

# MMGS Meeting Minutes

December 18, 2018

Scheduled Time: 5:30 – 7:00PM

Miramar College Room J304

**Meeting called by:** MMGS BOD Monthly Meeting

**Type of meeting:** Formal

**Facilitator:** Brian Walker, League President

**Note taker:** Angie Valdez, Secretary

**Attendees:** Brian Walker, Mike Greek, Cherie Walker, Katrina Rotundo, Angie Valdez, Pete Rios, Scott Moody, Stacy King, Jon Hizon.

## Minutes

**Established Quorum: Call to Order @ 5:33 PM**

**Approval of Previous Meeting Minutes: 12/18/2018**

### Previous Action

**Items:** Progress of Previous Assignments

**Presenter:** President

### Discussion:

- Approval of Blue Book Ad Full Page \$300 Black and White presented by Katrina PR Coord. All in favor to be emailed to Kristi. Early bird special of \$550 for early team registrations by May 5<sup>th</sup>. Tournament will be held June 28<sup>th</sup> – 30<sup>th</sup> deadline for teams to register will be June 3<sup>rd</sup>. 8U, 10U, 12U, 14U divisions.
  - Look into the possibility of using the Tourney Machine App for Runway Classic for teams to register. Cherie to look into if payment can be accepted and transferred by the TM App.
  - Look to recover the mmgstournamentdirector email
  - Revise UIC info from last year

**Agenda item:** President Report

**Presenter:** President

### Discussion:

- No Rec Council Meeting this month of December
- Softball Clinics have been going great will continue to have them as long as we can get field access and weather permitting. Pitching Clinic on Wednesday's, Catching Clinic on Thursday's and Softball Clinic's Saturday mornings.
- All President's Mtg with USA Softball is coming date TBA and reported by President Brian
- Snack Bar needs to be cleaned in January as well as Connex Box / Storage Clean Out scheduled for January 12<sup>th</sup> 11am weather permitting
- Opening Day is February 16<sup>th</sup> 2019
  - Start Planning Raffles & Giveaways
  - Pass out Sponsorship and donation letters to local business'
  - Former MMGS player KP (current SDSU softball player) showed interest in coming send her an invitation to attend and hopefully wear here SDSU uniform
  - Suggestion by Treasurer and Secretary to form an Opening Day Committee to help in the preparations
    - Extend an invitation to parents registered to take part in the committee to make this a great experience for the girls
- Padres Night is March 30<sup>th</sup> Padres vs Giants
  - 90 seats reserved in the same section \$25 per ticket must collect and pay 2 weeks prior
- Contacted by PQ Softball 14U Division Rep asking if we have any 14U players who would like to play should we not be able to field team. President would like to decide soon whether if it will be feasible to field a 14U team at MMGS. Inform parents ASAP to give them options.

### Action items

**Person responsible**

**Deadline**

- ✓ Report back date of President's Meeting
- ✓ Extend Invitation for an Opening Day Committee to parents

President

ASAP

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**Agenda item:** Vice President Report **Presenter:** Vice President

**Discussion:**

- Nothing to Report

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**Agenda item:** Secretary Report **Presenter:** Secretary

**Discussion:**

- P.O. Box Mail – handed over to appropriate board positions
- Would like to form an inventory list for Dropbox of equipment and items the league has on hand
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Action items	Person responsible	Deadline
✓ Try and recover mmgstournamentdir email	President/Secretary	ASAP
✓ Update Inventory List	President/Secretary	ASAP

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**Agenda item:** Treasurer Report **Presenter:** Treasurer

**Discussion:**

- Monthly reporting of savings and checking accounts. Currently in Checking: \$10,325 and Savings: \$1,500.40
- Outstanding Checks includes: \$165 USA Softball Convention
- Bank Transfer further information needed:
  - Bylaws need a header with logo and signature
  - Needs to be written who can hold the bank account info
- Motion to have a separate board member hold the Debit Cards and there will be a check out system. Motion 2<sup>nd</sup> by President. Vote to have Secretary be the person to hold VP and Snack Bar debit cards and create a log for checking out the debit card. Vote all in favor.

