

**EYHA Board Meeting**  
Essex Rink Hockey Classroom  
**October 20, 2022 7pm.**

**1. ATTENDANCE:**

<b>Board Members Present:</b>	Tracy O'Connell	Kim Lassy	Sean O'Connell
	Frank Parisi	Joe Baird	Brianna Yarnell
	Helen MacAndrews	Corey Labor	Dave Alofsin
	Dominic Cloud	Renee Soutiere	Mike Ginnett

<b>Board Members Absent:</b>	Sarah Stempek	Chris Krings	Tonra Riehl
	Jen Villamil	Josh Pepin	Rick Villamil

**Community Members:**

- 2. CALL TO ORDER:** Frank Pairisi, President of the board, called the meeting to order at **7:07** pm.
- 3. PREVIOUS MEETING MINUTES:** Motion to approve **September** meeting minutes: Corey motions, Dominic seconds. Minutes approved.

**4. COMMUNITY COMMENTS:**

**5. NEW BUSINESS:**

- **Calcutta Update (Rick / Brianna / Tracy / Kim / Renee)**
  - Kim - checked out Essex Experience - questions if space can accommodate
  - Possible date: March 11, 2023
  - KIM: to look into other spaces
  - Suggestion: Signup Genius to pick balls / signup for dinner
- **Yamboree (Dave / Rick / Kim)**
  - See below
- **Discussion: Re-open our borders to include players from other towns**
  - Board agrees to allow players from Colchester to attend EYHA; include Fairfax; Fletcher; Milton; Harwood; Jeffersonville - process is to complete "transfer" through VSAHA
- **Play-Up Requirements (Corey)**
  - Coaches must submit a request to the association - it then goes to VSAHA - must prove that the team cannot play without the younger player. Very difficult to get approval; more lenient in the girls program
  - Lack of goalie is not likely a reason to have a player "play up"
- **Dominic:** would like to dedicate time to discuss how to recruit goalies - how do we promote goalies at the younger levels? Tabled until later in season
- **To Do: Create committee to review Procedures and Bylaws**
- **Little Bruins:**
  - Tracy will make fliers for joining EYHA and hand out at last 2 sessions

**6. BOARD MEMBER UPDATES:**

- **Treasurer: Tracy O'Connell**
  - Emailed P&L - see Appendix below
  - Lost 14U coed team - less overhead

- Paid for all jerseys / samples
  - Upcoming: raffle tickets before holidays (MMU vs. Essex in December)?
  - Needs Invoice from Girls for Hockey - (Brianna)
  - Needs Invoice for Advanced Skills honoree coaches - (Joe)
  - Sponsorships: Insurance company wants to sponsor EYHA
    - Possibly sponsor Yamboree - Tracy will discuss with Fundraising Coord
  - 18U team will still happen
  - Looking for donations: Target goal \$5,000
- **Ice Coordinator: Renee Soutiere**
    - All teams on VSAHA site except G14U - slow rollout
    - Working on getting all games on VSAHA site
- **Registrar: Jen Villamil**
    - Registration update
      - Needs USA Hockey numbers from all board members. Please submit to Jen ASAP
      - Coaches should send Jen list of all players who will need to be double rostered
- **VSAHA rep: Mike Ginnett**
    - Attended 1st meeting last week in Montpelier
    - Nov 1st - transfer requests and play-up requests DUE
    - SafeSport CEPs by Dec 31st - after that, REDLINED for the year
    - EYHA will have 18U team
    - **Be kind to all officials**
- **Fundraising Coordinator:**
    - Chris Krings - not present - Frank has been trying to get in touch; Chris has not attended a board meeting since May 2022. As per ARTICLE VI Board of Directors: "Any member of the Board, on failure to attend any three (3) consecutive meetings shall be considered remiss and neglectful of duty and may, by action of the Board, be removed from office."
    - Dominic motions to declare the position vacant. David seconds. Motion approved to vacate position.
    - Renee motions to appoint Mike Hughart as Fundraising Coordinator, contingent accepting through email. Second by David.
    - Tracy will email Mike Hughart.
- **Tournament Director: Dave Alofsin**
    - The Yamboree: Friday and Saturday after Thanksgiving (Nov 25/26).
      - Ice is booked for Friday and Saturday
      - Currently registered:
        - 14 Coed X-ice teams
        - 3 girls teams (1 CSB, 2 EYHA)
        - Possibly - Girls Co-op team
        - EYHA: 5 teams
      - Cap at 24 teams
      - \$525 for x-ice and \$400 for house teams
      - Needs:
        - List of jobs - who does what

