

**OSSEO MAPLE GROVE
BASKETBALL
ASSOCIATION
BYLAWS**

SEPTEMBER 2024

OMGBA Bylaws – September 2024

When accepted by a two-thirds majority of the voting membership, this document will direct the functions and activities of the Osseo Maple Grove Basketball Association. The board should conduct its business within the guidelines of this document and changes are not to be made just to satisfy a situation.

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1.0 PURPOSE OF THE OSSEO / MAPLE GROVE BASKETBALL ASSOCIATION

- 1.1 The Osseo Maple Grove Basketball Association, to be referred to as the OMGBA, for the remainder of this document, is a community group of volunteers interested in the promotion of youth basketball for players that reside or attend school within the Osseo or Maple Grove high school attendance areas.
- 1.2 The development of youth (Boys and Girls) basketball will focus on providing youth with the fundamental understanding and enjoyment of basketball. Participation and cooperation will be stressed at all levels, with a primary concern for developing basic individual skills and general team concepts.
- 1.3 The OMGBA sponsors in-house recreational leagues for boys and girls at Elementary (Kindergarten – 5th), Middle School (grades 6 – 8), and Senior High (grades 9 – 12) levels. The OMGBA sponsors traveling teams for boys and girls (grades 4 – 8). Most programs consist of both regular season and post-season games.
- 1.4 The sponsorship of the aforementioned activities requires the OMGBA to engage in the business of managing and directing several programs, which will be approved by the OMGBA Board of Directors. Establishment and collection of the fees for each level of league play, solicitation of business or individual sponsors, and administration of the annual tournaments for girls and boys programs are the duties of the OMGBA Board of Directors.
- 1.5 The OMGBA manages the utilization of the Maple Grove Community Gymnasium (MGCG) under an operating agreement, ending 12/31/2054 and thereafter automatically renewing in one-year increments, with ISD 279 and the City of Maple Grove to promote youth basketball year-round. This requires the OMGBA to engage in the business of managing and directing several activities including the establishment and collection of fees for each activity, solicitation of business or individual sponsors, and ongoing coordination with ISD 279 and the City of Maple Grove related to facility operations which will be monitored and approved by the OMGBA Executive Committee.
- 1.6 Furthermore, any additional activity deemed appropriate to further the overall development of basketball for the youth of the OMGBA programs will be identified and approved by the OMGBA Board of Directors.
- 1.7 The OMGBA is an independent organization and is not a part of the Osseo Middle, Maple Grove Middle, Maple Grove Senior High or Osseo Senior High programs.

2.0 ORGANIZATION OF THE BOARD OF DIRECTORS

- 2.1 The OMGBA Board may consist of up to 40 voting members and one non-voting liaison member from the Maple Grove Parks and Recreation Department.
- 2.2 The Executive Committee of the board consists of the President, Vice President, Treasurer, Information Director, Operations Director, and the Past President.

- 2.3 Elected positions (President, Vice President, Treasurer, Information Director,) are for one-year terms, beginning in May, with elections held at the annual Board meeting in April.
- 2.4 In the event that any of the elected positions cannot be fulfilled, a Special Election will take place at the next Board meeting.
- 2.5 The Operations Director position is appointed annually in May by the Executive Committee. The position's duties and compensation are also determined and established at that time.

3.0 DUTIES OF ELECTED OR APPOINTED POSITIONS

3.1 President

- 3.1.1 The President oversees all the OMGBA activities.
- 3.1.2 The President makes appointments to all non-elected positions, except Operations Director, which is overseen by the Executive Committee.
- 3.1.3 The President makes Committee assignments.

3.2 Vice President

- 3.2.1 The Vice President succeeds to the presidency for the following election term, unless the president is willing to serve another term, and the board members vote to approve another term for the President.
- 3.2.2 The Vice President will serve as the President in the President's absence.
- 3.2.3 The Vice President is elected by a majority vote of the Board members present for the Annual Board meeting in April.

