



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	November 28th, 2021	
Scheduled Time	7:00pm (called to order at 7:06pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input checked="" type="checkbox"/> Sara Barsness, Vice President	<input checked="" type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input type="checkbox"/> Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson Fundraising Coordinator	<input checked="" type="checkbox"/> Jermey Johnson, Player Representative
	<input type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
	<input checked="" type="checkbox"/> Jim Boden, Coaching Director	<input type="checkbox"/> Jessica Ables, Communications Coordinator
		<input checked="" type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	
3	Meeting Minutes	President	Dave Schmidt	October 2021
4	President Report	President	Dave Schmidt	Talk about the girls Co-Op starting at 8u. Assistant gambling manager interview coming up. Gerad Remus resigned.
5	Treasurer Report	Treasurer	Holly Bachman	Significant Changes -N/A Revenue Sources- Employees (new/terminated/resigned) - N/A Process and Controls -N/A Identified Risks - N/A Annual Audit (preparation, status, presentation) - N/A Operating Budget Review - October 2021 Financial Statements*
6	Gambling Report	Gambling Manager	Sue Erickson	Significant Changes - N/A Gambling Sources (sources, sites, upcoming events, etc.) Employees (new/terminated/resigned)Donations (amount/to whom) - Process and Controls - New Employee Janelle Dickinson Bingo seller. Assistant gambling manager posting closed, Interviews next week. Identified Risks - None Compliance (rules, regulations, star rating) - 5 Star rating Annual Audit (preparation, status, presentation) - Representation letter is ready to be signed. After the letter is signed the audit can be finalized. Gambling Financial Review - October 2021 Gambling Activities and Related Expenses* November 2021 Estimated Gambling Activity and

COON RAPIDS

YOUTH HOCKEY ASSOCIATION



7	Committee Report	District 10 Representative	Scott Brinkhaus	
		Vice President	Sara Barsness	Admin Committee- Traveling will be getting new jerseys. Teams were given the team restaurant gift cards. Traveling had pictures. High school players have been assigned to teams and will get going to some practices and games.
		Traveling Director	Todd Bushy	Hockey Operations Committee- Work on tryout Policies and procedures. Tryouts will be pushed a week for the 2022-2023 season. The girls tryouts will be held the same week as the boys for the 2022-2023 season.
8	Old Business	N/A	N/A	N/A
9	New Business			Stick it to Cancer donation Changing banks for gambling 3rd member for the disciplinary committee
10	Good and Welfare			Board member jackets missing volunteer check
11	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda-November 2021	Jim Boden	Kelly Traynor	No	Yes
2	Meeting Minutes-October 2021	Scott Anderson	Todd Bushy	No	Yes
3	Treasurer Report- October 2021 Financial Statements	Kelly Traynor	Todd Bushy	No	Yes
4	Gambling Report- October 2021 Gambling Activities and Related Expenses	Scott Anderson	Todd Bushy	No	Yes
5	Gambling Report- November 2021 Estimated Gambling Activity and Expenses	Scott Anderson	Todd Bushy	No	Yes



6	Gambling Report- October 2020 Gambling Activity Comparison	Scott Anderson	Todd Bushy	No	Yes
7	New Business- \$25,000 donation from gambling	Scott Anderson	Todd Bushy	No	Yes
7	New Business- Changing Banks for gambling	Scott Anderson	Todd Bushy	No	Yes
8	New Business- Stick it to Cancer gambling to donate \$500	Holly Bachman	Dave Schmidt	No	Yes
9	New Business- 3rd disciplinary committee member Bethany Rivard	Dave Schmidt	Todd Bushy	No	Yes
10	Adjournment- November 2021 Board Meeting (8:08pm)	Holly Bachman	Scott Anderson		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.

COON RAPIDS YOUTH HOCKEY ASSOCIATION



Coon Rapids Youth Hockey Association

Balance Sheet
As of October 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	87,020.15
11810 Spire Main Checking Account	197,153.68
Total Bank Accounts	\$284,173.83
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$285,435.71
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$285,739.08
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(132,349.50)
Net Revenue	136,265.09
Total Equity	\$285,739.08
TOTAL LIABILITIES AND EQUITY	\$285,739.08