

**Meeting Minutes**  
**North Texas Women's Soccer Association (NTWSA)**  
**Executive Board Meeting**  
**March 18, 2023, 9:30 am**

Location: ZOOM on-line Meeting

<b>Welcome and Call to Order</b>	Call to Order at 9:48 am on, March 18, 2023.	Linn Hanusa
<b>Roll Call</b>	President, Linn Hanusa - Present Vice President, Sera Gervais – Present Secretary, Marty Yarborough – Absent Treasurer, Lori Stallbohm - Present League Commissioner, Patti Callahan – Absent Field Coordinator, Christi Chapman – Present	Linn Hanusa
<b>Reading and Approval of Board Minutes</b>	Feb 11, 2023 Board meeting minutes – Approved no edits	Linn Hanusa
<b>Announcements</b>		
<b>Old Business</b>	<b>Comment / ACTION ITEM</b>	<b>COMPLETED?</b>
Safe Sport Training	All complete?	
Roles & Responsibilities of Board members and Div Commissioners	Need roles written by each board member Treasurer: Complete Secretary: Complete President: Vice President: Field Coordinator: League Commissioner:	•
<b>Treasurer's Reports</b>		
Treasurer	Overpayment to Farmer's Branch discussed. Farmer's Branch refunded overpayment. Farmer's Branch does not provide enough time from billing to due date, so payment must be made by credit card over the phone. Payment system has \$10K limit per transaction requiring multiple payments to pay balance in full. Issue resolved.	Lori Stallbohm
<b>Standing Committee Reports</b>	<b>Comment / ACTION ITEM</b>	<b>COMPLETED?</b>
Nominations	Linn communicated procedures for May nominations to Pam Hill	
<b>Budget and Finance</b>		
Rules and Regulations	Patti held a rules committee meeting on Jan 28. The following bylaw and 3 rule change suggestions were sent to captains prior to capt meeting for their review:  Bylaw #1: Nominating committee / appointments. Clean up conflicting bylaw sections.  Rule #1: Game reschedules. Added comment about capt will be notified if < 1 week prior to game reschedule.  Rule #2: Forfeit Fees and Fines. Change forfeit rules so that teams that forfeit > 72 hours in advance of game will owe referee fees for the game forfeited.  Rule #3: Multiple Forfeit fine and consequences: After 2 forfeits in a playing season, all players on a team will incur a \$25 fine for each game forfeited after that.  For Aug 2023 capt meeting: Uniform violations	Completed; approved at February Captains meeting
Awards Committee	Stickers for 2023- Jess still in design phase after board suggested changes to her original design.	completed
A&D	Sera reported a few yellow cards for the Spring season. No red cards reported for Spring 2023 to date.	Sera Gervais

Marketing (website, FB, Instagram, etc)		Jess VanLaningham
<b>New Business</b>		
Fields	Cox fields has had a couple of incidents involving the gates at Cox Fields being locked on Wednesday and Thursday night. Issue is either with D'Feeters or City of FB locking the gate in the evening after the league has already unlocked it. The city is addressing the issue.	Christi Chapman
Rainout Hotline	Players and captains are contacting Christi on the days of games when we have had inclement weather in the forecast instead of calling or relying on social media and rainout hotline. Discussed having Jess add text to rainout tab on home page to instruct players and captains not to contact board members. Captains will be notified first of rainouts, then social media and website will be updated. Christi to reach out to Jess to have this completed.	Christi Chapman
Merchandise	<ol style="list-style-type: none"> <li>Christi posted on official NTWSA FB page a message to members to not purchase merchandise from 3<sup>rd</sup> party sites as they are not affiliated with the league and are not authorized to sell merchandise with the NTWSA logo. The league does not receive proceeds from such sales.</li> <li>The merchandise button on the website needs to be deactivated when items are not available for sale and a blurb needs to be added advising the dates merchandise would be available.</li> </ol>	Christi Chapman
Updated Rules on Website	Rules voted on in Feb Captain's Meeting need to be amended on the Rules of the Game and uploaded to the NTWSA website. Patti will complete this task.	Linn Hanusa Patti Callahan
<b>Next Board Meeting</b>	April 22, 9:30 AM via Zoom	
<b>Next Captains Meeting</b>	May 15, 2023; 7pm 8330 LBJ Freeway, Auditorium (room already reserved)	
<b>Meeting Adjourned</b>	Adjourned at 10:33am on March 18, 2023	