

KCYHA Coaching and Volunteer Certification Information For 2023-2024 Season

USA Hockey Requirements must be completed before participating in any on-ice or off-ice activities.

Coaches: Complete Steps 1-6

Volunteers: Complete Steps 1-4 (team managers, locker room monitors, Club leadership, anyone with routine access to players)

1. **REGISTER YOURSELF AS A COACH OR VOLUNTEER WITH USA HOCKEY:** Needs to be done yearly. Cost is \$56 for Coaches. Volunteers are free. Please indicate you are **coaching in the State of Kansas**, Midwest Amateur Hockey Association, no matter where you coach or live. <https://membership.usahockey.com/>
2. **REGISTER WITH KCYHA:** This is how we roster you as a coach or volunteer and give you access to your teams schedule and communications on the SportsEngine App. <https://kcyouthhockey.sportngin.com/register/form/120202221>
3. **COMPLETE BACKGROUND SCREEN:** ***Good for two seasons. Cost is \$30. <https://www.usahockey.com/backgroundscreen>
4. **COMPLETE SAFESPORT TRAINING:** ***Required every year, check your expiration date. CORE module takes about 90 minutes. Refresher takes about 30 minutes. <https://www.usahockey.com/safesporttraining>
5. **COMPLETE AGE SPECIFIC MODULE:** (If needed) Cost is \$20 per module. Modules have been consolidated. The new module classifications are 8&Under, 12&Under, and 13&Over. Must be completed PRIOR to participating in any team activities and cannot be added to a roster until completed. <https://www.usahockey.com/agespecificmodules>
6. **COMPLETE COACHES CEP TRAINING:** (If needed) Cost is \$55. You can only attend one clinic per season (online or in-person) and all coaches start at Level 1 and advance one level each season till you obtain Level 4. Must be completed by Dec. 31, 2023. NOTE: Effective in the 2021-2022 season, Levels 4 and 5 are valid for (3) seasons, as indicated by the expiration date. Before the expiration of their level, coaches must accumulate 5 credit hours of continuing education clinics. The USA Hockey clinic listings will indicate all continuing education offerings and the credit value of each. Grandfather Clause -- For those coaches who received Level 4 or Level 5 PRIOR TO January 1, 2021, only coaches of Tier I and Tier II teams are required to do continuing education as outlined above. <https://www.usahockey.com/coachingclinics>

We do not anticipate any local in-person CEP clinics. Please complete your CEP online virtually, you can sign-up anywhere in the US. Virtual clinics fill very fast, don't wait!

Thank you for your dedication to youth hockey in the KC area!

Please email Mary@kcyouthhockey.com with any questions.