3.3 Treasurer

- 3.3.1 The Treasurer is responsible for the OMGBA finances including payment of all approved expenditures and accounting of income from program registrations, tournaments, sponsors, and other sources.
- 3.3.2 The Treasurer is responsible for the cash needs of the OMGBA.
- 3.3.3 The Treasurer may make no expenditures over \$500 without prior approval of another member of the Executive Committee.
- 3.3.4 The Treasurer will issue an annual statement at the June meeting and provide the Executive Committee with financial updates as requested.
- 3.3.5 The Treasurer is elected by majority vote of the Board members present for the Annual Board meeting in April.

3.4 Information Director

- 3.4.1 The Information Director is responsible for the creation of the OMGBA Meeting minutes. Through distribution of these minutes, this position notifies all Board members of upcoming meetings and activities.
- 3.4.2 The Information Director is elected by majority vote of the Board members present for the Annual Board meeting in April.

3.5 Operations Director

- 3.5.1 The Operations Director is responsible for all the reporting and recordkeeping functions of the organization.
- 3.5.2 The Operations Director will coordinate all registration and draft listings of youth participants.
- 3.5.3 The Operations Director is responsible for all scheduling activities of the OMGBA.
- 3.5.4 The Operations Director is appointed by majority vote of the Executive Committee in May.

3.6 Past President

- 3.6.1 The Past President serves in an advisory capacity on the Executive Committee to ensure continuity of the program from year to year. This position is filled by the immediate Past President if available and not already serving on the Executive Committee; otherwise the President shall choose a former President to fill the position.

4.0 DUTIES OF THE EXECUTIVE COMMITTEE

- 4.1 The Executive Committee is responsible for the annual review and update of all rules governing the OMGBA activities, including behavior and sportsmanship codes and harassment and youth abuse policies.
- 4.2 In absence of the Board meetings, the Executive Committee may, by 2/3 majority vote, make decisions concerning the OMGBA.
- 4.3 The Executive Committee is responsible to review, monitor, and maintain proper insurance coverage.
- 4.4 The Executive Committee will review financial records on an “as needed” basis and establish an annual operating budget for the OMGBA.
- 4.5 The Executive Committee will appoint the Operations Director and establish its duties and compensation plan on an annual basis.
- 4.6 The Executive Committee will monitor and approve activities associated with the MGCG.

5.0 MEETINGS

- 5.1 The OMGBA Annual Board meeting will be held on the second Monday of April.
- 5.2 The OMGBA Board meetings will be held on the second Monday of each month, except July, unless otherwise approved by the Board or Executive Committee.
- 5.3 Meetings of the Executive Committee will be held as called by the President or their appointee.
- 5.4 Meetings of any identified sub-committee or group will be held as called by the chairperson.
- 5.5 There must be a minimum of 50% Board members present before any issues at the OMGBA Board meetings can be voted upon. Issues requiring a vote when the minimum numbers are not present, must be tabled until the next meeting. Each Board member is allowed one vote. New Board members are eligible to vote on Board matters at Board meetings that occur after the meeting of their election.
- 5.6 A Board matter involving Bylaw changes will be voted upon by the Board no earlier than the meeting following the notice announced at a regular meeting or upon a 2-week written notice to all Board members which details the day, time, and location of the meeting along with the Bylaw changes proposed.

6.0 TERMS OF MEMBERSHIP

- 6.1 New members may remain as members for as long as they participate actively in the work of the OMGBA. This involves attending meetings, serving on committees, and performing at least one functional responsibility as designated by the President.
- 6.2 Any member unable to attend a regular OMGBA meeting is expected to contact the President or Information Director prior to the meeting.
- 6.3 Any member demonstrating consistent reluctance to participate and contribute to designated board activities will be contacted by an elected Board officer to discuss the members' intention of remaining active. Results of this meeting may generate removal from the board which requires 2/3 majority vote at a board meeting.
- 6.4 It should be noted that the OMGBA is a non-profit, volunteer organization, which is dependent upon its active members to run a quality youth program.

7.0 ELECTION OF NEW MEMBERS

- 7.1 A vacancy will be filled as soon as possible.
- 7.2 Candidates for vacant positions will commit to an interest in and support of youth basketball, rather than a narrow segment of the program.

