



# Coon Rapids Youth Hockey Association

## Purpose

The purpose of the minutes is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00 p.m. at the Coon Rapids Ice Center. Minutes are recorded by the Secretary unless otherwise noted.

## CRYHA Board Meeting

<b>DATE:</b> November 23, 2025
<b>TIME:</b> 7:00pm (called order at 7:03pm)
<b>LOCATION:</b> Coon Rapids Ice Center

## Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Dan Shields, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests: Michelle Clark – Assistant Gambling Manager

*\*\*Non-voting members are designated with a gray highlight; vacant positions are indicated with a yellow highlight.*



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## Agenda Items and Meeting Minutes:

Please refer to the Motions Made section for details on agenda items marked with an asterisk (\*)

Topic	Board Member	Agenda Items
<b>Attendance</b>	Kristin Hultquist	<ul style="list-style-type: none"> <li>Roll call: 7:03pm</li> </ul>
<b>Agenda *</b>	Tia Duhamel	<ul style="list-style-type: none"> <li>November 2025</li> </ul>
<b>Prior Month Minutes *</b>	Tia DuHamel	<ul style="list-style-type: none"> <li>October 2025</li> </ul>
<b>Unfinished Business</b>	N/A  Tia DuHamel	<ul style="list-style-type: none"> <li>Aaron Reinhart hosted a girls' camp and donated \$650 (non-profit) to the general fund. Recommendations made to use the funds for the girls, pending board approval. No decision made; item remains on the agenda.</li> <li>Hockey Fights Cancer Event Update from October's meeting:               <ul style="list-style-type: none"> <li>Event can take place anytime –Date TBD</li> <li>In partnership with the American Cancer Society, USA Hockey, NHL, NHLPA</li> <li>Support options may include Fundraising page, signs, chuck-a-puck, 50/50 raffle, etc.</li> <li>Request to have event in honor of a Mite player</li> <li>Tia will continue to gather details and potential dates</li> </ul> </li> </ul>
<b>Gambling Committee</b>	Sue Erickson Tia DuHamel Kristin Hultquist Missy Walicke Corrie Niska	<ul style="list-style-type: none"> <li>Reviewed and discussed completeness and accuracy of deposits, game records, game counts and audits, raffles, and financial statements.</li> <li>Accounting: All aspects of the CRYHA gambling funds reviewed and confirmed.</li> </ul>
<b>Gambling Report</b>	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> <li>Gambling in compliance with rules and regulations and holds a 5-Star rating.</li> <li>Gambling financial review conducted, including gambling activities and related expenses. *</li> <li>As of October 2025               <ul style="list-style-type: none"> <li>No significant changes reported.</li> <li>No employee changes (new, terminated, or resigned) reported.</li> <li>No processes or controls identified for review.</li> <li>No risks identified.</li> </ul> </li> <li>Annual audit with Mair is still in review.</li> <li>Gambling Sources (Licenses, Sites, Upcoming Operations):               <ul style="list-style-type: none"> <li>Reimbursement for Oak Roads equipment is expected soon.</li> </ul> </li> <li>Miscellaneous:               <ul style="list-style-type: none"> <li>Attended gambling convention</li> <li>Attended Annual Fireball Gala                   <ul style="list-style-type: none"> <li>AED from Fireball Gala, branded with CRYHA's logo, will be placed at Sand Creek.</li> </ul> </li> <li>MN Paid Leave begins 1/1/26; employee notification and required postings at gambling locations will be completed by 12/1/25.</li> <li>Employee bonus request: \$200 per employee for 21 employees</li> <li>Proposed donation to CRYHA \$35K*</li> <li>Donation Requests received from:                   <ul style="list-style-type: none"> <li>Coon Rapids High School Cheerleaders – any amount *</li> <li>Blue Ox donation for player scholarship fund – any amount*</li> </ul> </li> </ul> </li> </ul>
<b>D10 / President Update</b>	Tia DuHamel	<p><b><u>D10 MEETING UPDATE – 11/3</u></b></p> <ul style="list-style-type: none"> <li>Super Series Championship Tournament scheduled for 3/7-3/8/26 for districts 1, 3, 5 and 10; additional details to be provided by Tia.</li> <li>Ongoing discussions with association presidents and D10 regarding ice times, prayer circles, handshakes. No further decisions have been made.</li> <li>Mite roster signoffs will be 12/6/25.</li> </ul> <p><b><u>PRESIDENTS UPDATE:</u></b></p> <ul style="list-style-type: none"> <li>Addressing issues that have been reported since the start of the season.</li> </ul>
<b>Treasurer Report *</b>	Holly Bachman	<ul style="list-style-type: none"> <li>As of October 2025               <ul style="list-style-type: none"> <li>No significant changes reported.</li> <li>Revenue sources included gambling, miscellaneous donations, and sponsorships.</li> <li>No significant changes reported.</li> <li>No risks identified.</li> </ul> </li> <li>No annual audit conducted.</li> </ul>



