



Wisconsin Association of Cheer & Pom Coaches, Inc.
Board of Directors Meeting
October 2, 2022
Time 1pm-3pm
Regional Hubs - [Zoom](#)

Members: Adamczyk, Alger, Bruins, Dawson, DeBruin, Franklin, Gilchrist, Greenwald, Jacobson, Kube, LaVelle, Luedtke, Marcellus, Norrish, Je.Pankow, Ju.Pankow, Poeschl, Rahjes, Rindt, Schultz, Ward, Welke, Wolfe

Present: Adamczyk, Alger, Dawson, DeBruin, Franklin, Gilchrist, Greenwald, Jacobson, Kube, LaVelle, Luedtke, Marcellus, Je.Pankow, Ju.Pankow, Poeschl (in 12:53, out 1:52), Rahjes, Rindt, Schultz (12:53), Ward, Welke, Wolfe

Absent: Bruins, Norrish

WACPC Mission Statement: Educate, Motivate, Collaborate & Celebrate

WACPC BOARD of DIRECTOR and COMMITTEE MEETING NORMS

TIME	LISTENING	CONFIDENTIALITY	DECISION MAKING	PARTICIPATION	EXPECTATIONS
-Utilize parking lot to stay on time/topic -Limit personal storytelling	-Listen to understand not to respond -Listen to what's being said and not how -Limit interruption	-Use when appropriate -Present as one committee - an individual's votes/opinions should not be shared	-Make decisions based on what's best for most - Maintain decision stance at least until the following year	-Be an active member (i.e. educate self, attendance, preparation) -Follow up on assigned duties	-Be prepared ahead of time -Ask questions in advance if possible via Facebook committee group

- I. **Meeting procedures**
 - A. Keep comments pertinent, avoid repetition
 - B. No computer/phone use during discussions, focus on topics at hand, use internet computer etc. only when researching info pertinent to the discussion
- II. **Call to Order 12:34pm**
- III. **Additions to the Agenda**
- IV. **President's Report**
 - A. [Committee Assignments](#)
 - 1. Re-organization of Communications and Recognition committees
 - 2. All State will now be a function of cheer and dance committees
 - 3. Music committee re-organized under Technical Judge committee
 - B. Worker Assignment Update
 - C. Gerdman stepping down from Past-Secretary Role
- V. **Executive Report**
 - A. Board Apparel
 - 1. Execs to meet with Welke to determine next steps
- VI. **Secretary's Report**
 - A. Approve previous [minutes](#) **Greenwald moves to approve, Gilchrist seconds. All in favor, motion carries.**
 - B. Reminder to email info@wacpc.com and president@wacpc.com if you cannot attend meetings.

VII. Treasurer's Report

- A. [Financial Report as of 10/1/2022](#)
- B. Account Balances
 - 1. Checking \$134,767.76
 - 2. Electronic \$144,877.20
 - 3. Savings \$150,005.01

VIII. Constitution/Handbook Committee Report

- A. Continuing to work now, changes to vote on at general membership meeting

IX. Finance Committee Report

- A. [Minutes](#)
- B. Signing Livestream [Contract](#)- Champion Video
- C. [Contract template](#) update
 - 1. [Instructions](#) for Judge Coordinators
 - 2. Previously made and approved for conference speakers, revised for needs with judges
 - 3. **Welke moves to approve the contract above second by Jacobson. All in favor, motion carries.**
- D. Meal limits proposal
 - 1. To ensure compliance with IRS regulations, the following documentation is mandatory: business purpose & detailed receipts are required for all meals. Pre-approval is required by submitting to the finance committee (via registration@wacpc.com). We recommend the following per meal: \$15 breakfast, \$20 lunch, \$35 dinner and never include alcoholic beverages. As with all travel expenses, all board & committee members are required to exercise prudent business judgment. Expenses will be reviewed, and any expenses deemed outside of this judgment will be the responsibility of the board/committee member.
 - 2. **Ju.Pankow moves to approve the meal limits as proposed. Second by Greenwald. All in favor, motion carries.**
 - a) Who reviews if reasonable
 - (1) Finance committee via expense spreadsheet

X. Membership Report

- A. Membership count: 450 as of 10/2
 - 1. 6 outstanding invoices, if postmarked after 9/30 late fee will be added
 - 2. Facebook membership is 139 as of 10/2, reminder to members to join in their letter with rules book delivery, district meetings, etc.
 - a) Not sure we can have district reps invite as they don't answer the membership questions - required to confirm membership and rule acknowledgement
 - 3. Reminder email to all members, add in newsletter, district rep outreach, table/station at conference
 - a) Welke to get draft to district reps this week to send a reminder

XI. Communication Committee Report (Now includes: Social Media, Website, Programs, Coaches Corner, and Newsletter)

- A. Chairs (Rindt & Welke) will connect and determine next steps of committee
- B. Coaches Corner update
 - 1. Next session/topic
 - a) Athletic Director session 10/12
- C. Social Media update

1. Continuing to follow the calendar
 - a) Rindt/Kube to share the calendar on board facebook group
2. Reminder that social media requests should be submitted through [this form](#)

D. Website

1. If you have any updates to be made please email info@wacpc.com for now
 - a) Reminder to all committees to send minutes as well to add to the board member section of website