- 7.3 Nominations of prospective members may be placed before the Board by any member considered in active standing. Prospective members must attend 2 consecutive Board meetings to become eligible for nomination and to answer any appropriate questions by other Board members.
- 7.4 Final election of prospective members will take place with the candidate out of the meeting room.
- 7.5 The Candidate will be selected based on the potential contribution to youth basketball.
- 7.6 New members of the OMGBA Board are elected by a majority vote of the Board members present.

8.0 PLAYER PARTICIPATION

- 8.1 Players in the OMGBA House Program must be residents or attend a public, charter or private school within the Osseo or Maple Grove high school attendance areas.
- 8.2 Players are eligible for the OMGBA Traveling Program if they meet the Minnesota Youth Basketball Alliance (MYBA) / Minnesota Youth Athletic Services (MYAS) Team Composition & Player Eligibility Guidelines as updated on occasion by the MYAS.
- 8.3 A player will play at the grade level in which they are currently enrolled. No player will be allowed to “play-up” or “play-down” in OMGBA programs.
- 8.4 Players may participate within the House League or the Traveling League, but not both, in the same season.
- 8.5 An Independent team is defined as a Non-OMGBA Traveling Team consisting entirely of “travel eligible players” who made a good faith effort in trying out for OMGBA Traveling Program and who did not get selected. A “Renegade Team” is a Non-OMGBA Traveling Team with “travel eligible players” who did not try out for the OMGBA Traveling Program or did not try out in good faith, or who made an OMGBA Traveling Team but opted not to play for OMGBA. OMGBA will recognize Independent Teams to play in traveling tournaments, but they must also play in OMGBA House Program. OMGBA will not recognize “Renegade Teams” or individual players.
- 8.6 Requests for player participation exceptions with background and justification should be directed via email to the appropriate Program Commissioner for consideration. Appeals shall be reviewed by the Executive Board and/or considered at a subsequent Board meeting.

9.0 TRAVELING PROGRAM

- 9.1 The Traveling Program is for players that want to play basketball at a higher competitive level. These players generally possess better than average individual basketball skills.

- 9.2 The OMGBA Sponsors boys and girls teams in the Traveling Program for grades 4 through 8.
- 9.3 Coaches Selection
 - 9.3.1 The OMGBA Board selects a Traveling Basketball committee by the April Board meeting that has the responsibility to interview each applicant and select a coach for each traveling team. If there are not enough applicants to fill all the positions, the committee will be required to recruit qualified individuals for those positions. The interviews and selection process may begin in May and will conclude before the start of the season.
 - 9.3.2 The candidates may be male or female. They must be at least twenty-one years of age, submit to a criminal background check, and comply with concussion training and other certification requirements of the OMGBA prior to coaching their first game. The candidates should have knowledge of the game and possess good administration and management skills.
 - 9.3.3 Candidates will provide the committee with a written resume of their qualifications, prior coaching experience, and references that can attest to their qualifications. Prior coaching experience in traveling or competitive environment is desired, but not required. Candidates refusing to provide a resume or references should be considered as marginal candidates. Candidates failing to submit to a criminal background check or comply with other certification requirements will be excluded from coaching.
 - 9.3.4 Coaches are selected for the current season only and must re-apply each year to continue coaching in the traveling program. To be considered, the coach is not required to stay with the team they had the prior year.
 - 9.3.5 The OMGBA will keep on file a copy of each head coach's written resume for the entire season.
 - 9.3.6 Coaches will be required to follow all rules that the Board deems appropriate and necessary to meet the Association's goals. Each coach will hold at least two parent meetings, one to be held after the team has been selected and prior to the team's first game. The second meeting, and any additional, meetings will be determined by the coach.
 - 9.3.7 Coaches may be dismissed for disciplinary reasons deemed inappropriate by the Traveling Committee and Executive Board.
- 9.4 Assistant Coaches
 - 9.4.1 Assistant Coaches are selected by the head coach. They may be male or female. If the assistant is under twenty-one years of age, the head coach must get OMGBA Board approval.
 - 9.4.2 The Head Coach must identify all assistant coaches to the Traveling Committee.

