

CLHA BOARD MEETING AGENDA

Monday, April 8th 2019

Board Members:

*(in attendance= *italics)*

**President-Jason Aarnio*

**Vice President-Troy Breitenbach*

**Secretary-Vacant (Sarah Dassner in attendance)*

Treasurer-Sara Nelson

Director of Business Operations-Vacant

**Director of Youth Hockey-Tyson Anderson*

**Director of Girls Hockey-Tara Jacobson*

Additional Board Members:

Director of Operations / Equipment-Joe Tharaldson

Advisor-Jen Starkey

Assistant Treasurer-Kristen White

Registrar-Sara Johnson

**Web Coordinator-Matt Raykowski*

In-House Tournament Director-Vacant

Fundraising Coordinator-Vacant

Outdoor Ice Coordinator-Tony Schulte

**Ice Schedule Coordinator-Brady Peterson*

**Mite Director-Peter Smothers*

In-House Mini-Mite/Little Wildcat Manager-Vacant

**Goalie Coordinator-Keith Wilmer*

Team Manager Coordinator-Vacant

SKATE Coordinator-Vacant

DIBS Coordinator-Vacant

Additional Attendees:

**Geoff Pawlenty*

AGENDA:

- Call to Order: 7:06
- Review of Agenda: 7:06
- Review/approval of last meeting minutes: 7:11-7:17
 - Recap of March meeting minutes
 - Motion: Tara
 - Second: Troy
- Treasurer's Report and Association bills to be paid: Sara N. not in attendance
 - Motion:
 - Second:

- New Business:
 1. Introductions of New Board Members 7:08-7:10
 - Vice President – Troy Breitenbach
 - Director of Girls Hockey – Tara Jacobson
 - Assistant Treasurer – Kristen White
 - Registrar – Sara Johnson
 - Mite/U8 Director – Peter Smothers
 - Ice Schedule Coordinator – Brady Peterson
 - Goalie Coordinator – Keith Wilmer
 - Tyson Anderson – has put in letter of resignation for DOYH, change from Director of Youth Hockey to Vice President
 - Motion: Troy
 - Second: Tara
 - Troy Breitenbach – has put in letter of resignation for VP, change from Vice President to Director of Youth Hockey
 - Motion Tyson
 - Second Tara
 2. Vote on open positions 7:07-7:08
 - Tyson, Tara, and Jason in room. Troy attending remotely via phone
 - Sarah Dassner – Secretary (interim position through March 2020 or until resignation)
 - Motion: Tyson
 - Second: Jason
 3. Geoff Pawlenty – In-House Tournament Coordinator 7:17-7:31
 - Since CLHA is only doing Mite jamboree, Pete would like to own it as Mite Director. We have other positions that need to be filled: Director of Business Operations, Skate Coordinator, Fundraising Coordinator.
 - Geoff is interested in applying for Director of Business Operations. Will submit application and vote at May meeting.
 4. The following CLHA board member positions remain vacant: 7:31-7:34
 - Director of Business Operations – Voting
 - SKATE Coordinator – Non-voting
 - Meghan Phelps has shown interest, will vote at May meeting
 - DIBS Coordinator – Non-voting (responsibilities will be moved to assistant treasurer)
 - Fundraising Coordinator – Non-voting
 5. Review job descriptions for each board position, 7:34-7:37
 - Each board member needs to review job description and understand responsibilities, print out descriptions and review at May meeting
 - Board members need to be held accountable in order to receive DIBS for the season
 - Update bylaws to vote at June meeting
 6. Update bylaws to move Annual Board Meeting and Elections to February, with new board members taking office at the April board meeting. 7:37-7:46
 - It would be nice to have an alternate method of voting so association members don't need to come in to vote