E. Newsletter

1. Next edition - December 1.
2. Ideas can be sent to membership@wacpc.com now

XII. Fall Conference Committee Report

A. Speaker updates

1. Schedule and sessions released in members facebook group
 - a) Lots of excitement
 - b) Needs to go out to a broader group - appropriate timing?
 - (1) Go out to AD's to catch non-members from membership email
 - (a) Ju Pankow will reach out to find AD list
 - (b) Rindt to create copy and send to Welke
2. Recording approved on some sessions - BAND?
 - a) Create a commercial - Empire
 - b) Content contest for athletes

B. Other updates

1. Some vendor discounts (example - Empire for team video)
2. USA Cheer/NDCA booths for membership
3. Raffle Baskets
 - a) Donations
 - b) No expectations to purchase as board members
4. Food drive not occurring this year, would like to see WACPC to organize to benefit local communities

C. Board worker accommodations

1. Committee will reach out to workers to determine if a room is needed and when you will arrive, etc. Please respond promptly.

D. Contracts for future years with executive board

E. Utilizing BAND again this year

XIII. Recognition Report

A. Re-open Scholar Athlete motion discussion

1. Initial purpose reminder
2. [Link](#) to revised proposal
 - a) D1/6 Hub discussion
 - (1) 4.33 scale example - adjust on the school mirrored to scholarship rules
 - (2) COVID adjustments (Pass/fail grades?) - not cumulative so does not impact
 - b) D2/3 Hub discussion
 - (1) Struggled with individual recognition
 - (2) New suggestion - team academic award
 - (a) Average GPA of 3.5 or higher for a team
 - (b) PDF to be shareable, cardstock certificate as well

- (c) Submission would be the same
 - (d) Reasoning - already have individual awards tied to academics and athletics, team recognition tied to athletics not academics, could be added in Year in Review, more manageable due to less submissions
- c) D4/5 Hub discussion
 - (1) Not cumulative but on the semester, putting athletes in charge of maintaining it but also allows ability for those with previous lower grades to achieve
 - (2) Goal to award recognition consistently across recognition
 - (a) GPA requirement
 - (b) Allows seniors not on a varsity team to get recognition
- d) Virtual discussion
 - (1) Discussed limiting to juniors or seniors only, or limiting to varsity only
- e) WIAA awards 16 senior males and 16 senior females only at the end of senior year and does not offer a team-based award. Conferences handle differently across the state.
- f) Welke moves to bring tabled motion back for vote, second by LaVelle. 12 yes, 7 no. Motion carries.**
 - (1) Discussion above
 - (2) Deadline to submit - March 1, 2023
 - (a) Can turn in sooner and mail out as they come in
 - (3) Team recognition ideas - please get a proposal to the recognition committee if interested in pursuing.
- B. Hall of Fame update
 - 1. Had an issue with the link - fixed now
 - 2. Deadline was 10/1, extend to 10/8, committee review and then meet
 - 3. Need a reminder to go out ASAP via social media (Rindt to handle)
- C. Sportsmanship
 - 1. Turned on google form to start accepting nominations
- XIV. Ethics Committee Report**
 - A. Nothing at this time.
- XV. Joint Committee Report**
 - A. [Minutes](#)
 - B. Rindt moves to approve live stream charges: \$15 for Dance JEM, \$20 for State Cheer Finals, \$25 for State Dance. Second by Greenwald. All in favor, motion carries.**
 - 1. Dance JEM and Cheer Finals are \$5 more than in person admissions, state dance is based on 2-day access.
- XVI. Apparel Committee Report**
 - A. Report out in joint committee, no motions
- XVII. Sponsors & Vendors Report**
 - A. Report out in joint committee, no motions
- XVIII. Dance Committee Report**
 - A. Report out in joint committee, no motions
- XIX. Cheer Committee Report**
 - A. Report out in joint committee, no motions
- XX. New Business**
 - A. Reminder to send invites via google calendar invites

B. Committee chairs please review the events calendar and ensure it is updated

XXI. **Old Business**

XXII. **Adjournment Kube moves to adjourn at 2:31pm second by LaVelle. All in favor. Motion carries.**

Future Meeting Dates

<input checked="" type="checkbox"/>	October 2, 2022	10am-12pm	Joint Committee Meeting	In Person	various
<input checked="" type="checkbox"/>	October 2, 2022	1-3pm	BOD Meeting	In Person	various
<input type="checkbox"/>	November 11-13, 2022		Fall Conference		WI Dells
<input type="checkbox"/>	December 4, 2022	11am-2pm	BOD Meeting		Virtual
<input type="checkbox"/>	January 14, 2023		JEM Cheer		Fond du Lac HS
<input type="checkbox"/>	January 21, 2023		JEM Dance		Port Washington HS
<input type="checkbox"/>	January 28, 2023		Dance Regionals		Various
<input type="checkbox"/>	February 3-4, 2023		Dance State		La Crosse Center
<input type="checkbox"/>	February 18, 2023		Cheer Prelims		TBD
<input type="checkbox"/>	February 25, 2023		Cheer State		Oshkosh Arena
<input type="checkbox"/>	March 5, 2023	11am-2pm	BOD Meeting		Virtual
<input type="checkbox"/>	April 1-2, 2023	Time TBD	BOD/Committee Meetings	In Person -	TBD
<input type="checkbox"/>	May 7, 2023	11am-2pm	BOD Meeting		Virtual
<input type="checkbox"/>	June 4, 2023	11am-2pm	BOD Meeting		Virtual