- 9.4.3 All assistant coaches will be subject to the same behavioral guidelines, background checks, concussion training, and other certification requirements as the head coach.

9.5 Team Selection

- 9.5.1 Tryouts are open to all OMGBA traveling basketball eligible players that are in grade 4 through 8.

- 9.5.2 Tryouts usually are held during the last two weeks of September. There will be a minimum of two tryout sessions for each grade / gender unless approval is obtained from the OMGBA Executive Committee.

- 9.5.3 The OMGBA Board appoints a Traveling Commissioner that is responsible for assigning independent evaluators.

An Evaluator will not be able to review any tryout that their child is participating.

- 9.5.4 The first tryout session consists of skills evaluation and, as time permits, some game playing evaluation. The skills to be evaluated are listed on the Traveling Team Try-out Evaluation Form, The remaining tryout session consists of game playing evaluation.

- 9.5.5 There must be a minimum of 10 players at tryouts to field a team. Each team will consist of ten players, unless tryout numbers fall between 27-29 participants or 16-19 participants. In such circumstances, the Traveling Commissioner and two Traveling Coordinators will determine whether to and/or how to field three teams of no less than 9 players per team (27-29 participants) or two teams of no less than 8 players per team (16-19 participants).

9.6 Practice

Traveling teams will have two practice sessions per week gym space permitting. Sessions will vary in length, but usually be at least one hour and twenty minutes and not more than two hours.

9.7 Tournaments

The OMGBA Traveling Committee schedules and pays the entry fees for designated traveling tournaments. One tournament will be the OMGBA traveling tournament and another will be the MYAS Grade State tournament.

9.8 Playing Time Requirements

- 9.8.1 4th through 8th Grade Level -- Each player is required to play a minimum of 35% of regulation time per game and play in both halves. This includes the MYAS Grade State tournament. Additionally, throughout the course of the season, effort will be made to play players as evenly possible.
- 9.8.2 Exceptions – Modifications to playing time requirements are allowed due to injury, foul trouble, practice / game attendance issues, or disciplinary reasons.

10 OFF-SEASON BASKETBALL SCHEDULING

- 10.1 The OMGBA recognizes that for some, basketball is becoming a year-round activity. To help meet those goals, the OMGBA will provide the following scheduling support to players and coaches, who have participated in the OMGBA's regularly scheduled program.
 - 10.1.1 The Off-Season Scheduling will not conflict with any of the OMGBA's regularly scheduled activities.
- 10.2 The President will appoint a Board member as the Off-Season Scheduler to monitor and control all Off-Season scheduling. The responsibilities of this position will be as follows:
 - 10.2.1 Maintain a registration list of all participants, players, and coaches.
 - 10.2.2 Assign gym time based on the number of OMGBA participants on each team. Priority will be given to teams with the most OMGBA participants.
 - 10.2.3 Work with Community Education to secure gym permits and determine practice schedules. The OMGBA will only use gyms at schools where the Community Education personnel are covering other activities. Time will not be requested at any location, if the OMGBA is required to pay for Community Education personnel.
 - 10.2.4 Keep the President aware of how the gym scheduling is working.
 - 10.2.5 Cancel or refuse to allocate gym time to any team that abuses any facilities or fails to show at their appointed date and time.
- 10.3 Each coach and player will be required to comply with certain off-season basketball requirements and fill out a registration that will be kept on file by the Off-Season Scheduler. Teams that do not comply will be denied gym time.
 - 10.3.1 If the coach of any team has not coached in the program, a parent of one of the OMGBA players will accept responsibility for the behavior of that coach and their players, while on the grounds or inside any District #279 school. Time will not be made available if this does not occur.

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- 10.4 The OMGBA will not provide any equipment, financial assistance, or other support except scheduling to any team or individual player for any reason.
- 10.5 The Off-Season Scheduling will start around April 1st and will end approximately May 31st.