- Raffle donations
  - Shirts / pucks
    - Order generic Yamboree logo shirts
  - Board agrees to hold a short remote meeting on Nov 3rd dedicated to organizing the Yamboree. Please check email for remote link
- **Director of Communication: Kim Lassy**
  - Continuing to post on social media (push for Newbees and House)
- **Equipment Coordinator: Dominic Cloud**
  - Things on track; Store open until Oct. 26th
- **Player Safety Officer: Tonra Riehl**
  - Concussion protocol and player safety reviewed with head coaches during coaches meeting on October 6th. Info from that meeting shared with all head coaches via email.
  - First Aid kits
    - 275 piece kit for \$19.99 on Amazon and it comes in its own red hard case.
    - How many? How do we order them? Will work with Dominic
  - Helmet repair kits?
  - Dominic will work with Tonra and Tracy to order First Aid Kits and possibly Helmet repair kits for each team
- **8U Director: Josh Pepin**
  - Not present
  - Needs to hold 8U parent meeting - Helen or Corey can attend to help clarify parent volunteer roles / responsibilities
- **Women's Director: Brianna Yarnell**
  - Girls Try Hockey - great success
- **Head Coach: Corey Labor**
  - Held Head Coaches meeting
  - 8U parent meeting will still need to happen
  - Needs House and NewBee coaches to be assigned
  - EYHA working with 5 student coaches this year
  - Bruins mini 1-1 teams have been submitted to VSAHA (U10&U12). Awaiting results.
- **Director Player Development: Joe Baird**
  - Lots of great feedback on Advanced Skills - everything is running smoothly
- **House VP: Rick Villamil**
  - Numbers are up; BLT has been a success
- **Travel VP: Sean O'Connell**
  - Board request: play-up for G12U to play-up to G14U, Frank Motions to approve, Corey seconds, Approved on 10/20/22
  - Travel photos: - check EYHA team website

- Travel tournaments getting set
  - 10U's are double rostering
  - 12Us are double rostering
  - 12U girls double rostering
  - Website update - Sean will reach out to SportsEngine and let board know beforehand when the switch to new platform will occur
  - Uniforms: all players must wear uniform correctly - absolutely no mismatched socks. Corey will communicate to head coaches
- **Past President: Sarah Stempek**
    - not present
  - **President: Frank Parisi**
    - Nothing to report
  - **Secretary / SafeSport: Helen MacAndrews**
    - **Team Parent meetings:** Helen and Corey attended most team parent meetings to review parent / family volunteer expectations and SafeSport / locker room policies
    - **Board Members:** submit USA Hockey number to Helen or Jen for safesport verification
    - **Team Locker Room volunteers:** Helen needs list of all team Locker Room monitors. Please send list to Helen ASAP
    - **SafeSport Update:**
      - ALL coaches on the ice MUST have helmets buckled at all times while on the ice with EYHA related activities.
      - **Coaches:** Please send Helen list of all Locker Room representatives (each team should have 3-4 SafeSport / background check verified adults - can be mix of parents and coaches)
        - [SafeSport Program Training](#)
        - [Background Screening](#)

## 7. ACTION ITEMS:

- **Kim:** Will call VFW / American Legion / Spanked puppy / Mimmo's / Arts Riot / Uncommon Coffee / Catamount - Kim to ask Essex Chargers Football about how much they made March 11th
- **Kim:** Will email committee members to start Calutta conversation
- **Sean:** must get G12U play-up requests in for G14U team by Nov 1st
- **Tracy:** Email Mike Hughart to accept Fundraising position
- **Dominic:** will reach out to Kevin Smiths: Yamboree shirts
- **Josh:** messaging all families must sign up for minimum of 2 slots per family
- **Josh:** Schedule 8U parent meeting - include Rick & Dave (Yamboree); Helen (parent roles)
- **Mike H:** Get donations for Yamboree / headline sponsor on shirts - POC for all fundraising
- **Rick:** Yamboree Signup genius (specifically concessions, door, hallway, scoring)
- **Dave:** Contact Bruce G for refs for Yamboree
- **Brianna:** will try to find 2 more girls teams for Yamboree
- **Dominic / Tonra:** will work with Tracy to order First Aid kits for each team
- **Corey:** send out an email to all head coaches to clarify rules of uniforms

