the tryout grillers.

12. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate –

Discussion on the youth referees. Jonah went to Lee's to check into jerseys – it's cheaper to purchase two jerseys in 2-colors (\$26-28), opposed to reservable jerseys (\$38).

Discussion on painting the existing outdoor boards. It was suggested that we look into using the sentence to serve to help paint – Jonah will look into the S2S program.

13. Paul Kirby – Coaches, Goalie Coaches, Step-ups –

Discussion/recap on the Director's meeting. There was a lot of discussion during the meeting that the trends of other associations are seeing decline with their goalies and girls programs; however, PCYH is seeing growth.

14. Deanna Jahnz – Events/DIBS, School Liaison – The ALC is reserved for all of our meetings, except January 20th and February 17th – which are non-school days and we will need to find a new location.

Deanna will start looking for alternative locations on these two dates.

DIBS are posted and are being filled.

15. Matt – Calendars, Concessions, Fair –

From Lu to you kickball tournament – all DIBS filled, except the griller. Discussion on the Role of the Concession manager.

16. Krissy Valvoda – Managers, Tournaments –

All items previously discussed during meeting.

17. Dominic Perreault – Girls, Parades, Summer Training –

Co-op agreement signed. Thank you on behalf of Girls Booster club for hole sponsorship.

18. President's Report: (Marco)

District 10:

9/9 Meeting –

1. Mite referees
 - Register online at USA Hockey as an "official"
 - Select an in-person seminar (4 hours classroom and 4 hours ice)
2. D10 Photographic Device Policy now in handbook
3. Monday, September 30th, final girls team declaration
4. Wednesday, October 16th by 7pm final team declarations are due
5. Next meeting is Monday, October 7th

Civic Center:

9/8 Meeting re-cap

Expected ice available on Saturday, September 28th

Next meeting is October 13th at 8pm in the ALC.

Hilltop Park – City, School District, Civic Center and PCYH partnership

- Warming House partnership and property
 - On September 8th meeting at the Civic Center unanimously approved the Memorandum of Understanding (MOU) between PCYH and the Civic Center.
 - Youth Hockey now needs to decide if we want to approve the MOU.
 - Site Plan has been sent to engineer
 - Building Plan has been sent to architect and engineer
 - GPAE Grant

- Protecting Youth Hockey's interest
- Warming Housing Building Committee
 - Minutes are being kept and available to all
 - Requesting to have their own checking account
 - Eric Hermanson – President and superintendent
 - Jonah Sauter – Vice President
 - Kipper Rydberg – Secretary
 - Marco Schisano – Treasurer
 - Danny Rydberg – Project manager
 - Dan Peterson – School District
 - Brian Scholin – City
 - Mike Piha – Civic Center
- Skating and Hockey rink partnership and property
 - Youth Hockey also needs to enter into an agreement with the City to allow Youth Hockey to use City property for skating and hockey rinks, as well as define how they will be operated & maintained
 - License Agreement
 - Maintenance Agreement

Jenny made a motion to approve to have PCYH enter the MOU between PCYH and Pine City Civic Center (PCCC) signed 9/8/19 by PCCC, Matt seconded the motion – all in favor – motion passed.

On September 19th Marco will attend the Greater Pine Endowment meeting to request for an extension. If funds have to be used, we will use the funds to construct Zamboni room below grade.

Bob made a motion to approve creation of a warming house bank account with the authorized signers Marco Schisano, Jonah Sauter, and Erik Hermanson, Krissy seconded the motion – all in favor – motion passed.

Reviewed the Property Use License Agreement. Board discussion on the difference between License agreement and lease agreement. Bob will consult Chelsey Troth regarding the differences of license and lease.

Next meeting to be held at ALC at 6:30 on 10/21/19.

Jenny made a motion to adjourn the meeting 10:08pm, Deanna 2nd the motion – all in favor – motion carried.