

HOLLIS BROOKLINE BASKETBALL CLUB MEETING

September 21, 2016

Attending:

Board Ryan Kelley, David Leclerc, Janet Lussier, Jennifer Razzaboni, Tim Stack, Tori Thomas, Kristy Trombley

Community Todd Anderson, Scott Cheyne, Cormac Cullen, Carleton Dufoe, Brian Follensbee, Bob Knudson, Josh Sturges

Location: Bruschi Hall, Brookline

I. Insurance

As Treasurer, Jenn secured an insurance policy with the same company that was used with Brookline Basketball Club (BBC). She paid for the policy with borrowed funds from BBC, which will be reimbursed once HBBC registration fees are collected. The policy is based on the number of participants (projected). If we have lower numbers than expected, the policy will be revised and HBBC will be reimbursed the difference. The policy provides \$1 million of coverage, including coverage for Directors and Officers, as well as a medical clause. Dave will provide a copy of the insurance binder to all four HBBC gyms specifically listing each respective location: CSDA, HBMS, HUES and RMMS. Jenn will confirm that we also have insurance coverage when participating at other locations for Recreation games. Travel games are covered through the Manchester Suburban Basketball League (MSBL).

II. Background Checks

Every Coach and Assistant Coach will be required to get a background check. The Board agreed that background checks done for other organizations (i.e., baseball, lacrosse, SAU41) will not be accepted for liability reasons. Tori volunteered to lead the effort to have a system in place for the Club. There will be information for completing the application for the background check on the website. Fees will be collected through the website and are estimated to be \$20 a person. The website link will be established in the next three weeks.

III. Coaches

HBBC sent two requests for volunteer coaches. We currently have volunteers for most Travel and Recreation groups (7th-9th Rec is biggest need) based on the Board's projection for the number of teams that will be formed. In some situations, coaching assignments may be determined after tryouts. If there are any situations requiring additional input, the Board President, Travel Director and Director of Coaching will resolve with the coaches involved.

IV. Open Gym

Open gym begins September 26th. Each session will be 1 ¼ hours at either CSDA, HUES or HBMS. There will be one to three adults available for each group. Dave will complete the schedule with volunteers. The recommended format includes the following:

- Shoot around 10 - 15 minutes
- Review gym rules, (i.e., hold balls when coach is talking, eyes on coaches)
- Stretches
- Warm-up drills, (i.e., layups, dribbling)
- Dribble/shooting knock-out
- Scrimmage

There will be a sign-up sheet at each session that will require the participant's name, parent contact email and mobile number, and sign-off for the medical waiver. Participants only need to be signed in for the first session they attend and will not need the form filled in for subsequent attendance.

Dave will send out a reminder to the community with the Open Gym schedule. The schedule is staggered for girls/boys and each grade grouping so that they alternate days of the week and location over the three-week period. Dave will include the following information in his reminder:

- Open gym is not drop off. Parents need to stay on site or leave another parent on location as responsible for their child. If leaving another parent responsible, then it will need to be noted on the sign in sheet.
- Bring a water bottle.
- Wear a reversible jersey or bring a dark/light jersey to create scrimmage teams.
- Wear shorts.
- Wear appropriate sneakers (no cleats in the gym).
- No food allowed in the gym and other gym rules.
- Emphasize that Open Gym is not required and should be FUN!

V. Travel Program

Cormac Cullen presented a proposal for the format of tryouts, drills to run, and an evaluation sheet. Tim will merge this suggested evaluation sheet with the evaluation matrix he has already created. There was discussion relating to the maximum number of players at each session, how to manage large numbers, and roster size. Additional input included the suggestion of having a facilitator run the tryout drills at each session. Facilitators would provide the opportunity for assessors to focus on reviewing the players, rather than trying to run the drills at the same time. Details will be finalized at the next Board meeting.

The Manchester Suburban Basketball League has scheduled its first monthly meeting of the season for October 12th at the Hooksett Town Library. Their website states, "All towns entering league for the 2016/2017 season should be present," presumably to confirm intended registration for the upcoming season and to hear any league news. Tim will attend representing Hollis and Brookline as our Club's Travel Director.

Grades 3/4 will have a jamboree the first weekend of December to determine division placements. MSBL will no longer host a jamboree for grades 5 – 8. Instead, Travel coaches will have a mandatory meeting with the MSBL in November to determine division placement. Each Travel team should have at least three games in December. December results will inform any modifications required for division placement.

VI. Equipment and Uniforms

Dave will be meeting with Dave Guay, Uniforms & Equipment Coordinator, to incorporate posting the uniforms to the HBBC website, as well as incorporating the purchasing process. We will schedule time during Travel tryouts / Recreation assessments to allow participants to try-on sample uniforms.

Kristy will send an initial email asking coaches to detail equipment that can be used again this year. Dave Guay will follow-up to get a full accounting from last year's coaches. Tim will also contact Kyle Gillis, Hollis Recreation, to determine available inventory from last year's basketball programs in Hollis.

VII. Recreation Program

Kristy reported that Wilton has confirmed that they would like to work with us to schedule inter-town Recreation games. A meeting has been scheduled between HBBC, (Kristy and Dave representing), Milford, Wilton and Amherst on October 5th.

VIII. Director of Coaching Update

Ryan reported that he has created a Basketball Drills Collection document that contains 85 drills across eight different skill types, such as footwork, dribbling, passing, and shooting. He will be breaking the information down into progressions for beginner, intermediate and advanced levels and intends to include an addendum with additional information. This document was made available to the Board for review on September 15th and members are encouraged to provide feedback to Ryan by September 25th. After a thorough review, he will add the manual to the HBBC website. Ryan will invite coaches to provide their own additional input, if desired, by October 17th. Ryan also plans to add timed practice plan templates to the HBBC website.

Kristy will send the information for Student Coaching to the Middle School. Tori will upload the flyer to the Hollis Brookline Community Facebook page. Dave will update the HBBC website to allow Middle Schoolers to also volunteer as Student Coaches.

IX. Budget and Registration Fee Structure

Jenn will consolidate the 2015-2016 basketball budgets and participant information from both BBC and Hollis Recreation as a starting point for establishing HBBC's 2016-2017 budget. Jenn and Dave will create a preliminary fee structure for the three programs and the Board will discuss at the next Board meeting. In the meantime, Tim will contact Gary Walsh, the referee coordinator for MSBL, to determine this year's referee expenses.

X. Fundraising

Kristy and Jenn will begin brainstorming fundraising ideas to be discussed at a future Board meeting.

XI. Next Meeting Agenda

The next Board meeting will be Monday, October 10th, at 7:30pm at the Brookline Fire Station. The agenda will include the following:

- Open Gym update
- Coaching materials update (Ryan)
- Student coaching update
- Recreation updates
 - Outbrief from multi-town meeting
 - 3rd/4th grade team format: girls and boys, or co-ed
 - Playing rules at the different grade levels across towns
- Budget summary and fee structure for each division: Travel, Recreation and Instructional
- Travel team formation guidelines
- Travel Tryouts
 - Finalize format
 - Finalize schedule
 - Logistics (i.e., player numbers)
 - Schedule Travel coaches and assessors available for tryouts beginning the week of October 17th
 - Finalize/confirm the evaluation sheet (Dave, Tim, Ryan)
- Identify near-term actions requiring action in October - November timeframe