

# OCHA BOARD MEETING MINUTES

04/11/2018 Sportsplex Meeting Room

1. **Call Meeting to Order:** 6:02 pm

2. **Roll Call:**

Present: Mandy, Liz, Corrie, Julie, Cindy, Jamie, Ray (late arrival), Annie, Jen C, Jen W, Eddie (late arrival)

Absent: Chris, Linda

Guests: Kevin Hopp, Andrea Warren, Matt

3. **Hearing Citizens Present (Non-Agenda Items):**

Update from Kevin Hopp regarding Bantam A Travel Team. Tonight is the second and final night of tryout, decisions to be made by end of the week.

Discussion with Matt regarding status of Bantam program in Kalkaska and possibility of combining with OCHA if needed.

4. **Reading and approval of minutes:**

Julie motion to approve with corrections. Annie second. Minutes approved.

5. **Correspondence:**

No new correspondence to report.

6. **Reports of Officers, Board and Standing Committees:**

**President (Mandy):**

Working on MAHA affiliate agreement for 2018-19 season, to be submitted soon. Discussion of by-law updates following March annual meeting. Andrea Warren approved to Public Relations. Jen Carr will continue as Scheduler. Chris Kelly and Jen W. will serve as Equipment Room Managers. Linda Pratt has not yet responded to inquiry regarding role of Tournament Director.

**Vice President (Liz):**

Report regarding Ice Cream Social/Annual Meeting held last month. Agree that having it on a Sunday afternoon was as successful as a Tuesday evening. Discussion of a handbook for coaches, parents, and players. Annie and Cindy offered to present samples at a future meeting. Need to separate by-laws from policy on website. Proposals coming for ice fee payment options and fundraisers.

**Secretary (Corrie):** None

**Registrar (Julie):** None

**ADM (Cindy):** Introduction and ideas as ADM.

**Coaching Director (Jamie):** Update regarding coaching commitments for 2018-19. Discussed idea of coaching handbook.

**Checking Director (Eddie):** Absent

**Non-Checking Director (Ray):** None

**Treasurer (Annie):** Statements available for review. OCHA charged \$1100 in 2017-18 in credit card fees, to run ice payments from players. Discussed ideas for other collection methods to eliminate this cost.

**Travel Director (Jen W):** Deferred to report from Kevin Hopp regarding Bantam A Travel Team.

**Tournament Director (Linda):** Absent

**Public Relations (Andrea):** Newly appointed. Discussion of PR role, group “spirit wear” order.

**Scheduler (Jen C):** Preliminary scheduling at Sportsplex for 2018-19 will be completed in the next month.

**Equipment Room (Chris/Jen W):** Via Mandy, Chris relays need to check dates on helmets in equipment room. He needs to submit equipment requests to board. Jen C suggested possible purchase of equipment packages through “one-goal.” Discussed possibly encouraging IP to purchase their own helmets, skates, sticks.

7. **Unfinished Business:** None

8. **New Business:** None

9. **Next Meeting:** 05/09/2018 @ 6:00 pm      Sportsplex Meeting Room

10. **Close Meeting:** 7:45 pm – Motion (Liz), Second (Jamie)