

FUNDRAISING POLICY

All fundraising organized by the South Hills Amateur Hockey Association or individual teams, must adhere to the following guidelines.

ASSOCIATION FUNDRAISING

1. **Organization-wide Event:** The Board of Directors may commission an event(s) to benefit the entire organization. Details of the event are to be broadly communicated well in advance. Business Managers are responsible for promoting participation, with additional support from the team coaching staff, to increase the overall success of the event. Each team is required to prepare a raffle basket funded by their team families. No more than twenty dollars per family should be requested by the Business Manager.
2. **Raffle Tickets** – From time-to-time, SHAHA will conduct raffles either online or in physical form. This may be performed via a physical paper ticket or electronic in nature. Deadlines to participate and any limitations on participation will be communicated by the Board of Directors.

TEAM FUNDRAISERS

1. Each team may coordinate independent fundraising to fund team activities, equipment or charitable donations.
2. Each team will decide whether to do one, several, or no fundraisers. If a team participates in fundraising, the funds raised will be managed by a designated member of that team.
3. Teams do not need Board approval for any of the following fundraising activities:
 - A. Car washes
 - B. Pepperoni/hoagie sales
 - C. Restaurant nights
 - D. Non-monetary ticket raffles
4. No team may implement fundraising which will conflict with Association fundraising or any other team's fundraising, some examples include:
 1. Requested donations from corporate sponsors for individual team use
 2. Sarris Candy
 3. Entertainment/Enjoy Book sales
 4. Candle sales
5. No team may utilize the SHAHA logo without prior consent and approval from the Board of Directors.
6. No team member may be forced to participate in any team fundraising. Members **NOT** participating in team fundraisers will be expected to pay their share of the team expenses.
7. Funds raised above and beyond the needs of the team fund should be allocated back to the participating families or donated to the organization at the conclusion of the season.
8. In order to avoid any conflicts of interest, any questions should be directed to the Board of Directors.

ARAMARK FUNDRAISING PROGRAM

The ARAMARK fundraising program enables individual members to offset their hockey tuition. By working a concession stand at PNC Park/Heinz Field, or other venue made available by the program, ARAMARK makes a donation to our organization. SHAHA remits a tuition rebate to participating members after receipt of funds from ARAMARK, less a fee to cover administrative expenses.

ARAMARK sets the donation rates per event. For 2020, we anticipate Pirate game donations will be \$95 or more depending on the date, time and type of event taking place. However, the MLB season does not run in sync with the hockey season. Therefore, you must have a player registered with the SHAHA organization (by actively participating on a SHAHA team or have paid the commitment fee for the subsequent season).

To be considered for the ARAMARK program you agree to be bound by the terms listed below - NO EXCEPTIONS WILL BE MADE.

ARAMARK WORKER RESPONSIBILITIES

TRAINING – TYPICALLY HELD IN FEBRUARY

Before signing up for any game sessions, you must complete several trainings: Grand Slam, Serve Safe and RAMP (Alcohol Certification). Classes will be hosted at PNC Park and typically last approximately 2-3 hours. The training dates are offered periodically throughout the year, typically starting in February, and are on a first come-first serve basis. Dates will be communicated out to the organization upon receipt with instructions of how to register.

First timers – training must be done in person at PNC Park

Return volunteers – NEW for 2020 – Online refresher module will be available

SCHEDULE

ARAMARK will provide SHAHA with the dates and the number of workers needed. These opportunities will be provided to you. It is then your responsibility to respond in a timely manner if you wish to work. It is ultimately the member's responsibility to keep track of his/her scheduled events.

SIGN IN

It is the responsibility of each member to sign in at each event, at the ARAMARK office. There will be a separate SHAHA sign in sheet where your name will be listed. You must sign in to receive proper credit for your work efforts. **If you do not sign in, you will NOT receive a credit for that event.**

TIME

If you are scheduled, you are required to report approximately two hours prior to game time and must remain until the game ends (this includes any game/rain delays). Any changes to these parameters are at ARAMARK's sole discretion and must be followed.

USE OF ARAMARK FUNDS

1. Members Must have a player(s) fully registered with SHAHA for the current or upcoming season through Sports Engine.
2. Members may not earn more than the total amount of SHAHA tuition owed, inclusive of all fully registered players, for the current or upcoming season.
3. Members will be reimbursed beginning August 1st for hours worked during the summer months, but not more than the amount paid to their account, unless your SHAHA account for the upcoming season was paid in full.
4. If you have paid your entire SHAHA tuition in full, you may use any additional credit towards another school organization ONLY, or the credit may be rolled over to next season.
5. Monies will not be reimbursed if you choose to leave the organization at any time during the season, or if you have a roll-over credit and choose to not commit to the following season.

FUND RESTRICTIONS

1. Funds cannot be reallocated to any other member of the SHAHA organization.
2. If a member leaves the organization, any funds accrued cannot be transferred to any other Amateur Hockey Association.
3. If a member declines team placement and leaves SHAHA, or if a player accepts another team outside of SHAHA and leaves after acceptance, any funds accrued to that member will be held for one year. SHAHA will not transfer funds to a school team. If the member returns, the following season those funds will be rolled over. SHAHA will retain all monies owed if the member fails to return to the organization.
4. If the member leaves SHAHA for any reason, that member is no longer eligible to work any further ARAMARK events as a SHAHA representative.

ADMINISTRATIVE FEES

SHAHA will retain \$1 from each shift worked to cover administrative costs associated with this program.