



## Buffalo High School Football Boosters Meeting Agenda

August 21, 2023 @ 7:00 PM - Buffalo Civic Center Meeting Room

- Call to Order: 7:00 PM
- Roll Call:
  - **President:** Lena Gawtry (Term expires Dec 2023)
  - **Vice President:** Kristin Griffith (Term expires Dec 2023)
  - **Secretary:** Nicole Winfield (Term expires Dec 2023)
  - **Treasurer:** Julene Vrieze (Term expires Dec 2023)
  - **Volunteer Coordinator:** Carey Kelvie (Term expires Dec 2023)
  - **Varsity Head Football Coach:** Coach Jackson Litterer
  - **Varsity Defensive Coordinator/Team/Booster Liaison:** TBD (Austin Youngmark?)
  - **Social Media/Advertising Chairperson:** OPEN
    - Need to find a sophomore parent
  - **Member at Large:** Jeremy Halek
  - **Member at Large:** Nick Kelvie
  - **Member at Large:** John "Kirch" Krcil
  - **Member at Large:** Katie Benson
  - Maybe: **Jeremy and Cindy Osterbauer**, Jen Holland, Kia Prell, Dave Herzberg (Isaac), Michelle Synder (Riley), Jeff Cooper (Charlie), **Hannah Gatz (Hendrix)**
- Secretary's Report (Nicole Winfield)
  - Reading of minute from previous meeting-July 2023
  - Motion to approve minutes for July. 1st-Carey, 2nd-Julene. ND. 2-0
- Treasurer's Report (Julene Vrieze)
  - Financials for July 31, 2023:
    - **Booster Balance #6602:** \$10,798 (available balance as of today: \$10,259)
      - Booster Expenses: \$539
      - Booster Deposits/Credits: \$0
    - **Coach's Gold Card Balance #6038:** \$27,777.03 (available balance as of today \$24,204.98)
      - Coach Expenses: \$3,572.05
      - Coach Deposits: \$0
  - Julene is working on the 1 final advertisement payments
    - Anchor Realty \$250 (Jenn was going to inquire)
  - Motion to approve treasurer report. 1st-Carey, 2nd-Julene. ND. 2-0
- Vice President's Report (Open Position)
  - We didn't have anyone for social media/advertising and so the VP also took this over for the season - Social Media posts: game day blasts, sponsorship spotlights
- Coach Report (Coach Litterer)
  - ???Questions for Coach??



- Volunteer Coordinator's Report (Carey Kelvie)
  - DIBS - will be posted this week
  - Pre-Game Meals
    - Run by senior moms (need a junior mom to shadow and take this over next year - Julene and Michelle)
      - Next week bad - following week is good
    - Carey and Lena meet to finalize?
    - We have: Big Bore, River Inn, Coborns, Gather, Buffalo Pizza (2)
    - \$\$\$ from Old National Bank and possibly Fitness Evolution
  - DIBS for next year:
    - Someone to drive the trailer to away games
    - 9th grade, JV and Varsity Liaison - Lena will do Varsity
    - 9th Grade Chains, JV Chains
    - Home Game Day Duties
- President's Report (Lena Gawtry)
  - Inventory of the shed has been completed
  - We received our Food License for 2023 season from the MN Dept of Health
  - Start Recruiting for next year - Get Families involved over the next year to shadow
  - Sponsorship letter has been sent out
    - Need help calling past sponsors that have not committed yet for the season
  - Picture Night - Wednesday
    - Scrimmage - Thursday? Maybe? (Coach Lit will update through remind)
  - Scrimmage Schedule
    - 08/26 @ Willmar @ 9:00-11:00 AM
      - This will be 9th, JV, and Varsity
      - Boys will need a breakfast bag (Carey) Snack bag for after the game (Jenn and Lena)
      - Need someone to drive the trailer
  - The Trailer has been secured with the FFA - need to give them a check for \$500 (last year and this year) - need to find a driver!!!
  - Game Schedule and Fun Nights(Games @ 7 PM)
    - 08/31 @ Eden Prairie
    - **09/08 vs. Hopkins (Hero Appreciation Night and Jr. Bison Night #1)**
      - Jeremy Halek will organize events for Hero Appreciation Night
      - Lena organize JRB - 5th/6th Grade During Half Time
      - T-Shirt Give Away
    - 09/15 @ Park
    - 09/22 @ Eastview
    - **09/29 vs. Roseville (Homecoming)**
      - Hand Out Trinkets (Get Cheerleaders to help) - White Game Day Towel
        - 500-1000 (Andy)



- T-Shirt Give Away
  - **10/06 vs. Burnsville (Teacher Appreciation/Senior/Parent)**
    - Teacher Appreciation: Cookie and Invite
    - Senior/Parent Night: TBD
      - Need underclassman parent to take photos in the end zone
        - KATIE BENSON!!!!
    - T-Shirt Give Away
  - 10/13 @ Minnetonka
  - **10/19 vs. Prior Lake (Tackle Cancer Night and Jr. Bison Night #2)**
    - Thursday afternoon game @ 1:00 PM
    - Tackle Cancer - Randy Shaver (Lena will sign us up)
    - T-Shirt Give Away
    - Need volunteers to collect donations in the stands/at the gate on the way out
- Program
  - Tricia Counce - confirmed that she will design the program again (\$500) (deadline for information is this week!!!)
  - Chelsea at IntegriPrint will print
  - Get high res artwork files from Coach Lit
- Fundraising
  - Buffalo Pizza -\$2/each pizza sold at the store goes back to Boosters (September?)
    - Lena has reached out to Sarah and they are putting something together for us for the month of September
  - Gold Card Sales (Coach's fundraiser)
    - Cheerleaders are participating
- New Business
  - Apparel from Andy @ J&J
    - Game Day Shirts - Ones to toss and ones for players
      - 100 to Toss: XL-20, L-60 M-20
        - 15 Tackle Cancer: XL-5, L-5, M-5
      - 150 Players: XXXL-5, XXL-15, XL-30, L-55, M-35, S-10
    - Sponsor Apparel
  - Senior Items - Have Senior Parents pay \$25 towards this - when they pay, we will order
    - Yard Sign (Order from J&J)
    - Banner at Stadium (Get Zahler to take photos) (Order from Zahler)
    - Senior Parent T-shirts (see designs) (Order from J&J)
    - Missing:
      - RC Ryan - Bio and Baby Photo
      - Cal Scherber - Bio and Parent T-shirt Sizes
      - Kefeyan Tita - Baby Photo and T-shirt Sizes
  - Senior information in September
    - Teacher Photos



- Make sure that players and parents are signed up for the “Reminds”
- Friday nights - wants consistency; look at us as a team vs. individuals
  - Flag - USA, MN, Buffalo, B1 Bison, Bison Head
  - Cheerleaders- Banner and Smoke???
- Banquet - include 9th graders
- Open Forum
- Next Meeting: Monday, September 18,, 2023 @ 7 PM @ the Buffalo Civic Center
- Meeting Adjourned @ 8:xx PM