- **Helen:** reach out to all coaches asking for Team Locker Room monitors
- **Helen:** reach out to Mike H and Tonra to ensure safesport/ background
- **Tracy:** create flier for Little Bruins
- **Tracy:** Send link for Nov 3rd remote meeting

**8. NEXT MEETING:** (Nov 3rd 7pm Remote meeting: re - Yamboree)  
**November 17 at 7pm**, Location: In-Person Essex Rink Classroom

**9. MEETING ADJOURNED:** Frank Parisi, President of the board, adjourned the meeting at 9:35 PM

See Addendum below:

# ADDENDUM 1: Budget:



	TOTAL	
	ACTUAL	BUDGET
<b>Income</b>		
2022 Yamboree		10,000.00
2022-2023 Registration	81,821.00	147,453.00
<b>Fundraising Income</b>		
Calcutta Fundraiser		7,500.00
Cornhole Fundraiser	2,327.86	3,000.00
Grow the Game Grant	800.00	800.00
Sponsor Donations	1,106.00	5,000.00
<b>Total Fundraising Income</b>	<b>4,233.86</b>	<b>16,300.00</b>
Jersey & Sock Sales	10,664.00	12,212.00
Player Dev. Add-On Session Fee	6,150.00	6,000.00
Practice Jerseys	1,692.00	
Raffle		12,700.00
State Reimbursement		3,000.00
<b>Total Income</b>	<b>\$104,560.86</b>	<b>\$207,665.00</b>
<b>GROSS PROFIT</b>	<b>\$104,560.86</b>	<b>\$207,665.00</b>
<b>Expenses</b>		
2022 Yamboree Expense		4,000.00
Accounting Fees	80.00	3,000.00
Administration Expenses	554.69	
Bank Charges	911.20	2,000.00
Stationery & Printing		250.00
<b>Total Administration Expenses</b>	<b>1,465.89</b>	<b>2,250.00</b>
Advertising	291.74	1,000.00
Donation		300.00
Dues & Subscriptions	1,802.47	2,750.00
<b>Equipment Expenses</b>		
Goalie Equipment		1,000.00
House Jerseys	1,476.00	1,000.00
Misc Equipment	500.00	2,000.00
<b>Total Equipment Expenses</b>	<b>1,976.00</b>	<b>4,000.00</b>
<b>Fundraising Expense</b>		
Calcutta Expense		2,500.00
<b>Total Fundraising Expense</b>		<b>2,500.00</b>
<b>Operating Expenses</b>		
Girls Dryland Program	61.82	491.00
Player Clinics		8,100.00
Recruitment		
Girls Grow the Game		1,326.00
<b>Total Recruitment</b>		<b>1,326.00</b>
Tournament - States		5,600.00
<b>TOTAL</b>		
	<b>ACTUAL</b>	<b>BUDGET</b>
Tournament Fees-Travel		10,650.00
<b>Total Operating Expenses</b>	<b>61.82</b>	<b>26,167.00</b>
Practice Jerseys & Socks	1,692.00	
Raffle Expense		2,200.00
Referee Expense	250.00	18,500.00
Rink Ice		127,836.00
Cairns Ice Rental	720.00	
Essex HS Rink Rental	2,992.50	
<b>Total Rink Ice</b>	<b>3,712.50</b>	<b>127,836.00</b>
Supplies	70.83	250.00
Travel Jerseys & Socks	11,696.00	12,212.00
Year End Banquet Expense		1,000.00
<b>Total Expenses</b>	<b>\$23,099.25</b>	<b>\$207,965.00</b>
<b>NET OPERATING INCOME</b>	<b>\$81,461.61</b>	<b>\$ -300.00</b>
<b>Other Income</b>		
Interest Earned	158.80	300.00
<b>Total Other Income</b>	<b>\$158.80</b>	<b>\$300.00</b>
<b>NET OTHER INCOME</b>	<b>\$158.80</b>	<b>\$300.00</b>
<b>NET INCOME</b>	<b>\$81,620.41</b>	<b>\$0.00</b>