Action items	Person responsible	Deadline
✓ Continue to gather documents for new Bank Transfer	Treasurer	ASAP

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**Agenda item:** Cont. Board Member Reports **Presenter:** BOD

**Discussion:** Key: NTR (Nothing to Report)

- **Fundraiser/ Sponsorship Coordinator –**
  - 3 Roots Sponsor check has not been received. To follow-up with 3 Roots.
  - Have not received replies to emails sent for Sponsorship will send out again at appropriate time
  - Applied for 2 Grants through Walmart for \$5,00 each for the 2 store locations Murphy Canyon and Poway Walmart's. Will know in 3 weeks if received the grant. Will send Thank You cards if granted. MMGS can potentially receive both grants if approved.
  - Will send invitation to Sponsors to Opening Day
  - Good Potential Fundraising Ideas:
    - A Hit-a-thon there is a free software that collects the \$ donations and proceeds 3% fee
    - Movie Night @ the Park – best to host this before daylight savings. Order pizza from Papa John's 20% of pizza purchase goes back to MMGS and charge \$5 for 2 slices of pizza at movie night
    - Restaurant Nights – dates need to be reserved for restaurants like Chipotle, Chuck-e-cheese, and Wings n Things.
  - Uniform Distribution Night / Fundraising – Potential date Thursday, February 7<sup>th</sup> @ Fudrucker's Restaurant in Mira Mesa (date dependent if uniforms will be ready, uniform pick-up is January 30<sup>th</sup> and must be sent to screen print)

- Year-Round Fundraising at local restaurants:
  - Papa John's Pizza – once a month they will give back 20% off all purchases made by MMGS parents. Inform parents of this great fundraising opportunity.
  - Broken Yolk – will give back 15% of purchases on weekends and 25% on week days
- Request flyers from Sponsors to hand out to parents and email
- Reach out to House of Bites for potential sponsorship renewal
- **Member At Large – NTR**
- **Parent Representative – NTR**
- **PR Coordinator –**
  - Blue Book Ad presented. Will update minor changes and send to Kristi at USA Softball
- **Snack Bar Coordinator –**
  - Clean out date proposed for Jan. 12<sup>th</sup> weather permitting
  - Create a menu and shopping list for Opening Day
- **USA Softball Liaison/ Registrar –**
  - **51** girls are registered for Spring – 2 girls from T-ball are requesting to be evaluated to move-up to 8U
  - Insurance has been complete, and documentation uploaded to Dropbox
    - Kristi still working on granting Jerry full Admin rights once that is complete he can register all the girls
  - All BOD Members must complete the ACE Training level 1 & 2 and complete Background check fee \$25 and will be reimbursed. Any issues follow the power point instructions on the USA Softball website.
- **Umpire in Chief–**
  - Revise UIC Tournament Rules and UIC Info
  - 10U Select Team – 16 girls from Fall Ball hold try-outs. Select team would play/practice every Sunday. Review Yellow Book rules on forming select teams during rec ball season. Option to form a more competitive team.
  - 12U – only 6 girls currently registered. Explore the idea of having 10U pitchers play for both a 10U team and 12U to not lose the 12U girls to other leagues. Game scheduling would need to accommodate. Speak to those select parents about their players. Questions regarding All-Stars for the players. Potentially ask other leagues nm k/mlkjl; if our 12U can try-out for their All-Star teams. Notify parents of all of these options before the season.

Action items	Person responsible	Deadline
✓ Follow-up on 3Roots Sponsor Check not received	Sponsorship/Fundraiser	ASAP
✓ Send Invitation to Sponsors to Opening Day	“ “	ASAP
✓ Emails to be sent again to potential Sponsors and request sponsor flyers to distribute to parents	Sponsorship/Fundraiser	ASAP
✓ Complete Background check and ACE Training 1 & 2 for all BOD	USA Softball Liaison	By end of Jan.
✓ Reach out to 10U Pitchers and Parents on the possibility to play for both 10U and 12u Rec teams to retain the girls registered in 12U	Umpire in Chief	ASAP
✓ Reach out to Scripps or PQ if 12U girls can potentially try-out for their All-Stars at the end of the rec season come up with an agreement	Umpire in Chief	ASAP

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**Agenda item:** Action Item: Adopt 2015 Bylaws **Presenter:** President

**Discussion:**

- Motion to adopt 2015 Bylaws by Sponsorship/Fundraiser Coord. 2<sup>nd</sup> motion by PR Coord. Vote all in favor YES to adopt previous bylaws
- Bylaw Committee (President, Treasurer, PR Coord) will be meeting on January 6<sup>th</sup> to review bylaws. hand

Action items	Person responsible	Deadline
✓ Try and recover mmgstournamentdir email	President/Secretary	ASAP
✓ Update Inventory List	President/Secretary	ASAP

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**Agenda item:** Action Item: Financial Committee **Presenter:** President

**Discussion:**

- Form a Financial Committee to meet quarterly to review Financials books and statements. This can be done before our monthly meetings on Tuesdays no need to reserve an extra room.
- Motioned to vote all in favor YES to form said committee. Volunteers requested – Secretary, UIC and Snack Bar Coord.

**Action items**

**Person responsible**

**Deadline**

✓ Set dates for when to meet at new Financial Committee

Secretary/UIC/Snack Bar

ASAP

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***Other Information***

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**Closing Announcements:**

- Next MMGS BOD Meeting 1/15/2018 from 5:30pm – 7:00pm

**Adjournment:**

**Convene to Closed Session: 7:05 PM**