- Bylaw change will be voted on at May meeting
- 7. Review updated description of in-house and traveling Mite programs – Final Review 7:46-7:57
 - Pete will review and we will review as a board at May meeting
- Old Business:
- Open Forum:
 1. Dryland Area 7:58-8:28
 - Jason checked if we can get artificial ice. 24x20 \$5520 for synthetic ice that you can skate on, \$1390 to add goal crease into synthetic ice. Total \$6910
 - Can be flipped to use other side
 - Current dryland room is also synthetic ice but has been beat up
 - 12x20 with 2 shooting lanes with goal creases \$4334
 - We need to talk to Slettom to lock entry from arena so dryland area can be used during HS games
 - Goal crease club would be willing to contribute, but there are concerns about wear and tear if HS players use it
 - Goalies should be in skates, players in tennis shoes for shooting
 - We could cut our MEGA budget in half, then add funds to budget to replace artificial ice when it needs to be replaced
 - MEGA sessions can be held off ice with goalie coaches being trained
 - We would need to purchase insurance if we want to use community center
 - We have one more year with NB HS practicing here, since Chisago is paying for it, NB would have to pay for it per hour.
 - Additional funds could possibly come from goal crease club and/or sponsors
 - Jason will schedule artificial ice company to come in and present layout
 - Tyson will work with Troy to propose
 - Proposal to put \$5000 towards investment in the dryland room
 - Motion: Tyson
 - Second: Dassner
 2. Summer hockey 8:28-8:46
 - NB has about 19 sessions
 - Burgen has committed to ~\$3000
 - Kale has about 20 sessions @ 1-1 ¼ hrs each
 - Miska is not scheduled yet
 - Communication to be sent out 1-2 weeks after CLHA camp registration is open
 - Holly has 8 sessions
 - Mite sessions 7 @ 1 ½

- Tyson 18-20 sessions for Squirts, Peewees, and Bantams
 - Would girls be rolled into youth or is there a coop program?
 - Arena quoted \$12500 to put summer ice in
 - Cost should be covered with all HS camps
 - Pete put together Mite program for 1 ½ hr sessions, 15 x 3 skills, 45 cross ice games, \$99
 - Association could buy out all of the ice for the summer, then sell to HS teams and other programs
 - Slettom has committed to HS that ice will be in for the summer
 - Motion to approve up to \$12500 budget to put towards summer hockey
 - Motion: Tyson
 - Second: Tara
3. Presidents meeting 8:46-8:58
- Girls director hockey meeting May 21st D10, time TBD
 - Mite meeting May 22nd D10
 - Association Leadership Conference, May 4th, no cost up front
 - USA hockey grants are open so we should start looking into those, Joe T could look into these
 - All new board members need to send Jason email address to be submitted to D10
 - Safesport is increasing to \$45 and background check cost is increasing to \$50, Safesport is required every year
 - Will need to be included in budget to account for coaches and locker room monitors
4. Ice Scheduler 8:58-9:00
- Fall hockey and tryout dates will be scheduled at registration
 - Monthly report of teams and hours to show that we are on track for ice time
 - As soon as game schedule is out it will be posted

Agenda for following month:

1. Mike Nagel, Tryout Engine Software – Sarah D. will schedule separate meeting with hockey committee only for tryout SW demonstration
2. Alternate Photographer – Sarah D. will attempt to schedule before board meeting at 6PM and open to association
3. Vacant Board Member Positions:
 - Geoff Pawlenty submitted application for Director of Business Operations
 - Meghan Phelps has shown interest in SKATE Coordinator position
4. Review job descriptions for each board position

- Each board member needs to print out and review job description and understand responsibilities
 - Transfer DIBS Coordinator responsibilities to Assistant Treasurer
 - Update bylaws to vote at June meeting
5. Vote on bylaw change to move Annual Board Meeting and Elections to February, with new board members taking office at the April board meeting.
 6. Review updated description of in-house and traveling Mite programs – Final Review following Pete’s review
 7. Vote to purchase Blake Lizotte LA Kings Jersey

Meeting Adjourned: 9:00