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<b>Mite Director Report</b>	Nick Hanzlick	<ul style="list-style-type: none"><li>• Attended game scheduling meeting; most games scheduled, with some switching from full ice to half ice; alternatives are being explored.</li><li>• Jerseys completed; sponsors to be added to C &amp; D Mite jerseys by 12/1.</li><li>• Head coaches selected for A, B and C Mite teams; One C team still needs a manager. Head coaches for D Mites teams are being assigned.</li><li>• Scheduling Refs for home games</li><li>• Nick thanked everyone involved for their assistance with ice scheduling and jamboree set ups.</li></ul>
<b>Girls Traveling Report</b>	Missy Walicke	<ul style="list-style-type: none"><li>• 10A &amp; 12A teams starting off strong, taking second place in the All-American Girls Tournament</li><li>• First co-op meeting of the season held on 11/30</li><li>• Apparel arrived on 11/21; no complaints or issues reported.</li></ul>
<b>Hockey Ops Committee</b>	Joe	<ul style="list-style-type: none"><li>• NA</li></ul>
<b>Admin Committee</b>	Deb Pulskamp	<ul style="list-style-type: none"><li>• Admin meeting was not held in November 2025.</li><li>• Pictures completed for traveling</li><li>• Mite pictures scheduled for 12/15 and 12/16.</li><li>• Sweatshirts came in for traveling players – Mite's order next to arrive</li></ul>
<b>New Business</b>	Missy Walicke	<ul style="list-style-type: none"><li>• Requesting board approval for UB15 coach hotel reimbursement of \$150. Each association in the co-op will reimburse the same amount. *</li><li>• An additional \$250 is requested to cover expenses related to honoring the recent loss of a CRYHA Mite player, supplementing the previously approved \$750 from the July 2025 meeting (see July 2025 Meeting Minutes/Motions for details). *</li></ul>
<b>Good &amp; Welfare</b>	Tia DuHamel	<ul style="list-style-type: none"><li>• Next board meeting moved up a week to 12/21/2; Kristin to check room availability with the rink.</li><li>• Six-month Power Edge room contract signed. Cindy from Rink will manage all reservations. Room under Athletic Training Room 1. Players under 14 must be trained and supervised. Squirts are not permitted to use any weightlifting equipment.</li></ul>
<b>Adjourned</b>	Tia DuHamel	Time: 8:00pm



# Coon Rapids Youth Hockey Association

## Motions Made:

Agenda Topic/Agenda Item	Motion By	Second Motion By	Opposed	Passed
<b>Agenda:</b> November 2025	Missy Walicke	Dan White	No	Yes
<b>Meeting Minutes:</b> October 2025	Missy Walicke	Dan White	No	Yes
<b>Motion:</b> Donation from Gambling to CRYHA Total Donation Amount Accepted: \$35K	Joe Carlin	Dan White	No	Yes
<b>Motion:</b> Donation request from Coon Rapids Highschool Cheerleading: Any amount or team sponsorship	-	-	Yes	No
<b>Motion:</b> Donation request from Blue Ox Scholarships: Total Amount Approved: \$1K	Jenni Gallipo	Dan White	No	Yes
<b>Motion:</b> Bonuses for gambling staff Total amount requested: \$200 each / 21 employees	Kristin Hultquist	Dan White	No	Yes
<b>Gambling Report:</b> Gambling Activities/Related Expenses for October 2025	Joe Carlin	Dan White	No	Yes
<b>Gambling Report:</b> Estimated Gambling Activity/Expenses for December 2025	Joe Carlin	Dan White	No	Yes
<b>Gambling Report:</b> Gambling Activity Comparison for October 2024/2025	Joe Carlin	Dan White	No	Yes
<b>Treasurer Report:</b> Financial Statements for October 2025	Joe Carlin	Jenni Gallipo	No	Yes
<b>Motion:</b> UB15 Assistant Coach Hotel Reimbursement – Split between all 3 co-op associations Total amount requested: \$150	Joe Carlin	Dan White	No	Yes
<b>Motion:</b> Additional \$250 requested to add to previously approved \$750 -see above for details. Total amount additional requested: \$250	Nick Hanzlik	Dan White	No	Yes
<b>Adjournment:</b> 8:00 pm November 23, 2025 Board Meeting	Missy Walicke	Dan White	No	Yes



# Coon Rapids Youth Hockey Association

## Supporting Documents

A list of supporting documents presented during the meeting for documentation purposes.



## Coon Rapids Youth Hockey Association

Balance Sheet  
As of October 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	117,002.45
11810 Spire Main Checking Account	169,291.94
<b>Total Bank Accounts</b>	<b>\$286,294.39</b>
<b>Total Current Assets</b>	<b>\$286,294.39</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
<b>Total Other Assets</b>	<b>\$ (6,800.00)</b>
<b>TOTAL ASSETS</b>	<b>\$286,294.39</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(134,403.09)
Net Revenue	138,873.99
<b>Total Equity</b>	<b>\$286,294.39</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$286,294.39</b>